

**CONSTITUTION OF THE
ASSOCIATED STUDENT GOVERNMENT
OF PALO VERDE COLLEGE**

AMENDED APRIL 5, 2016

Preamble

We, the students of Palo Verde College, hereby establish this constitution to ensure justice and understanding between the Associated Student Government and the college community, in order to establish democracy and fairness and promote communication between the staff, faculty, administration, Board of Trustees and the students of Palo Verde College.

ARTICLE I: NAME

Section 1: This organization shall be “**The Associated Student Government of Palo Verde College,**” hereafter referred to as **ASG**.

Section 2: The Palo Verde College colors shall be **Royal Blue** and **Gold**.

Section 3: The Palo Verde College mascot shall be a **Pirate**.

Section 4: The Palo Verde College **ASG** newsletter shall be known as **Message in a Bottle**.

Section 5: The Palo Verde College annual shall be known as **The Pirate’s Log**.

Section 6: The Palo Verde College seal shall be a design consisting of **Scales** in the **Center** field **Outlined** by the full name of the college.

ARTICLE II: PURPOSES

Section 1: The purpose of the **ASG** shall be to protect and advance the interests of the students of Palo Verde College through fair and democratic representation, to maintain general supervision of clubs, organizations, and **ASG** committees, as well as stimulate and unify the academic, intellectual, physical, and social life of Palo Verde College and its extension programs by facilitating positive relationships between the students, staff, faculty, administration and the Board of Trustees.

ARTICLE III: MEMBERSHIP

Section 1: All students registered in at least one (1) unit of credit at Palo Verde College, or any of its extension programs, shall be equally represented by the **ASG** and shall be voting members in all general elections.

Section 2: Students who hold a valid **ASG** Membership Card and who are registered in at least one (1) unit of credit at Palo Verde College, or any of its extension programs, shall be equally represented by the **ASG** and shall be voting members in all public meetings as well as general elections.

ARTICLE IV: OFFICERS

Section 1: The elected officers of the **ASG** shall be: President, Vice President, Secretary, Business Manager, and the Student Trustee.

Section 2: The appointed officers of the **ASG** shall be: Commissioner of Publicity and Historian.

Section 3: The chain of command shall be as follows:

Paragraph A:

- President
- Vice President
- Secretary
- Business Manager
- Student Trustee
- Commissioner of Publicity
- Historian

Section 4: All elected and appointed officers shall collectively be referred to as the Executive Board of the **ASG**.

ARTICLE V: ADVISOR

Section 1: The **ASG** advisor shall serve the **ASG** Executive Board Officers and the General Assembly by facilitating all meetings as well as overseeing all **ASG** activities.

Section 2: The **ASG** Advisor shall be employed in accordance with the Education Code of the State of California, and based on Palo Verde College Board policy and be present at all **ASG** activities and or events.

ARTICLE VI: GENERAL ASSEMBLY

Section 1: The governing body of the **ASG** shall be known as the General Assembly and shall be responsible for conducting the business of the organization.

Section 2: The General Assembly shall constitute all elected and appointed officers, and students who hold a valid **ASG** Membership Card.

ARTICLE VII: RULES OF ORDER

Section 1: All meetings of the ASG shall be conducted in accordance with **Robert's Rules of Order, Newly Revised Edition**.

ARTICLE VIII: ELECTIONS AND APPOINTMENTS

Section 1: Elections shall be held in accordance with those provisions set forth in the By-Laws of this Constitution.

Section 2: Appointed positions shall be filled in accordance with those provisions set forth in the By-Laws of this Constitution.

ARTICLE IX: PETITIONS

Section 1: Initiative and recall petitions may be submitted to the General Assembly for action, in accordance with this constitution, as follows:

Paragraph A: An initiative petition shall consist of the exact wording of the proposed legislation and shall state the purpose of the petition.

Paragraph B: A recall petition shall consist of the name and office of the officer in question, and the indictment against the officer in question.

Section 2: The General Assembly shall act on all petitions in accordance with the By-Laws of this constitution.

ARTICLE X: CONSTITUTIONAL AMMENDMENTS

Section 1: Constitutional Amendments may be proposed for consideration in two (2) ways:

Paragraph A: An Executive Board officer may propose amendments and shall require a majority vote of all Executive Board officers during an Executive Board meeting in order to present the amendment before the General Assembly for a vote.

Paragraph B: Students who hold a valid **ASG** Membership Card may propose amendments by an initiative petition.

