

**PALO VERDE COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING**  
**BOARD OF TRUSTEES**  
**Claypool Building – 725 West Broadway in Needles – Classroom #10**  
*(and Teleconference held via CL 101 at one College Drive in Blythe)*  
**Tuesday, April 26, 2011**  
**4:30 p.m.**

**Meeting 11-04**

**MINUTES**

**OPENING OF MEETING**

The Regular meeting of the Board of Trustees was called to order by the President of the Board, Ed Gonzales at 4:30 p.m.

The Salute to the American Flag was led by Jerry Lewis, Clerk of the Board.

Present: Ed Gonzales, President  
Millie Rodriguez, Vice President  
Jerry Lewis, Clerk of the Board  
Ted Arneson, Trustee  
Sam Burton, Trustee (in Blythe, arrived at 4:55 p.m.)  
Lincoln Edmond, Trustee  
George Thomas, Trustee  
Jeneane Quist, Student Trustee (in Blythe)

Administrators Present: James Hottois, Superintendent/President  
Geri Butler, Vice President of Administrative Services (in Blythe)  
Diana Rodriguez, Vice President of Student Services  
William Smith, Vice President of Instructional Services

Recorder: Jeanie Johnson, Executive Secretary, Needles Center

Visitors: Cristen Mann, Dan Keenan, and George Walters

It was moved by Mr. Arneson, seconded by Mr. Edmond, and unanimously carried, that the minutes of the Regular Meeting of March 22, 2011 be approved.

Dr. Hottois suggested that Items for Discussion in Closed Session be moved to the end of the meeting, after discussion, it was moved by Dr. Thomas, seconded by Mr. Edmond, and unanimously carried, that the agenda for this meeting be approved as amended.

**HEARING OF CITIZENS (AGENDA ITEMS)**

None

**PUBLIC NOTICE/HEARING**

Open the Public Hearing on the following item *(copies of proposals loose in Board folders)*.

1. Notice/Hearing on CCA/CTA District Proposal to sunshine the Collective Bargaining Agreement with CCA/CTA, for the year beginning July 1, 2011 on CTLC's and SLO's.  
Take comments then close hearing after discussion.

There was no discussion. Public Hearing opened at 4:35 p.m. and closed at 4:37 p.m.

These minutes are a concise summary of reports, discussion and action taken at this meeting. For detailed comments and discussion a tape of the meeting is available to the public for 30 days after the date of this meeting.

## REPORTS

### Associated Student Government

No Report.

### Academic Senate

Dennese Lilley-Edgerton, Academic Senate President provided the Academic Senate Report.

1. Academic Senate has completed plans for next year.
2. The 'writing across' activities have been tabled until Fall 2011.
3. Academic Senate held officer nominations and Richard Castillo has been named president by affirmation.

### CSEA, Chapter 180

Not present for this meeting.

### CCA/CTA

Not present for this meeting.

### Superintendent/President

1. Dr. Hattois reported that the \$1.662 million to complete the Needles Center has been released and the college can begin ordering immediately, blinds, furniture, etc.
2. Last Monday was the deadline to submit for Supplemental Early Retirement Plan and employees have until May 6, 2011 to rescind. Currently 17 people are planning to participate. If they retire as planned, approximately \$1.2 million will be saved this year, more savings projected for the following year.
3. The state budget has not been submitted to Governor Brown, and no date for submission has been set.

