

FACULTY OBSERVATION REPORT

Faculty Member:	Course:	
Evaluator:	Observation Date:	Number of students present:
Based on the relevant observation, indicate a score for each item using the following scale:		
5=Outstanding 4=Good 3=Satisfactory 2=Needs improvement 1=Unsatisfactory		
	1. Defines objectives for student work in keeping with syllabus defined student learning outcomes.	
Comments:		
	2. Is thorough in preparation and organized in presentation of materials (classroom, online, ITV, correspondence, as applicable).	
Comments:		
	3. Course assignments, materials, and educational approach encourages student enthusiasm for learning.	
Comments:		
	4. Communicates clearly and effectively employing the appropriate range of technical support devices, programs, and services.	
Comments:		
	5. Explains main ideas, concepts, and principles.	
Comments:		
	6. Demonstrates up-to-date command of subject matter and appropriate instructional methods.	
Comments:		
	7. Responds in a timely, appropriate, and supportive fashion to student inquiries, questions, and criticisms, while employing the appropriate range of technical support devices, programs, and services.	
Comments:		
	8. Encourages critical thinking and analysis.	
Comments:		
	9. Demonstrates respect for the students and their views.	
Comments:		
	10. Encourages regular, committed student engagement via the range of technical support devices, programs, and applications.	
Comments:		
	/50 OVERALL RATING	
50=Outstanding 40-49=Good 30-39=Satisfactory 20-29=Needs Improvement < 20 Unsatisfactory		

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FACULTY OBSERVATION NARRATIVE

Faculty Member:

Evaluator:	Course:	Observation Date:	Number of students present:
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Based on their classroom observations, the peer evaluators shall collaborate in writing a narrative description of the faculty member’s teaching, answering each of the following questions:

1. Describe the faculty member’s subject, teaching methodologies, and alignment with student learning outcomes.
2. Describe the faculty member’s communication of the applicability of the academic discipline to the larger social context (i.e., the “real world”).
3. Describe the organization and clarity of the presentation.
4. Discuss the appropriateness of the instructor’s teaching techniques in the light of stated goals.
5. Describe the level of student discussion and participation.
6. Describe the faculty member’s teaching strengths.
7. Describe the faculty member’s employment of the appropriate range of technical support devices, programs, and applications.
8. Describe any specific recommendations.

Peer Evaluator (signature)	Date:
Faculty Member (signature)	Date: