

**PALO VERDE COMMUNITY COLLEGE DISTRICT**

**REGULAR MEETING  
BOARD OF TRUSTEES**

**Tuesday, June 9, 2015  
5:00 p.m.**

**One College Drive, Blythe, CA – CL 101**

**(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)  
(Telephone conference held at 514 N. Lovekin Blvd., Blythe, CA)**

**Meeting 15-10**

**MINUTES**

**I. OPENING OF MEETING**

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Dr. George Thomas, President of the Board, at 5:03 p.m.

2. Flag Salute

The Salute to the American Flag was led by Mr. Alex Munoz, Student Trustee.

Dr. Thomas expressed his appreciation to Mr. Alex Munoz, Student Trustee, for a great job of serving on the Governing Board, and wished Mr. Munoz well in his future endeavors.

Mr. Munoz thanked the Governing Board for making him feel welcome as a Student Trustee, and stated that Grace Quist will be a wonderful replacement.

**ACTION ITEM**

**Resolution 15-10 D-17 – APPOINTMENT OF STUDENT TRUSTEE (QUIST)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees accepts the recommendation from the Associated Student Government and appoints Grace Quist as Student Trustee for Academic year 2015-2016.

It was moved by Ms. Woods, and seconded by Mr. Lewis, that Resolution 15-10 D-17 be approved.

Student Advisory	<u>Abstain</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**OATH OF OFFICE**

Student Trustee Grace Quist was formally sworn in by Governing Board President, Dr. Thomas. Ms. Quist then joined the Governing Board at the Board table for the remainder of the meeting.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

## I. OPENING OF MEETING (continued)

### 3. Roll Call

Trustees Present: George Thomas, President  
Ned Hyduke, Vice President  
Ermila Rodriguez, Clerk *(by telephone conference)*  
Ted Arneson, Trustee  
Ed Gonzales, Trustee  
Jerry Lewis, Trustee  
Suzanne Woods, Trustee  
Grace Quist, Student Trustee

Administrators Present: Donald G. Wallace, Superintendent/President  
Sean Hancock, Vice President of Instruction and Student Services  
Russi Egan, Chief Business Officer

Recorder: Carrie Mullion, Administrative Assistance to Superintendent/President and Board of Trustees

Visitors: On file in the Superintendent/President's Office

4. Approval of the minutes of the Regular Meeting of May 12, 2015.  
It was moved by Mr. Gonzales, seconded by Mr. Hyduke, and unanimously carried, that the Minutes be approved.
5. Approval of the Agenda for this meeting.  
Dr. Thomas requested to amend the agenda as follows: Resolution 15-10 C-27, and Resolution 15-10 B-32 will be tabled.

It was moved by Mr. Gonzales, seconded by Mr. Lewis, and unanimously carried, that the Agenda be approved as amended.

## II. HEARING OF CITIZENS (AGENDA ITEMS)

*Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."*

Mr. Biju Raman congratulated Ms. Quist on becoming the Student Trustee.

Mr. Raman spoke in regards to Resolution 15-10 C-26, and requested that the Board of Trustees speak in a strong voice with respect to the contract for the Superintendent/President. It is hoped that the outcome will be one that is trusting of the future. Dr. Wallace brings a steady leadership style to the table; he has a clear vision, and a good relationship with faculty, staff, managers, and classified employees. Dr. Wallace has proven himself in the past; the college is on a good and steady track, and the momentum needs to be maintained moving forward. The leadership at the top reflects the values, mission, and vision of Palo Verde College. Mr. Raman hopes that the Board of Trustees will support Dr. Wallace's contract, and give Dr. Wallace free reign to shape the future of Palo Verde College as we continue on the path of consolidation.

**II. HEARING OF CITIZENS (AGENDA ITEMS) (continued)**

Mr. Raman also spoke in regards to Resolution 15-10 C-38. Mr. Raman stated this is work that has already been done by the faculty. The faculty chose to withhold the money being paid to them in order to help the college through tough times, and they contributed that money to the college. Since the college is on a steady path, this is a good time for the Board of Trustees to show an act of good faith by repaying the CTLC's to the faculty. It is not much, but it is certainly a token of good gesture which will go a long way in showing support of the relationship between the faculty and the Board of Trustees. It is felt that it is in the right order for the Board to accept and pass this resolution.