### Geri Butler, Vice President of Administrative Services

1. Geri Butler reported that we should receive TRANs funding by May 4<sup>th</sup> at 1–2 % interest rate.

### Diana Rodriguez, Vice President of Student Services

1. EOPS is participating in priority registration May 2-3 at ISP and May 3-6 on the PVC campuses, including Needles Center. Needles students will be meeting with EOPS counselors via web cam. EOPS, DSPS, CalWORK's & CARE Advisory Committee Meeting is scheduled for May 25, 2011.
2. All Areas within student services are working on Student Learning Outcomes.
3. ASG will be holding their talent competition this Friday, April 29, 2011. The ASG elections are May 2-3, 2011.
4. Other upcoming events include the Appleby Tour on May 27, 2011 and the Awards Reception on May 12, 2011. They are also working on two items with the State Student Senate; one being an E-waste event, and the second being a Student representation fee. ASG hosted a Region IX state student senate meeting and the region was back last week for the ASG meeting to present the E-waste program.
5. CalWORK's just finished their Easter Event, which was very successful. They will hold an advisory meeting on May 25, 2011.
6. The Transfer Center Director will attend the Ensuring Transfer Success Conference. CSUSB monthly visits have been successful. Students are meeting with Alvisinia Rodriguez to obtain admissions requirements.
7. Counseling faculty continue to monitor the probation students.
8. DSSS currently has 75 students enrolled in the program. The DSPS program is providing classroom presentations to inform students of the program and the DSSS grant.
9. Financial Aid is working on 2011-12 parameters for Datatel. They are also updating the Financial Aid Handbook and catalog, as well as updating Satisfactory Progress policy and

updating the Financial Aid documents.

## **REPORTS (continued)**

10. Admissions and Records are working on about 400 petitions to graduate. The midterm deficiencies are also completed.

### **William Smith, Vice President of Instructional Services**

1. Mr. Smith reported that Instructional Services is finishing up the Fall 2011 schedule, which should be out next week.
2. Program Reviews are all done except one.
3. Title III funds are paying for technology, ITV, Star Boards, etc.
4. Minimum class size will be increased, possibly up to 18 students – ITV classes combining both Blythe and Needles students will help to make the 18 student goal.
5. The job description for the Needles Director position is in the board packets for review and approval.

### **Needles Report**

1. Cristen Mann reported that Dorothy Machula has resigned and her last day was April 21, 2011.
2. The Needles Center will participate in the Awards ceremony via ITV on May 12, 2011 and will have refreshments for the Needles students.
3. The Needles Center is getting ready for registration in May, web-cam counseling with EOPS, etc.
4. The Needles Center has been encouraging all continuing students to get their 2011-2012 FAFSA's completed.

### **Board of Trustees Comments and Discussion**

1. Mr. Arneson asked how long it would take to get the equipment for the Needles Center now that the funds have been released.

## **INFORMATION ITEMS**

1. Inland Valley Trustees and CEO Association March 4, 2011 meeting minutes and Scott Lay's PowerPoint Presentation (*shown loose in Board folders*).
2. Gates Foundation Gives \$10.6-Million to Improve College-Completion Rates with Technology article (*shown loose in Board folders*).
3. Changes at the Spring Street campus memo sent to Trustees March 25, 2011 (*shown loose in Board folders*).
4. Commencement invitations for Trustees to Palo Verde College, Ironwood and Chuckawalla Valley State Prisons (*shown loose in Board folders*).
5. Official State Prison Visitors Clearance forms to attend functions at Ironwood and Chuckawalla State Prison's (*shown loose in Board folders*).
6. Out-of-state travel request for Eric Egan and Dan Spechtenhauser to travel to Las Vegas, Nevada on March 20-24, 2011, for Microsoft Management Summit 2011.
7. Out-of-state travel request for William Smith to travel to Washington DC on April 18-21, 2011.
8. Out-of-state travel request for Sharron Burgeson, Cheryl Bruno-Mofu and Silvia Lainez to Phoenix, Arizona on May 12, 2011, for Traditional VN Students to visit the Body Worlds and the Brain Exhibit.

**CONSENT RESOLUTIONS**

*(All consent resolutions will be voted on in one motion with 15 minutes allocated for Questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)*

**A. Instruction**

**Resolution 11-04 A-16 – CURRICULUM APPROVED AT APRIL MEETING**

BE IT RESOLVED that the actions of the Curriculum Committee at meeting held on April 14, 2011, new and revised courses in various curriculum areas *(shown loose in Board folders)*.

**Resolution 11-04 A-17 – K-12 ENROLLMENTS – SPRING 2011**

BE IT RESOLVED that K-12 students, completing approved college enrollment process, as shown in Reference A-17, be approved to attend classes at Palo Verde College for Spring 2011. Administration is recommending approval subject to space availability in classes.

