



MEMORANDUM

DATE: March 11, 2015

MEMO TO: Faculty, Staff and Administration

MEMO FROM: Don Wallace, Superintendent/President

SUBJECT: Approved Actions - PVCCD Board Meeting 03.10.15

The following items were approved (unless otherwise noted) at the PVCCD board meeting held on 03.10.15. Please discuss with the appropriate personnel, any information/resolutions applicable to your area, to effect these changes. Details on reference items are being forwarded to appropriate areas, and are also available with the permanent minute file in the Superintendent/President's office.

CONSENT RESOLUTIONS

B. BUSINESS

Resolution 15-04 B-09 - AUTHORIZED AGENTS FOR PVCCD

BE IT RESOLVED that the following college employees be appointed as authorized agents to sign financial reports, warrant orders, check orders for salary placement, payroll and notices of employment for the Palo Verde Community College District of Riverside County (all other previous names will be deleted from the accounts), effective March 11, 2015 in compliance with Board Policy 2430-PVC and Certification of Signatures form 3350 from Riverside County Office of Education.

Account

(Checks issued for this account are from Riverside County Office of Education)

Schools of Riverside County
(regular college warrant orders, orders for salary payment and notices of employment)

Authorized Agents

Donald G. Wallace Russi Egan
Sean C. Hancock Cecy Garcia
Denise Hunt

(Checks issued for the following accounts are from Provident Bank in Blythe, CA.)

Schools of Riverside County
(college clearing and revolving checking accounts)

Donald G. Wallace Russi Egan
Sean C. Hancock Cecy Garcia
Denise Hunt

Schools of Riverside County
Auxiliary Business Services (Bookstore)

Donald G. Wallace Cecy Garcia
Denise Taylor Russi Egan

Schools of Riverside County
Associated Student Government (checking)

Donald G. Wallace Russi Egan
Sean C. Hancock Cecy Garcia
Staci Lee

CONSENT RESOLUTIONS (continued)

Schools of Riverside County	Donald G. Wallace	Russi Egan
Clubs and Scholarship Account	Sean C. Hancock	Cecy Garcia

(Checks issued for this account are from Federal Funding)

Federal Funds - Financial Aid Accounts	Donald G. Wallace	Russi Egan
	Sean C. Hancock	Cecy Garcia

Needles Checking Account	Donald G. Wallace	Russi Egan
	Sean C. Hancock	Eva Munguía

Resolution 15-04 B-10 – MOU BETWEEN PVCCD AND PVUSD FOR TRANSPORTATION

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding with Palo Verde Unified School District (PVUSD) to provide busing for PVUSD students for the purpose of attending courses in Autos and Welding at the Palo Verde College (PVC) campus. PVUSD will bill PVCCD \$120 per day for transportation services. This MOU will be in effect July 1, 2014 through June 30, 2019; shown as Reference B-10.

C. PERSONNEL

(The following Resolution was amended)

Resolution 15-04 C-08 – OUT-OF-CLASS PAY (LUJANO)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the out-of-class pay for Virginia Lujano, for performing the duties of Payroll/Benefits Manager, to be paid at row 3, step ~~7~~ **6** of the Classified Management/Confidential Salary Schedule, effective February 11, 2015, until a permanent employee is hired.

Resolution 15-04 C-09 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2015:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Aguilar Mendoza, Casandra	Tutor – Library	\$ 9.75
Banelos, Yenelia	Tutor – BSI Library	\$ 9.75
Gastelum, Alfredo	Tutor – BSI Library	\$ 9.75
Hamblen, Phillip	Peer Counselor Coordinator – DSP&S	\$10.35
Johnson, Myeisha	Peer Counselor – DSP&S	\$ 9.75
Niklas, Serena	Tutor – Needles Center	\$ 9.75

(Blanket Motion)

It was moved by Mr. Arneson, and seconded by Mr. Gonzales, that Consent Resolutions be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

ACTION ITEMS

A. INSTRUCTION

Resolution 15-04 A-06 - ACADEMIC CALENDAR FOR 2015-2018

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Academic Calendar for 2015-2018; shown as Reference A-06.

It was moved by Mr. Lewis, and seconded by Mr. Gonzales, that Resolution 15-04 A-06 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

B. BUSINESS

Resolution 15-04 B-11 – CONTRACT WITH MESSNER AND HADLEY, LLP FOR AUDITING SERVICES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract with Messner and Hadley, LLP for auditing services, a three year contract in the amount of \$28,000 per year; shown as Reference B-11.

It was moved by Mr. Arneson, and seconded by Mr. Lewis, that Resolution 15-04 B-11 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-04 B-12 – ACCEPTANCE OF PROP 39 CLEAN ENERGY GRANT

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the Proposition 39 Clean Energy Grant in the amount of \$11,130. The grant money will be used for welding equipment in the welding course, and must be spent by June 30, 2015; shown as Reference B-12.

It was moved by Mr. Gonzales, and seconded by Mr. Arneson, that Resolution 15-04 B-12 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-04 B-13- AGREEMENT WITH RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS FOR ISS (GALAXY) SUPPORT (RATIFICATION)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Agreement for Information Systems Support (Galaxy) with Riverside County Superintendent of Schools, effective July 1, 2014 through June 30, 2015. Fee for services will be approximately \$8,500; shown as Reference B-13.

ACTION ITEMS (continued)

It was moved by Mr. Gonzales, and seconded by Mr. Arneson, that Resolution 15-04 B-13 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-04 B-14- AGREEMENT FOR FOOD SERVICE

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement for Food Service with James Rush, vendor, terms as stipulated, effective February 17, 2015 through February 28, 2016; shown as Reference B-14.

It was moved by Mr. Gonzales, and seconded by Mr. Arneson, that Resolution 15-04 B-14 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

D. MISCELLANEOUS

Resolution 15-04 D-05 – ACCEPTANCE OF PVCCD FOLLOW-UP REPORT TO ACCJC

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Follow-Up Report to the Accrediting Commission for Community and Junior Colleges dated March 15, 2015 (*shown loose in Board folders*).

It was moved by Mr. Arneson, and seconded by Mr. Gonzales, that Resolution 15-04 D-05 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-04 D-06 – ACCEPTANCE OF 2014 PALO VERDE COLLEGE SCORECARD

BE IT RESOLVED that Palo Verde Community College District Board of Trustees has reviewed, discussed and provided input on the 2014 Palo Verde Scorecard, and approves the submission of this report as written (*shown loose in Board folders*).

It was moved by Mr. Lewis, and seconded by Mr. Arneson, that Resolution 15-04 D-06 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

ACTION ITEMS (continued)

Resolution 15-04 D-07 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ed Gonzales from the Regular Meeting on February 10, 2015, and the Study Session on February 24, 2015; and Trustee George Thomas from the Study Session on February 24, 2015.

It was moved by Mr. Arneson, and seconded by Mr. Lewis, that Resolution 15-04 D-07 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Abstain</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 4 No 0 Abstain 1 Absent 2

Resolution 15-04 D-08 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Alex Munoz from the PVCCD Regular Meeting on February 10, 2015.

It was moved by Mr. Lewis, and seconded by Mr. Arneson, that Resolution 15-04 D-08 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Absent</u>	Thomas	<u>Absent</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2