**III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS**

*The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.*

Ms. Rodriguez recused herself from Resolution 15-10 D-22.

Mr. Gonzales recused himself from Resolution 15-10 D-23.

Ms. Woods recused herself from Resolution 15-10 D-24.

**IV. RECESS TO CLOSED SESSION**

The Board of Trustees recessed to Closed Session at 5:15 p.m. to discuss the following:

1. Conference with Labor Negotiator; pursuant to Gov. Code section 54957.6  
 Agency Designated Representative: Mark Thompson, Esq.  
 Unrepresented Employee: Superintendent/President

**V. RECONVENE TO OPEN SESSION**

The Board of Trustees reconvened to Open Session at 6:17 p.m. and announced the following action had been taken:

**ACTION ITEM:**

**Resolution 15-10 C-26 – CONSIDERATION AND APPROVAL OF CONTRACT OF EMPLOYMENT FOR SUPERINTENDENT/ PRESIDENT**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract of employment for Dr. Donald G. Wallace, Superintendent/President; contract to be provided at this meeting.

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 15-10 C-26 be approved.

Dr. Thomas stated that the base salary of the Superintendent/President will be \$225,000.00. The base salary will consist of an increase of \$5,000 on July 1 of the following years - 2016, 2017, contingent upon both a minimum of 1800 FTES and an annual budget reserve of a minimum of 13%.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>No</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6 No 1 Abstain 0 Absent 0

## VI. REPORTS

1. Associated Student Government – Grace Quist, Student Trustee
  - It has been a great school year. The incoming Student Government is a great team and Ms. Quist is excited to work with them next year.
2. Academic Senate – Biju Raman, President
  - Mr. Raman recognizes and welcomes the decision made by the Board of Trustees in regards to Dr. Wallace's contract, and thanked them for their vote of confidence.
  - Future plans of the Senate will be to bring to fruition discussions with administration regarding equivalency, and to settle the equivalency issues in the fall. A template will be in place that will be approved through the Senate, brought to College Council for approval, and then to the Board of Trustees for consideration. Other plans include working out the details and editing various forms that are used, such as the Challenge Form, and updating the committees in order to have a cleaner set of committee lists with better objectives.
  - BSI is seeking to hire an ombudsperson to work nineteen hours a week. This person will collect attendance records and call BSI students who are in Math, English, ESL, and Reading courses on a daily basis, and offer assistance with resources and referrals to help the students succeed.
3. CSEA, Chapter 180 – Richard Soto, President
  - Mr. Soto stated he will have details of the proposal at the June 23, 2015 Board of Trustees meeting. The Public Hearing on this agenda is just a formality and more information will be forthcoming.
4. CCA/CTA – Derek Copple, President
  - Mr. Copple congratulated Dr. Wallace on the renewal of his contract.
  - The traditional graduate luncheon was a success. It was attended by students, faculty, and administration. It is hoped that the luncheon will be continued in the years to come.
  - It is hoped that consideration will be given to the agenda item regarding the CTLC's Memorandum of Understanding. This is work that faculty completed and did not get paid for. Faculty were told they would get paid for the CTLC's if the college got back to good standing again. The college is at that point, and faculty hopes the Board of Trustees would take consideration of this agenda item.
  - It has been a great school year, and great strides have been made in the right direction that will hopefully continue into the next year. This has been a great rebuilding year.
5. Don Wallace – Superintendent/President
  - The AB 1725 training that was going to take place at the June 23, 2015 Study Session will be rescheduled to sometime in the fall.
  - The graduations that have taken place have been really great. All of the ceremonies make a big difference to our students, with the nursing ceremonies being some of the most impressive that the college does. Tomorrow will be the Ironwood State Prison ceremony, and then Chuckawalla Valley State Prison on the following day.
  - Dr. Wallace will be leaving on July 13, 2015 for a three week vacation to Mexico.