**B. Business**

**Resolution 11-04 B-25 – CHANGE ORDERS FOR PHASE IV**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees ratifies the Superintendent/President’s authorization of the following change orders for Phase IV (Fine & Performing Arts Complex) as listed below and shown in Reference B-25.

Change order #46  
-\$7,394.77

Change order #47  
\$27,894.00

Change order #48  
\$15,814.00

Change Order # 49  
\$20,030.00

**Resolution 11-04 B-26 – REGISTER OF WARRANTS AND FINANCIAL REPORT FOR MARCH 2011**

BE IT RESOLVED that the Register of Warrants and Financial Report for March 31, 2011 be approved *(shown loose in Board folders)*.

**Resolution 11-04 B-27 – ANNUAL RENEWAL OF STUDENT-RIGHT-TO-KNOW SUBSCRIPTION AGREEMENT (IPEDS)**

BE IT RESOLVED that the Palo Verde Community College District approves the renewal of the Student-Right-To-Know agreement with the Chancellor’s Office of the California Community College in the amount of \$3,900 per year from July 1, 2011, to June 30, 2012. These are for standard IPEDS (Integrated Postsecondary Education Data System) reports required by federal law for students and processed by the Registrar of Palo Verde College.

**Resolution 11-04 B-28 – AMENDMENT TO CONTRACT WITH RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES**

BE IT RESOLVED that the Palo Verde Community College District approves Amendment No. 02 effective May 1, 2011, to contract CW-01163-02 with Riverside County Department of Public Social Services, to “Coordinate client supportive services to prevent duplication of services, including, but

not limited to, bus passes for student, which shall be distributed based on need and funding availability.” Revises page 3 of 7, Section III. Joint Responsibilities, revise Subsection A.2. to read for the term of July 1, 2010, through June 30, 2011.

**CONSENT RESOLUTIONS (continued)**

**Resolution 11-04 B-29 - STRATA INFORMATION GROUP (AMENDMENT NO. 02)**

BE IT RESOLVED that the Palo Verde Community College District approves Amendment No. 02, as shown in Reference B-29, Rates for services are effective for 12 months from the date of the Agreement and may increase by \$5.00 per hour for each year thereafter. The Amendment is to extend the time of the project from June 30, 2011 through June 30, 2014.

**Resolution 11-04 B-30 - CONSULTANT AGREEMENT (GUNN)**

BE IT RESOLVED that the Palo Verde Community College District approve the Agreement for Consultant Services for David Gunn, of Anaheim, CA, to facilitate and assist the faculty and staff on the Sakai Learning Management System on Flex Day, April 21, 2011, at the rate of \$500.00 which includes travel expenses.

**C. Personnel**

**(Classified Personnel)**

**Resolution 11-04 C-20 – EMPLOYMENT OF STUDENT SERVICES TECHNICIAN I**

BE IT RESOLVED that Henry Flores be employed as full time Student Services Technician I, a 12 month, 8 hours per day, 40 hours per week, CSEA classified position, with salary placement on the Classified Salary Schedule of Row 5 Step 2, and effective April 26, 2011.

**(Student Personnel)**

**Resolution 11-04 C-21 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2011**

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-21, be approved for the Spring Semester of 2011.

***(Blanket Motion)***

After discussion, Resolution 11-04 C-20 was amended to change effective date to April 26, 2011 to coincide with the pay period.

It was moved by Dr. Thomas, and seconded by Mr. Arneson that Consent Resolutions be approved as amended. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**ACTION ITEMS**

**A. Instruction**

**Resolution 11-04 A-18 – PROGRAM REVIEW APPROVAL (INSTRUCTIONAL SERVICES)**

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Instructional Services (*shown loose in Board folders*).

It was moved by Mr. Arneson, and seconded by Mr. Burton, that Resolution 11-04 A-18 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 11-04 A-19 – PROGRAM REVIEW APPROVAL (NURSING)**

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Nursing (*shown loose in Board folders*).

Mr. George Walters answered board members questions regarding the Nursing Program Review.

