

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR/ORGANIZATIONAL MEETING
BOARD OF TRUSTEES
One College Drive in Blythe – CL 101
(and Teleconference held at 725 West Broadway in Needles – Classroom #10)
Tuesday, December 13, 2011
4:30 p.m.

Meeting 11-15

MINUTES

OPENING OF MEETING

The Regular Meeting of the Board of Trustees was called to order by the President of the Board, Mr. Gonzales at 4:30 p.m.

The Salute to the American Flag was led by Mr. Lewis, Clerk of the Board.

Present: Ed Gonzales, President
Millie Rodriguez, Vice President
Jerry Lewis, Clerk of the Board
Ted Arneson, Trustee
Sam Burton, Trustee
Lincoln Edmond, Trustee
George Thomas, Trustee

Administrators Present: James Hottois, Superintendent/President
Diana Rodriguez, Vice President of Student Services
William Smith, Vice President of Instructional Services
George Walters, Director of fiscal and Human Resources

Recorder: Carrie Mullion

Absent: Jeneane Quist, Student Trustee

Visitors: On file in the Superintendent/President's Office.

It was moved by Dr. Thomas, seconded by Mr. Edmond, and unanimously carried, that the Minutes of the Regular Meeting of November 15, 2011 be approved.

It was moved by Mr. Arneson, seconded by Dr. Thomas, and unanimously carried, that the Minutes of the Special Meeting of November 7, 2011 be approved.

It was moved by Dr. Thomas, seconded by Mr. Lewis, and unanimously carried, that the agenda for this meeting be approved.

ITEMS FOR DISCUSSION IN CLOSED SESSION (AT END OF MEETING)

1. Public Employee Performance Evaluation – 3 Academic Administrators.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

Board of Trustees Meeting Minutes

HEARING OF CITIZENS (AGENDA ITEMS)

None.

ORGANIZATIONAL MATTERS

It was moved by Mr. Arneson, seconded by Mr. Burton, that the Board of Trustees continue with their current officers of the Palo Verde Community College District Board for 2012 as follows:

- 1. **Election of President of the Board** – Edmundo Gonzales
- 2. **Election of Vice President of the Board** – Ermilia “Millie” Rodriguez
- 3. **Election of Clerk of the Board** – Jerry Lewis
- 4. **Election of School Board Representative** – Sam Burton

A vote was taken by roll call.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

5. Election of Secretary to the Board

It was moved by Mr. Arneson, seconded by Mr. Edmond, that Denise Whittaker be designated Secretary of the Palo Verde Community College District Board for 2012.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

6. Board Meetings

It was moved by Mr. Lewis, seconded by Mr. Edmond, that the Board of Trustees have established their regular meeting schedule as the second and fourth Tuesdays of each month. Alternate dates to accommodate holidays have been determined as shown in the printed schedule of Board Meetings for 2012, shown loose in Board folders. (This schedule is subject to amendment at anytime during the calendar year.)

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

TEMPORARILY ADJOURN TO HOLD ANNUAL MEETING OF THE PALO VERDE COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION (5 MINUTES)

It was moved by Mr. Arneson, seconded by Dr. Thomas, that this meeting be adjourned at 4:36 p.m. to hold the annual meeting of the Palo Verde Community College District Financing Corporation. *Refer to agenda for meeting of PVCCD Financing Corporation (on blue paper loose in folders.). Minutes for this meeting shown separately.*

RETURN TO DISTRICT BOARD MEETING

Returned to District Board Meeting at 4:38 p.m.

REPORTS

Associated Student Government

Not present for this meeting.

Academic Senate

Mr. Castillo had no report.

CSEA

Mr. Soto had no report.

CCA/CTA

Mr. Copple had no report.

Superintendent/President

Dr. Hottois, Superintendent/President, provided the following report:

1. The “trigger” for budget cuts this year will not affect the nine small community colleges. There will be a tuition fee increase of \$46.00 per unit effective fall 2012, which will impact students, and will more than likely be permanent.
2. Announced that this is his last board meeting. Thanked everyone for nearly eleven wonderful years and expressed appreciation for working with the Board of Trustees.

Diana Rodriguez, Vice President of Student Services

Ms. Rodriguez provided the following report:

Financial Aid

1. Getting ready for students to start applying for 2012-2013 beginning January 1, 2012.
2. Sending out Award letters to Palo Verde College Main Campus and Needles Center students.
3. Working on mandated items such as Information Webpage, and Ability to Benefit process.