## VI. REPORTS (continued)

### 6. Sean Hancock – Vice President of Instruction and Student Services

- Admissions and Records:
  - Summer session begins on June 15 through July 25, 2015.
  - Fall semester begins August 17 through December 18, 2015.
  - The Open CCCApply project is almost completed, possibly going live on June 12, 2015.
  - Final grades for spring are due and will be verified on June 12, 2015.
  - MIS consulting is scheduled for the week of June 15, 2015.
  
- Civic Center:
  - Needles commencement ceremony took place June 5, 2015. There were seven graduates and 70-100 people in attendance.
  - The Blythe campus graduation that took place on June 6, 2015, was very successful and had approximately 600 people in attendance.
  - Ironwood State Prison's graduation ceremony will take place tomorrow. The college has been informed that "Nightline" will be filming the ceremony. Chuckawalla Valley State Prison will have their commencement ceremony on June 11, 2015 at 10:00 a.m.
  
- Distance Learning:
  - Inmates were kind enough to provide the college with a list of courses that they are interested in taking. We will be taking their requests into consideration as we look to expand our offerings to incarcerated students.
  
- DSP&S:
  - DSP&S/TRiO attended an educational activity at the Natural History Museum and Sea World San Diego on June 18, 2015. Thirty students were in attendance.
  
- EOPS:
  - EOPS has registered 185 students for fall 2015 semester.
  
- Library:
  - The recruitment process is currently taking place to fill two part-time library technician positions.
  
- Vice President of Instruction and Student Services:
  - Initial screening has been completed for the Director of the Needles Center position. Interviews have been scheduled for June 22, 2015.
  - Maria "Lupita" Andrade tendered her resignation to Dr. Wallace, which was subsequently accepted. Eva Munguía will be taking over the Transitions Program approximately July 1, 2015.
  - Full Capacity Marketing's (FCM) contract with Palo Verde College will end on June 30, following the submission of our comprehensive plan through AB 86. FCM has been instrumental in pulling together the consortium (Needles Unified, Palo Verde Unified, and Palo Verde College), conducting the necessary research, and spearheading the planning process. On May 27, 2015, FCM hosted a Planning Retreat during which time an action plan and steps for the Palo Verde Education Consortium was created. We also previewed the

consortium's website, which has not been released to the public at this time.

## VI. REPORTS (continued)

- On June 3, 2015, Palo Verde College submitted a grant application to receive \$400,000.00 towards inmate education programs and services. Notice of intent to award had been scheduled for yesterday, June 8, 2015, and the college has not heard anything yet.

### 7. Russi Egan – Chief Business Officer

- The General Fund Comparative Statement of Revenue and Expenses shows that the college is on track according to what was budgeted. The General Fund - Restricted report shows all the approvals from last month that have increased the revenues of the categorical programs.
- Work is being done on the tentative budget for next year. Attention is being given to making sure the Fifty Percent Law is being met and fulfilling all the things the college is required to do. The tentative budget must be passed by June 30, 2015, on August 25, 2015 there will be a Board Study Session on the final budget, and the final budget must be adopted before September 15, 2015.
- The auditors will be on campus for an interim visit June 22-25, 2015.
- There will be four employees from our District attending Admin 101 this year: Hortensia Rivera, Maria Rivera, Shelley Hamilton, and Eva Munguía.
- The IT department is moving to the CL building this week. Also, a workroom/breakroom has been redone for faculty, and some of the offices are being painted.

### 8. Executive Cabinet

No comments.

### 9. Board of Trustees Comments and Discussion

- Mr. Lewis thanked the Trustees, administration, and faculty who attended the Needles Center graduation ceremony; it was really appreciated and everyone did a nice job. Staci Lee, Events Manager, did a phenomenal job, and the program was very professional. The Blythe campus commencement ceremony was great too.
- Mr. Gonzales echoed Mr. Lewis and stated that the Needles Center graduation was excellent.
- Mr. Hyduke stated that the Needles Center Commencement Ceremony was very good. After the ceremony, he heard many favorable comments about program.
- Ms. Rodriguez apologized for missing the Needles graduation ceremony, and stated that she missed being at this meeting in person.
- Dr. Thomas stated that the Needles Center Commencement Ceremony was very enjoyable.