It was moved by Ms. Rodriguez, and seconded by Dr. Thomas that Resolution 11-04 A-19 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**B. Business**

**Resolution 11-04 B-31 – CalSTRS EXEMPTION CERTIFICATION (BETTINO)**

BE IT RESOLVED that the Palo Verde Community College Board of Trustees took action at the February 15, 2011 board meeting to hire Mr. M. L. Bettino as a Consultant for the Title III, Project Director, and

WHEREAS, Palo Verde Community College District has an immediate business need to fill the vacant Title III, Project Director position; and

WHEREAS, Mr. Bettino has served in an Academic Administrator position in California Community Colleges and has vast experience in Educational Technology; online education and faculty training; and

WHEREAS, CalSTRS regulations require exemptions to be made for exceeding the CalSTRS Earnings Limit; and must be applied for each year; and

WHEREAS, Palo Verde Community College District's Board of Trustees takes this action to fulfill the CalSTRS requirement to pass a resolution stating the need to hire Mr. M. L. Bettino for a 24 month period per CalSTRS regulations beginning July 1, 2011.

THEREFORE, BE IT RESOLVED, that the Palo Verde Community College District takes this action for the appointment of M. L. Bettino as Consultant for the Title III, Project Director, exceeding the CalSTRS Earnings Limit, through June 2013, as shown in Reference B-31.

It was moved by Mr. Lewis, and seconded by Dr. Thomas, that Resolution 11-04 B-31 be approved.  
(Student Advisory vote: Yes)

**ACTION ITEMS (continued)**

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 11-04 B-32 – RECORD DESTRUCTION RECOMMENDATION**

BE IT RESOLVED that the PVCCD Board of Trustees approves the resolution authorizing the Superintendent/President to approve the list of records for destruction and shall certify that no records are included in the list in conflict with regulations as shown in Reference B-32.

It was moved by Mr. Burton, and seconded by Dr. Thomas, that Resolution 11-04 B-32 be approved.  
(Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 11-04 B-33 – AGREEMENT TO ESTABLISH TUITION RECIPROCITY PROGRAM**

BE IT RESOLVED that the Palo Verde Community College District enter an Agreement with Arizona Western College (Yuma/La Paz Counties), as shown in Reference B-33, to establish a tuition reciprocity program for California and Arizona Student enrollment, effective July 1, 2011, for three years until June 30, 2014. California students enrolled at Arizona Western will pay Arizona resident tuition rates and Arizona students attending PVC will not be subject to non-resident tuition but "if the Arizona student is claimed for California apportionment they will pay a fee of \$... per unit as prescribed in California Education Code Section 76140(k)."

It was moved by Mr. Arneson, seconded by Mr. Burton, that Resolution 11-04 B-33 be approved.  
(Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 11-04 B-34 - SUPPLEMENTAL EMPLOYEE RETIREMENT PLAN**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees here by approves Board Resolution 11-04 B-34 to approve the Supplemental Employee Retirement Plan of employees retiring in 2011 and compensation to be paid to Keenan and Associates as the Contract Administrator at a rate of 5% of annuity premiums paid and bill for the commission will be separate from the annuity payments as shown in Reference B-34.

Mr. Dan Keenan, of Keenan and Associates held a brief discussion and answered board members questions regarding the plan.

It was moved by Dr. Thomas, and seconded by Mr. Lewis, that Resolution 11-04 B-34 be approved. (Student Advisory vote: Yes)

**ACTION ITEMS (continued)**

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 11-04 B-35 - INITIATE STUDY OF THE PVCCD DISTRICT GOVERNING BOARD ELECTION SYSTEM TO ADDRESS ALTERNATIVES TO COMPLY WITH THE CALIFORNIA VOTING RIGHTS ACT**

BE IT RESOLVED, that the of the Palo Verde Community College District Board of Trustees finds that it is necessary to review its current trustee election system in light of the California Voting Rights Act (hereinafter "Act"), and desires to determine if any changes are required in the current system so as to comply with the Act; and

WHEREAS, the Governing Board desires to direct the Superintendent/President to lead a study to be presented to the Governing Board regarding the Act, of any changes required to bring the District into compliance with the Act, including but not limited to adopting by-trustee area election system, and the process and procedure for modifying its current election system; and