Section 2: Once proposed, the amendment(s) must be publicly displayed in accordance with the By-Laws of this constitution.

Section 3: Pending accurate public display, the proposed amendment(s) shall be brought before the General Assembly no less than two (2) weeks from the date of the proposal and shall require majority vote to be adopted.

ARTICLE XI: BY-LAWS

Section 1: Any member of the General Assembly may propose to create, dissolve, or amend a By-Law.

Section 2: All proposed By-Laws must be publicly displayed in accordance with the By-Laws of this constitution.

Section 3: All proposed By-Laws shall be brought before the General Assembly no less than one (1) week from the date of the proposal and shall require a majority vote to be adopted.

ARTICLE XII: COMMITTEES

Section 1: The ASG General Assembly has the authority to establish and dissolve Standing and Ad-hoc Committees with a majority vote in order to best represent the students of Palo Verde College.

Section 2: A chairperson for each committee shall be appointed by the President and must abide by all relevant procedures detailed in the By-Laws of this Constitution.

Section 3: All established committees shall present a report at each General Assembly meeting.

ARTICLE XIII: STUDENT CLUBS AND ORGANIZATIONS

Section 1: All student clubs and organizations established at Palo Verde College must abide by all rules, regulations, and procedures as dictated in the By-Laws of this Constitution along with all college policies and those provisions in the California Post Secondary Education Code, 76060 and 76062, which govern such clubs and organizations in order to maintain an Official Club Charter.

ARTICLE XIV: COMPLAINT AND DISCIPLINARY PROCEDURES

Section 1: Any Executive Board Officer may file a complaint, pertaining only to a serious dereliction of official duties by a fellow Officer as described in this Constitution and the By-Laws of this Constitution.

Section 2: The procedure to be as follows:

Paragraph A: Complainant must submit a written form to the ASG advisor, Vice-President of Student Services, and to the Respondent.

Part i: The complaint shall be reviewed by the **ASG** Advisor and the Vice President of Student Services to verify that the complaint does not fall under the guidelines of a Student Grievance as outlined in the Student Grievance Policy.

Paragraph B: A meeting shall take place to evaluate the complaint and accusations. This meeting shall include the **ASG** Advisor, Vice President of Student Services, Complainant and Respondent. This meeting shall take place at the earliest convenience of all parties involved within fourteen (14) days of complaint being lodged.

Paragraph C: During the meeting the respondent will have the opportunity to answer the accusations, at which point the complainant has two (2) courses of action:

Part i: Agree to rescind their complaint, being satisfied by the explanation of the Respondent.

Part ii: Request that the complaint be forwarded to the General Assembly.

Paragraph E: Upon forwarding the complaint to the General Assembly, it is the duty of the **ASG** Advisor and the Vice President of Student Services to ensure that the complaint is limited to the constitutional guidelines of the organization and is not malicious in its intent.

Paragraph F: The General Assembly shall hear the forwarded complain at its next earliest convenience where both the Complainant and Respondent will be given time to address the situation followed by discussion of the General Assembly over punitive actions, which may be taken:

Part i: No action necessary.

A written reprimand from the Executive Officers.

A loss of voting privileges for the period of fourteen (14) days.

A loss of voting privileges for the remainder of the semester.

Removal from Office.

Paragraph G: The **ASG** Advisor and Vice President of Student Services shall oversee the implementation of any punitive actions taken.

ARTICLE XV: CONSTITUTIONAL AUTHORITY

Section 1: This Constitution and its By-Laws shall be considered as the final authority and supersedes the Constitution and By-Laws of any other club or organization at Palo Verde College, or any of its extension programs, effective this date, **April 5, 2016**.

Written: July 25th, 1998

Proposed: April 29th, 1998

Amended: May 13th, 1998

By previous **ASB** President, Hortensia De Leon

Reviewed: August 31st, 2004 Proposed: August 31st, 2004

Amended: September 21st, 2004.

By previous **ASB** President, Elizabeth Carrillo

Reviewed: July 2nd, 2005 Proposed: September 6, 2005

Amended: September 20, 2005

By previous **ASB** President Lukus Williams.

Reviewed: August 24th, 2010

Proposed: September 7th, 2010

Amended: September 21st, 2010

By **ASG** President, Trilok Mehta

Reviewed: February, 2016

Proposed: March 15th, 2016

Amended: April 5, 2016

By **ASG** President, Angelis Alvarez