**VII. PUBLIC NOTICE/HEARING**

The Public Hearing opened at 6:42 p.m. on the following topic:

1. CSEA Chapter 180 requests to sunshine Initial Proposal, 2015 Successor Agreement Negotiations *(shown loose in Board folders)*.

No comments were observed.

The Public Hearing closed at 6:43 p.m.

**VIII. PRESENTATIONS/PROGRAM REVIEWS**

None.

**IX. DISCUSSION**

1. First Read of Board Policy 2105 – Election of Student Members *(shown loose in Board folders)*.

No discussion occurred.

2. First Read of Board Policy 2315 – Closed Session *(shown loose in Board folders)*.

No discussion occurred.

3. First Read of Board Policy 2330 – Quorum and Voting *(shown loose in Board folders)*.

No discussion occurred.

4. First Read of Board Policy 3200 – Accreditation *(shown loose in Board folders)*.

No discussion occurred.

5. First Read of Board Policy 3560 – Alcoholic Beverages *(shown loose in Board folders)*.

No discussion occurred.

6. Second Read of Board Policy 2610 – Public Presentation of Initial Collective Bargaining Proposals *(shown loose in Board folders)*.

No discussion occurred.

7. Board of Trustees Self Evaluation Process/Timeline *(shown loose in Board folders)*.

The Trustees were provided the following documents for review:

Board Policy 2745 – Board Self Evaluation  
2014-2015 Board of Trustees Performance Goals  
2014-2016 Board of Trustees Institutional Goals  
0213-2014 Board of Trustees Self-Evaluation

Dr. Wallace explained that we are on track with the timeline for the Self Evaluation process. More information will be forthcoming in August.

**X. INFORMATION ITEMS**

1. Report of Purchases and Warrants for May 2015 *(shown loose in Board folders)*.
2. Revised Administrative Procedure 2105 – Election of Student Members *(shown loose in Board folders)*.
3. New Administrative Procedure 3200 – Accreditation *(shown loose in Board folders)*.
4. Revised Administrative Procedure 3560 – Alcoholic Beverages *(shown loose in Board folders)*.

**XI. CONSENT RESOLUTIONS**

***(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)***

**A. INSTRUCTION**

**Resolution 15-10 A-11 – PART TIME INSTRUCTORS/COUNSELORS FOR SUMMER SEMESTER 2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves instructors/counselors for summer semester 2015; shown as Reference A-11.

**Resolution 15-10 A-12 – CURRICULUM APPROVAL**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-12.

**Resolution 15-10 A-13 – ENROLLMENT APPROVAL OF SPECIAL PART-TIME STUDENTS**

BE IT RESOLVED that having met the requirements for enrollment at Palo Verde College, Palo Verde Community College District Board of Trustees approves the enrollment of special part-time students pursuant to AP 5011; shown as Reference A-13.

**B. BUSINESS**

**Resolution 15-10 B-26 – GANN LIMIT WORK SHEET 2015-2016**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Gann Limit Worksheet for 2015-16 for submission to the Chancellor's Office, as prepared by the Business Services Office; shown as Reference B-26.

**Resolution 15-10 B-27 – AMENDMENT TO CONSULTING AGREEMENT WITH VIRGINIA AVILA ARMSTRONG**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Amendment to Consulting Agreement with Virginia Avila Armstrong, to continue to provide services to Palo Verde College Department of Nursing until a full-time Director of Nursing is hired. Fiscal implications not to exceed an additional \$10,000.00; shown as Reference B-27.

**Resolution 15-10 B-28 – CONSULTANT AGREEMENT WITH JONATHAN MARTIN**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Service with Jonathan Martin to provide support and consulting services, as needed, to the Information Technology (IT) department. Compensation shall be \$30.00 per hour, plus expenses. Term of agreement shall be June 15, 2015 through June 30, 2016; shown as Reference B-28.