WHEREAS, the Governing Board desires that the study and the recommendations be completed in a timely manner to allow, if necessary, a change in election system for the November 2012 elections, which also allows for trustee area boundaries to be accurate and current based upon the 2010 Census data if the District ultimately determines that adoption of a trustee area electoral system is appropriate; and

WHEREAS, data from the 2010 Census will become available no later than April 1, 2011, which is early enough to permit trustee areas to be drawn and implemented, if required, using the most up-to-date demographic data available, for the Board's 2012 elections;

NOW, THEREFORE, BE IT RESOLVED as follows:

- (1) The Board determines that it is in the best interest of the District to conduct a study to ensure compliance with the California and Federal Voting Rights Acts.
- (2) The Superintendent/President is directed to notify the appropriate County Office of Education of its intent and hereby requests that the County Committee receive this Resolution and at its earliest opportunity provide to the District information regarding the County Committee's process for changes in trustee areas or election systems;
- (3) The Superintendent/President is vested with the power to (a) prepare a study of changes needed, if any, for the District to be in compliance with the Act, including but not limited to adopting a by-trustee area election system, (b) assess its risk by consulting with professional experts, (c) expend funds, (d) identify what process may be necessary for change beginning in the November 2012 election.

It was moved by Mr. Edmond, and seconded by Dr. Thomas, that Resolution 11-04 B-35 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0



**ACTION ITEMS (continued)**

**Resolution 11-04 B-36 – TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE AND CAREER TRAINING PARTNERSHIP**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the college to participate in a consortium member in the Trade Adjustment Assistance Community College and Career Train project with College of the Desert. Palo Verde College will be funded to offer training in renewable energy foundation, CSP (concentrated solar power) thermal operations, power block maintenance and solar field maintenance once per year in each year of grant. ~~Palo Verde College will receive a total of \$726,500~~ as shown in Reference B-36.

After discussion, it was moved to strike a portion of the last sentence, as shown. It was moved by Mr. Lewis, and seconded by Mr. Burton, that Resolution 11-04 B-36 be approved as amended. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**C. Personnel**

**(CERTIFICATED)**

**Resolution 11-04 C-22 - NEW JOB DESCRIPTION DSSS PROGRAM DIRECTOR**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the job description, as shown in Reference C-22, for a Disabled Student Support Services Program Director, a Certificated position, full-time 212 days/12 month position.

It was moved by Ms. Arneson, and seconded by Mr. Edmond, that Resolution 11-04 C-22 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 11-04 C-23 – DISABLED STUDENT SUPPORT SERVICES**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the appointment of Steven La Vigne, as Director of the Disabled Student Support Services (DSSS) Program, with duties as shown in Resolution C-22 above, effective September 1, 2010 to August 31, 2015. Mr. La Vigne will retain his current salary placement prorated to a 212 day, 12 month contract effective April 27, 2011. (The DSSS Program is based on continued federal funding of the TRiO Grant).

It was moved by Ms. Rodriguez, and seconded by Mr. Edmond, that Resolution 11-04 C-23 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**ACTION ITEMS (continued)**

**Resolution 11-04 C-24 - NEW JOB DESCRIPTION PART-TIME DSSS INSTRUCTIONAL ASSISTANT**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the job description, as shown in Reference C-24, for a Disabled Student Support Services Instructional Assistant, a Certificated position, part-time position, 19 hour per work week, 10 months per year.

It was moved by Mr. Edmond, and seconded by Dr. Thomas, that Resolution 11-04 C-24 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 11-04 C-25 - NEW JOB DESCRIPTION TEMPORARY/PART-TIME COUNSELOR**

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the job description, as shown in Reference C-25, for a Disabled Student Support Services Temporary/Part Time Counselor, a certificated position.

It was moved by Mr. Edmond, and seconded by Ms. Rodriguez, that Resolution 11-04 C-25 be approved.

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**(Academic Administrative Personnel)**

**Resolution 11-04 C-26 – RESIGNATION OF ASSISTANT DEAN, NEEDLES CENTER**

BE IT RESOLVED that the Superintendent/President has accepted a resignation notice dated March 11, 2011 from Dorothy Machula, Assistant Dean, Needles Center, effective, April 21, 2011.

