

Biju Raman- President

David Silva -Vice President

Peter A. Martinez-Secretary

MINUTES

Tuesday, March 3, 2015

Boire, Joe; Brown, The-Min; Burgeson, Sharron; Castillo, Richard; Danson, Alex; Garcia, Alejandro; Gaubeca, Michael; Hernandez, Victor; Martinez, Peter; Medina, Carlos; Raman, Biju; Redwine, Karen; Rhoades, Michael; Rinaldi, Joseph Henry; Rivera, Hortensia; Robertson, Robert; Sher, Sandra; Shibalovich, Paul; Silva, David; Smith, Willie; Snider, Gregory; Stoeckle, Sioux; Thiebaux, Brian; Turner, June; Wallace, Bruce (Needles)

Guest: Sean Hancock Vice President Student Services & Instructional Services; Shelley Hamilton A&R

- I. Call to Order: The President called the meeting to order at 3:02pm
- II. Pledge of Allegiance: The President recited the Pledge of Allegiance.
- III. Public Comment: <u>Speaker Dr. Sean Hancock</u>--The commission want us to comply with (recommendation #6) a policy in both areas distance and correspondence education. They want to make sure we have a process/policy in place. In essence, a process with how students are authenticated and/or identified in these areas making sure those receiving credit are registered and have a secure login. Dr. Hancock discovered that the missing link had to do with not having a policy in place for our distance education and correspondence learning environment. So, that will change with the proposed language below:

### **Amendment for consideration**

### **Academic Honesty in Online and Correspondence Courses**

As a Palo Verde College student, when you are given access to The Bridge, our online course software, you are expected to keep confidential your username and password and to never allow anyone else to log-in to your account. Sharing access or passwords to The Bridge is considered a breach of academic integrity and could result in you being removed from your class.

When you log-in to The Bridge, you do so with the understanding and agreement to produce your own work, to complete course activities yourself, and to take course exams, tests or quizzes without the assistance of others.

Allowing others to complete your course work or to take your quiz, test, and exams is considered cheating and could subject you to receiving an "F" for the course. In addition, this type of dishonesty can result in formal disciplinary action being taken against you by the college. Please take time to review the following policy on Student Conduct. If you have questions about your work in an online course, be sure to ask your instructor.

Dr. Hancock introduced this new added section for the catalog that was presented at the senate meeting for consideration and adoption. This new section will be added to our catalog. It would be found between academic honors code and student conduct. This is the only item of discussion he requested for the senate's approval.

V. Motion to adopt the Minutes: No minutes available this was a Special Meeting requested

VI. Motion to adopt the Agenda: **Tuesday**, **March 3**, **2015** 

First: Victor Hernandez Second: David Silva

Approval of Agenda: Unanimously

# **New Business:**

New discussion and adoption of the Palo Verde College of the academic integrity amendment. The policy was submitted by email, as well as, presented at the academic senate. If a students is unclear or received a failing grade, the student will need to meet with the instructor.

Sheri Jones sent Dr. Hancock and Biju Raman an email pertaining to a <u>legal opinion document</u>. Biju shared the email with the senate body with respect to this document. The document was in reference to <u>student cheating and with condemning down failing grades or giving a student an "Incomplete" if a student cheated on a particular assignment. For clarity, the document was only a legal opinion and not a legal document. After a lengthy discussion and weighing on all possible issues. The senate call for the motion.</u>

Motion to adopt the recommended amendment to the current policy as suggested by Dr. Hancock's in his presentation as presented earlier under the public comment section. In short, the legal document was appreciated, but was not part of this motion.

Motion to Adopt Amendment: First: Richard Castillo Second: Brian Thiebaux

Approval pf the motion: Aye: 23 Nays 0 Abstain: 0

# **Committees:**

Academic Senate- Scholarships are now available, please let students know they can start the application process.

Spring Fest- is scheduled on April 16, 2015.

CTA- Scholarships are also available, please let your students know as well.

Motion to adjourn 3:45pm:

First: Victor Hernandez Second: David Silva

# **Meeting Dates:**

August 19 September 9 October 14 November 18 December 9 January 20 February 10 March 3 March 10 April 14 May 12