**XI. CONSENT RESOLUTIONS** (continued)

**Resolution 15-10 B-29 – AMENDMENT #5 TO CONSULTING AGREEMENT WITH CAMBRIDGE WEST PARTNERSHIP, LLC**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Amendment #5 to Consulting Agreement with Cambridge West Partnership, LLC, to continue to provide support services to the Office of Business Services. Compensation shall be \$3,000.00 per month on retainer basis, plus reimbursable expenses. Term of Agreement shall be July 1, 2015 through June 30, 2016; shown as Reference B-29.

**Resolution 15-10 B-30 – AMENDMENT TO CONSULTING AGREEMENT WITH JEREMY JONES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Amendment to Consulting Agreement with Jeremy Jones, to continue providing services with regard to CCC Apply programming. Fiscal implications not to exceed an additional \$3,200.00; shown as Reference B-30.

**Resolution 15-10 B-31 – AGREEMENT WITH MÁNGO LANGUAGES**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement with Mángo Languages online learning language software, to be used in the ESL Program. Term of agreement will be July 1, 2015 through June 30, 2016, in the amount of \$1,021.00, paid from BSI funding; shown as Reference B-31.

**C. PERSONNEL**

*(The following Resolution was tabled)*

**Resolution 15-10 C-27 – EMPLOYMENT OF ASSOCIATE DEAN OF NURSING/ALLIED HEALTH**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment and contract of \_\_\_\_\_, as Associate Dean of Nursing/Allied Health, a full-time 12 month position on Row \_\_\_\_\_, Step \_\_\_\_\_, of the Academic Administrator Salary Schedule, effective July 1, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-10 C-28 – ADVANCEMENT IN SALARY PLACEMENT (L. LUJANO)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the salary placement of Lorenzo Lujano, EOPS Counselor, be advanced from Column II, Row 10, to Column IV, Row 10, due to educational requirements met and incompliance with CTA bargaining agreement. This change is effective July 1, 2015.

**Resolution 15-10 C-29 – EMPLOYMENT OF INSTRUCTIONAL SERVICES MANAGER**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Denise Taylor, as Instructional Services Manager, a full-time, exempt, classified management position, at a classification of Row 3, Step 5, on the Classified Management/Confidential Salary Schedule, effective 06/26/2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-10 C-30 – EMPLOYMENT OF PAYROLL/BENEFITS MANAGER**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Vicky Lujano, as Payroll/Benefits Manager, a full-time, exempt, classified

management position, at a classification of Row 3, Step 6, on the Classified Management/Confidential Salary Schedule, effective 06/26/2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**XI. CONSENT RESOLUTIONS (continued)**

**Resolution 15-10 C-31 – EMPLOYMENT OF HUMAN RESOURCES TECHNICIAN II**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Diana Navarro, as Human Resources Technician II, a full-time position, 40 hours per week, at a classification of Row 8, Step 3, on the Classified Salary Schedule, effective June 26, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-10 C-32 – PART-TIME MICRO-COMPUTER REPAIR PERSON**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the employment of Joseph Bowley, as Micro-Computer Repair Person, a part-time classified position, 19 hour per week, at a salary placement on the Hourly Classified Salary Schedule of Row 3, Step 5, effective June 26, 2015. Human Resources has verified that the applicant meets the required minimum qualifications.

**Resolution 15-10 C-33 – RESIGNATION OF NETWORK AND SYSTEM SECURITY SPECIALIST (MARTIN)**

BE IT RESOLVED that the Superintendent/President has accepted, and Palo Verde Community College District Board of Trustees approves, the resignation of Jonathan Martin, Network and Security Specialist, effective June 12, 2015.

**Resolution 15-10 C-34 – RESIGNATION OF INTERIM INSTITUTIONAL TRANSITION PROGRAM DIRECTOR/SOCIOLOGY INSTRUCTOR (ANDRADE)**

BE IT RESOLVED that the Superintendent/President has accepted, and Palo Verde Community College District Board of Trustees approves, the resignation of Maria “Lupita” Andrade, Interim Institutional Transition Program Director/Sociology Instructor, effective June 19, 2015.

**Resolution 15-10 C-35 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2015**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2015:

<b><u>Name</u></b>	<b><u>Position/Department</u></b>	<b><u>Rate of Pay (per hour)</u></b>
Alvirez, Angelis	Student Aide – FWS	\$9.00
Wilder, Eric	Student Clerk – CAW	\$9.25

***(Blanket Motion)***

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Consent Resolutions be approved.