It was moved by Mr. Lewis, and seconded by Mr. Burton, that Resolution 11-04 C-26 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**(Academic Personnel)**

**Resolution 11-04 C-27 - FACULTY PROBATIONARY/TENURE STATUS (2011/12)**

BE IT RESOLVED that the following academic employees be continued on probationary status for the 2011-2012 academic year or will be completing their fourth and final year of probation and be granted tenure status. The year of probation being completed is indicated for each employee. The evaluation process has been completed by administration.

**ACTION ITEMS (continued)**

**Continuation of Probation**

Lin, Carina	(Second Year)	Cooperative Work Experience Coordinator/Vocational Career Specialist
Snider, Gregory	(Second Year)	Physical Education Coordinator
*Jones, Sharon	(Second {2.5} Year)	Psychology/Addiction Studies Instructor
Peterson, Scott	(Third Year)	Computer Information Systems/ Office Technologies Instructor
Rhoades, Mike	(Third Year)	Building Trades Instructor
<b><u>Tenure</u></b> (Tenure to begin at the beginning of the 5 <sup>th</sup> Year of Service)		
Burgeson, Sharron	(Fourth Year)	Nursing and Allied Health Coordinator
Castillo, Richard	(Fourth Year)	English Instructor
LaVigne, Steve	(Fourth Year)	Counseling/DSPS
Lujano, Lorenzo	(Fourth Year)	Counseling

\*Hired during Spring Semester (1<sup>st</sup> semester does not count towards tenure per California Education Code 87605 which states "A faculty member shall be deemed to have completed his or her first contract year if he or she provides service for 75 percent of the first academic year.")

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 11-04 C-27 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**(CONFIDENTIAL/CLASSIFIED MANAGEMENT)**

**Resolution 11-04 C-28 – NEW JOB DESCRIPTION FOR DIRECTOR, NEEDLES CENTER**

BE IT RESOLVED that the Board of Trustees approves the job description, as shown in Reference C-28, for Director, Needles Center, a Classified Management position, full-time, 12 month, 40 hours per week, Salary placement Row 8.

It was moved by Mr. Lewis, and seconded by Mr. Burton, that Resolution 11-04 C-28 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**(CLASSIFIED)**

**Resolution 11-04 C-29 - NEW JOB DESCRIPTION FOR DSSS SECRETARY**

BE IT RESOLVED that the Board of Trustees approves the job description, as shown in Reference C-29, for a Disabled Student Support Services Secretary, a CSEA classified position, part-time, 12 months, 19 hours per week.

It was moved by Mr. Edmond, and seconded by Ms. Rodriguez, that Resolution 11-04 C-29 be approved. (Student Advisory vote: Yes)

**ACTION ITEMS (continued)**

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 11-04 C-30 - EMPLOYMENT OF TEMPORARY PART-TIME INSTRUCTIONAL AIDE (VASQUEZ)**

BE IT RESOLVED that the Board of Trustees approves the employment of Matthew Vasquez, for a temporary, part-time Instructional Aide for Title III Project, a CSEA classified position, temporary part-time, 12 months, 19 hours per week, Classified salary schedule Row 3, step1.

It was moved by Mr. Lincoln, and seconded by Dr. Thomas, that Resolution 11-04 C-30 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**D. Miscellaneous**

**Resolution 11-04 D-13 - STUDY SESSION FOR MAY 10, 2011**

BE IT RESOLVED that the Study Session for May 10, 2011, is canceled.

It was moved by Mr. Burton, and seconded by Dr. Thomas, that Resolution 11-04 D-13 be approved. (Student Advisory vote: Yes)

Student Advisory	<u>Yes</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**HEARING OF CITIZENS (NON-AGENDA ITEMS)**

None

**ITEMS FOR DISCUSSION IN CLOSED SESSION**

Mr. Gonzales called for a 5 minute recess at 6:25 p.m., meeting was then adjourned to closed session at 6:30 p.m.

**(AT END OF MEETING)**

Public Employee Performance Evaluation – 15 Classified Management/Confidential

Public Employee Performance Evaluation - 1 Academic Administrator

**ADJOURNMENT**

The next Regular Meeting will be held on May 24, 2011, in Blythe.