



**PALO VERDE COLLEGE  
Program Review Committee**

**Minutes**

**April 06, 2009  
11:00 a.m. & 1:30p.m  
CS 234**

**I. Call to Order**

William Smith

Meeting called to order at 11:06 am with the following members in attendance:

|                |               |                       |               |                  |              |
|----------------|---------------|-----------------------|---------------|------------------|--------------|
| William Smith  | <u>  ✓  </u>  | Mickey Miranda-Copple | <u>      </u> | Rhonda Entwistle | <u>  ✓  </u> |
| Quenton Hanson | <u>  ✓  </u>  | Ida Naranjo-Hamblen   | <u>  ✓  </u>  | Brian Thieboux   | <u>  ✓  </u> |
| ASB            | <u>      </u> | Sioux Stoeckle        | <u>      </u> | Cecy Garcia      | <u>  ✓  </u> |

Guest(s): Henry Rinaldi, Mike Rhoades, George Walters, Joe Boire  
Recorder: Lisa Holmes, Corina Richards, Lupita Andrade

**II. Approval of Agenda/Minutes**

Information/Action Items

Agenda for 4/06/09

**It was moved by Cecy Garcia and seconded by Brian Thieboux to approve the agenda for April 6, 2009. All members in favor; motion carried.**

Minutes for 1/29/09

**It was moved by Cecy Garcia and seconded by Rhonda Entwistle to approve the minutes for January 29, 2009. All members in favor; motion carried.**

**III. New Business**

Information/Action Items

**1. Approval of the Automotive Technology Program Review**

Henry Rinaldi gave a brief outline of the program review. Questions from the committee were discussed. There was a discussion about the A.S degree in Automotive Technology; the A.S degree is being updated by the faculty with input from the Advisory Committee. Cecy Garcia, the representative for the Budget Committee, will present this program review as an information item to the Budget Committee at their next meeting on April 21, 2009.

Minor modifications were made to the program review; a column was added to the enrollment table to include successful completion percentages. The executive summary portion of the program review was completed by the committee.

**It was moved by Brian Thieboux and seconded by Cecy Garcia to approve the Automotive Technology Program Review. All members in favor; motion carried.**

2. Approval of the Building Construction Technology Program Review

Because the Building Construction Technology Program was inactive for several years and was reinstated in Fall 2008, there was no information to report for the 07-08 program review. The Occupational Education Department wrote a letter to the Program Review Committee explaining this.

**It was moved by Brian Thieboux and seconded by Cecy Garcia to approve and accept the letter dated 07/01/08 and present the letter to the Board of Trustees in place of a full program review. All members in favor; motion carried.**

**Note: Meeting adjourned for lunch at 12:20 p.m.**

3. Approval of the Welding Technology Review

**Note: Meeting reconvened at 1:30 p.m. in CS 234, same members attending.**

Minor changes were made to the Welding Technology Program Review. The executive summary portion of the program review was completed by the committee.

**It was moved by Quenton Hanson and seconded by Rhonda Entwistle to approve the Welding Technology Program Review. All members in favor; motion carried.**

#### **IV. Discussion/Action Item**

#### **V. Adjournment of Meeting**

William Smith

Being no further business, the meeting adjourned at 2:34p.m



**PALO VERDE COLLEGE  
Program Review Committee**

Minutes

**April 08, 2009  
2:00 p.m.  
CS 234**

**I. Call to Order**

William Smith

Meeting called to order at 2:05 p.m. with the following members in attendance:

|                |       |                       |       |                  |       |
|----------------|-------|-----------------------|-------|------------------|-------|
| William Smith  | _____ | Mickey Miranda-Copple | _____ | Rhonda Entwistle | _____ |
| Quenton Hanson | _____ | Ida Naranjo-Hamblen   | _____ | Brian Thieboux   | _____ |
| ASB            | _____ | Sioux Stoeckle        | _____ | Cecy Garcia      | _____ |

Guest(s): George Walters, Sue Valenzuela  
Recorder: Lisa Holmes, Corina Richards, Lupita Andrade

**II. Approval of Agenda/Minutes**

Information/Action Items

Agenda for 4/08/09

**It was moved by Brian Thieboux and seconded by Sue Valenzuela to approve the agenda for April 8, 2009. All members in favor; motion carried.**

Minutes for 4/06/09

**It was moved by Rhonda Entwistle and seconded by Brian Thieboux to approve the minutes for April 6, 2009. All members in favor; motion carried.**

**III. New Business**

Information/Action Items

1. Approval of the Nursing Program Review

Questions from the committee were discussed. The headings (semester dates) on the

enrollment and income charts will be revised by George Walters. The CNA certificates information will be added to the Nursing Program Review. Minor modifications were made. The executive summary portion of the program review was completed by the committee.

**It was moved by Mickey Miranda-Copple and seconded by Cecy Garcia to approve the Nursing Program Review, noting that changes will be made following the meeting to the enrollment, income and degree completion charts. All members in favor; motion carried.**

2. Approval of the Fire Science Program Review

Minor changes were made to the Fire Science Program Review. The executive summary portion of the program review was completed by the committee. George Walters explained to the committee that a few years ago, the Business Office had to change the way they paid salaries for the Fire Science instructors. A column was added titled "contracts", therefore causing some confusion about the amount spent on salaries from before the method was changed to after. There were no further questions after the explanation by Mr. Walters.

**It was moved by Mickey Miranda-Copple and seconded by Cecy Garcia to approve the Fire Science Program Review. All members in favor; motion carried.**

3. Approval of the Criminal Justice Program Review

Minor changes were made to the Criminal Justice Program Review. The Executive summary portion of the program review was completed by the committee.

**It was moved by Mickey Miranda-Copple and seconded by Cecy Garcia to approve the Criminal Justice Program Review. All members in favor; motion carried.**

**IV. Discussion/Action Item**

**V. Adjournment of Meeting**

William Smith

Being no further business, the meeting adjourned at 3:50 p.m.