Discussion occurred regarding Resolution 15-10 A-12, and Hortensia Rivera, Curriculum Chairperson, provided clarification.

Discussion occurred regarding Resolution 15-10 B-27, and Dr. Wallace provided clarification.

Discussion occurred regarding Resolution 15-10 B-28, and Dr. Wallace provided clarification.

**XI. CONSENT RESOLUTIONS (continued)**

Discussion occurred regarding Resolution 15-10 B-29, and Russi Egan provided clarification.

Discussion occurred regarding Resolution 15-10 B-30, and Dr. Wallace provided clarification.

Discussion occurred regarding Resolution 15-10 B-31, and Biju Raman, BSI Coordinator, provided clarification.

Discussion occurred regarding Resolution 15-10 C-29, and Dr. Wallace provided clarification.

Discussion occurred regarding Resolution 15-10 C-30, and Dr. Wallace provided clarification.

Discussion occurred regarding Resolution 15-10 C-32, and Dr. Wallace provided clarification.

Mr. Hyduke asked for explanation of Resolution 15-10 C-33, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**XII. ACTION ITEMS**

**A. INSTRUCTION**

**Resolution 15-10 A-14 – ACCEPTANCE OF INSTITUTIONAL EFFECTIVENESS GOALS FRAMEWORK**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Institutional Effectiveness Goals Framework as required by Ed. Code Section 84754.6, as a condition of receipt of Student Success and Support Program funding; shown as Reference A-14.

It was moved by Ms. Woods, and seconded by Mr. Gonzales, that Resolution 15-10 A-14 be approved.

Discussion occurred, and Dr. Hancock provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>

Gonzales Yes Rodriguez Yes

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**XII. ACTION ITEMS (continued)**

**B. BUSINESS**

*(The following Resolution was tabled)*

**~~Resolution 15-10 B-32 – ACCEPTANCE OF PROPOSAL FOR INTERIOR LED LIGHTING PROJECT (2)~~**

~~WHEREAS, the Palo Verde Community College District authorized the issuance of a Request for Proposal for Interior LED Lighting Project (2);~~

~~WHEREAS, the RFP resulted in \_\_\_\_\_ proposal(s) being received prior to Monday, June 8, 2015 deadline; and~~

~~WHEREAS, \_\_\_\_\_ proposal was accepted in the amount of \$\_\_\_\_\_;~~

~~BE IT THEREFORE RESOLVED that Palo Verde Community College District requests to accept the proposal from \_\_\_\_\_ in the amount of \$\_\_\_\_\_.~~

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that Resolution 15-10 B-32 be: \_\_\_\_\_ (approved) \_\_\_\_\_ (tabled until \_\_\_\_\_) \_\_\_\_\_ (denied)

Student Advisory	<u>      </u>	Hyduke	<u>      </u>	Thomas	<u>      </u>
Arneson	<u>      </u>	Lewis	<u>      </u>	Woods	<u>      </u>
Gonzales	<u>      </u>	Rodriguez	<u>      </u>		

Motion carried/failed; Aye        No        Abstain        Absent       

**Resolution 15-10 B-33 – TEMPORARY LOAN TO CHILD DEVELOPMENT CENTER**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves a temporary loan from the General Fund (fund 11), to Palo Verde College Child Development Center (fund 33) in the amount not to exceed \$100,000.00. The Child Development Center does not receive their initial funding until August or September of each year, and the loan is needed for cash flow purposes and to meet payroll obligations; shown as Reference B-33.

It was moved by Mr. Arneson, and seconded by Mr. Lewis, that Resolution 15-10 B-33 be approved.

Discussion occurred, and Ms. Egan provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 15-10 B-34 – EDUCATIONAL/FACILITIES MASTER PLAN UPDATE PROPOSAL (CAMBRIDGE WEST)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the proposal from Cambridge West Partnership, LLC to update the District's 10-year Educational and Facilities Master Plan; total cost of work to be \$195,000, payable from Measure P Bond proceeds (*shown loose in Board folders*).

