Statement of Work

Consultant: Jeremy Jones
Client: Palo Verde College
Project: Open CCCApply Implementation
Date of Estimate: 10/15/2014

PLANNED WORK

The following requests were described by Shelley Hamilton during a phone call on 10/15/14;

Request 1:. Address data that is not currently importing into the Colleague SIS from the XAP CCCApply application to the College.

Request 2: Other items as assigned.

SCOPE

This project will focus on the requests described in the previous section. Work performed during this project will include
Modifying current processes that import application data into Colleage. Update/modify XAP downloads as needed to meet project goals.

TIMELINE

The project will begin 10/19/2014. The consultant will work no more than 20 hours per week.

The consultant is available to work with the Palo Verde College IT Department MTWRF 12:00 – 12:30 PM in order to test the remote connection.

ESTIMATE

Remote Consulting Rate: $80.00/hour

Total Estimated Hours: 40 hours

Cost:	40 hours of consulting and development:	$3,200
	Total:	**$3,200**

BILLING PROCESS

Jeremy Jones will submit an invoice to Palo Verde College each month for all actual billable work performed during the prior month. Invoices will be submitted electronically. All payments will be due upon receipt of the invoice. Payments are accepted electronically or by check depending on the preference of Palo Verde College.

CONTACT INFORMATION