**XII. ACTION ITEMS** (continued)

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 15-10 B-34 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**C. PERSONNEL**

**Resolution 15-10 C-36 – APPROVAL OF NEW JOB DESCRIPTION, DIRECTOR OF INSTITUTIONAL RESEARCH**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the new job description for Director of Institutional Research, a Classified Management/Confidential position; 12 month, 40 hours per week, on Row 8 of the Classified Management/Confidential salary schedule; shown as Reference C-36.

It was moved by Ms. Rodriguez, and seconded by Ms. Woods, that Resolution 15-10 C-36 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 15-10 C-37 – REORGANIZATION OF INFORMATION TECHNOLOGY (IT) DEPARTMENT**

Whereas ACCJC issued Recommendation #3 to Palo Verde College as follows: "In order to meet the Standards... Sufficient research support and delegation of responsibility is needed to inform the research and planning process and ensure regular implementation of all elements of the process, and to inform decision making at all levels of the College." AND

Whereas the college needs to realign its resources in order to meet ACCJC standards and to maintain appropriate access to institutional data to inform decision making at all levels of the College; AND

Whereas Title 5, Section 53021, Recruitment, allows for reorganization without regard to open recruitment when the reorganization does not result in a net increase in the

number of employees; AND

Whereas the affected employees are in agreement with said reorganization; AND

Whereas Human Resources has determined that the affected employees meet the minimum qualifications for the proposed positions;

Therefore, BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the reorganization of the Information Technology (IT) Department, effective July 1, 2015, as follows:

**XII. ACTION ITEMS** (continued)

	<b>Current Organization</b>	<b>Reports To</b>	→	<b>Revised Organization</b>	<b>Reports To</b>
<b>1.</b>	Director of Information Technology	Wallace	→	Director of Institutional Research (New JD)	Hancock
<b>2.</b>	Assistant Director of Information Technology	Houston	→	Director of Information Technology (Existing JD)	Wallace

It was moved by Mr. Lewis, and seconded by Mr. Hyduke, that Resolution 15-10 C-37 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 15-10 C-38 – MOU WITH CTA REGARDING REPAYMENT OF PREVIOUSLY UNCOMPENSATED WORK (CTLCS)**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding (MOU) with CTA regarding repayment of previously uncompensated work (i.e., CTLCS); shown as Reference C-38.

It was moved by Mr. Hyduke, and seconded by Ms. Woods, that Resolution 15-10 C-38 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**D. MISCELLANEOUS**

**Resolution 15-10 D-18 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALO VERDE COMMUNITY COLLEGE DISTRICT ENTERING ELECTION RESULTS INTO THE MINUTES AND CERTIFYING TO THE BOARD OF SUPERVISORS OF RIVERSIDE COUNTY ALL PROCEEDINGS IN THE NOVEMBER 14, 2014 GENERAL OBLIGATION BOND ELECTION**

WHEREAS, the Board of the Palo Verde Community College District (the "District") previously adopted a resolution requesting Riverside County (the "County") to call an election for general obligation bonds (the "Bond Election") to be held on November 4, 2014; and

WHEREAS, such resolution was duly delivered to the Registrar of Voters/County Clerk-Recorder of the County; and

WHEREAS, notice of the Bond Election was duly given; and

## XII. ACTION ITEMS (continued)

WHEREAS, on November 4, 2014, the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$12.5 million ("Measure P"); and

WHEREAS, the Board of the District has received from the Registrar of Voters/County Clerk-Recorder the Canvass Certificate and Official Statement of Results (the "Canvass") of the Bond Election; and

WHEREAS, it appears from the Canvass, a copy of which is attached hereto as Exhibit "A," that more than fifty-five percent of the votes cast on Measure P were in favor of issuing the aforementioned bonds.

NOW, THEREFORE, THE BOARD OF THE PALO VERDE COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. That entry be made upon the minutes of the meeting that Measure P has been approved by more than fifty-five percent of the votes cast at the Bond Election.

Section 2. That all proceedings of the District in connection with the Bond Election have been accomplished according to law.

Section 3. That the Secretary of the Board is hereby requested to deliver a copy of this Resolution with the Canvass to the County Superintendent of Schools and the Clerk of the Board of Supervisors of the County. Shown as Reference D-18.

It was moved by Mr. Lewis, and seconded by Mr Hyduke, that Resolution 15-10 D-18 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

### **Resolution 15-10 D-19 – APPROVAL OF CITIZENS' BOND OVERSIGHT COMMITTEE MEMBERS**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the constituency of the Citizens' Bond Oversight Committee as follows:

1. Angelis Alvarez, 1 year term
2. Ron Baker, 2 year term
3. Michael P. Burger, 1 year term
5. David Kehl, 2 year term
6. Lindsey Payson, 2 year term
7. Sandra Van Dyke, 1 year term

4. Wayne C. Cusick, 2 year term

It was moved by Ms. Quist, and seconded by Mr. Gonzales, that Resolution 15-10 D-19 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**XII. ACTION ITEMS (continued)**

**Resolution 15-10 D-20 – ENROLLMENT FEE WAIVER PROGRAM APPROVAL**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Enrollment Fee Waiver Program on an ongoing basis unless and until changed by future Board action. The program extends to all employees, Board members, and their eligible dependent family members; shown as Reference D-20.

It was moved by Mr. Gonzales, and seconded by Mr. Huduke, that Resolution 15-10 D-20 be approved.

Discussion occurred, and Ms. Egan provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 15-10 D-21 – APPROVAL OF BOARD POLICY 2610**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves Board Policy 2610 – Public Presentation of Initial Collective Bargaining Proposals (*shown loose in Board folders*).

It was moved by Mr. Hyduke, and seconded by Ms. Rodriguez, that Resolution 15-10 D-21 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**Resolution 15-10 D-22 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ermila Rodriguez from the Study Session/Special Meeting on April 28, 2015.

It was moved by Mr. Lewis, and seconded by Mr. Hyduke, that Resolution 15-10 D-22 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>



Gonzales                    Yes                    Rodriguez                    Abstain

Motion carried; Aye 6    No 0    Abstain 1    Absent 0

**Resolution 15-10 D-23 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ed Gonzales from the Regular Meeting on May 12, 2015.

It was moved by Mr. Hyduke, and seconded by Mr. Lewis, that Resolution 15-10 D-23 be approved.

**XII. ACTION ITEMS (continued)**

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Abstain</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6    No 0    Abstain 1    Absent 0

**Resolution 15-10 D-24 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Suzanne Woods from the Regular Meeting on May 12, 2015

It was moved by Ms. Rodriguez, and seconded by Mr. Lewis, that Resolution 15-10 D-24 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Abstain</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 6    No 0    Abstain 1    Absent 0

**Resolution 15-10 D-25 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Alex Munoz from the Regular Meeting on May 26, 2015.

It was moved by Ms. Rodriguez, and seconded by Mr. Hyduke, that Resolution 15-10 D-25 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7    No 0    Abstain 0    Absent 0

**Resolution 15-10 D-26 – CHANGE OF JUNE 23, 2015 STUDY SESSION TO REGULAR MEETING**

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the June 23, 2015 Study Session be changed to a Regular Board Meeting.

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 15-10 D-26 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Yes</u>
Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

**XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)**

*Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.*

Richard Castillo, Division Chair for Language Arts and Communications, thanked Dr. Hancock and Cecy Garcia for guiding the Division through the process of hiring a new music professor. The process ran efficiently and when a problem came up, Dr. Hancock already had the solution. Ms. Garcia streamlined the process all the way through and the committee did not have to worry about anything.

**XIV. ADJOURN TO CLOSED SESSION**

Dr. Thomas announced that there would not be a Closed Session. The meeting was adjourned at 7:30 p.m.

- ~~2. Public Employee Performance Evaluation (3); pursuant to Gov. Code Section 54957: Chief Business Officer, Vice President of Instruction and Student Services, Institutional Transitions Program Director.~~

**Minutes approved at the August 11, 2015  
Regular Board Meeting.**

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**Donald G. Wallace, Secretary of the Board**