CalWorks

1. Celebrated Gifts for the Holidays. Approximately 70 children received gifts.
2. Currently taking applications for Spring term.
3. Program plan and budget for 2011-2012 has been submitted to the Chancellor's Office.

Admissions and Records

1. Busy enrolling students.
2. Grading for fall term is open for instructors.
3. Up to date on petitions to graduate and transcript evaluations. A process has been developed to get this done quickly and efficiently.
4. Working on integrating the new course repetition and withdrawal regulations that will take effect Summer 2012.

DSPS

1. Two students attended the Active Minds Conference in Washington, D.C. They reported that they had a great experience.
2. The Assistive Technology Center is still in the process of being moved to the Learning Skills Center.

Counseling

1. Busy with registration.
2. Continue to work with probation/dismissal students.
3. In the process of reviewing the Student Success Task Force Plan and preparing for recommendations that may come from that once it goes to the legislation.

REPORTS (continued)

EOPS

1. Traveling to prison sites for priority registration of approximately 70 students.
2. Participated with CalWorks in the Gifts for the Holiday program.

Faculty evaluations have been completed within Student Services Department.

William Smith, Vice President of Instructional Services

Mr. Smith provided the following report:

1. Worked with Ms. Holmes on Faculty Evaluations and Program Reviews. Updates have been made to the Criminal Justice Program that will be taken to the Advisory Committee.
2. Announced that all 18 students in the Solar class have passed the class.
3. Fine and Performing Arts Complex is almost complete. Finishing touches on cleaning have been done. Some small issues still need to be taken care of.
4. Ms. Attaway has been working on the Title III report.
5. Thanked Ms. Attaway for her years of service to Palo Verde College.

George Walters, Director of Fiscal and Human Resources

Mr. Walters provided the following report:

1. Finished with the Auditors today. Audit will be submitted by December 31, 2011. They will provide a presentation to the Board of Trustees in February.
2. The second Enrollment Management/Budget Committee meeting was held today. Data and information were given to the Enrollment Management/Budget Committee members.
3. Prepared to listen to the Governor's budget on January 10, 2012, and will look at possible scenarios for the 2012-2013 budget then.

Ms. Mann, Director of Needles Center

Ms. Mann provided the following report:

1. Busy with registration, placement tests, and finals.

Board of Trustees Comments and Discussion

Ms. Rodriguez congratulated and thanked all the retirees for their service to Palo Verde College.

Mr. Lewis thanked Ms. Mann, Director of the Needles Center, for her hard work with the Old Fashion Christmas and organizing the dedication of the Needles Center.

Dr. Thomas congratulated and thanked all the retirees for their years of service.

CONSENT RESOLUTIONS

A. Instruction

Resolution 11-15 A-29 – CURRICULUM APPROVED AT NOVEMBER MEETING

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas, as shown in Reference A-29.

Resolution 11-15 A-30 – K-12 ENROLLMENTS – FALL 2011

BE IT RESOLVED, that K-12 students, completing approved college enrollment process, as shown in Reference A-30, be approved to attend classes at Palo Verde College for Fall 2011.

Administration is recommending approval subject to space availability in classes.

CONSENT RESOLUTIONS (continued)

B. Business

Resolution 11-15 B-108 – CHANGE ORDERS FOR PHASE IV

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees ratifies the Superintendent/President's authorization of the following change orders for Phase IV (Fine and Performing Arts Complex) as listed below, as shown in Reference B-108.

Change Order#56

(\$5,100.00) Back charges to this Contractor for remedial work performed by Bid package #PAC-01 AEL Construction per Change Order #55 (AEL COR#024). Grinding of H=high spots on the concrete stage floor.

Change Order#74

(\$2,418.84) Back charge contract costs to this Contractor for corrective work required by bid package #PAC 11 Painting Contractor for remedial work required in Instrumental Rehearsal Lab L-115 to repair masonry wall surfaces, (SW CPR #1).

Change Order#81

\$5,215.00 Remove and reinstall ceiling system wall angle in L-117 due to electrical box in CMU wall.

Replace wires and seismic compression posts in practice music room as required to coordinate with mechanical work.

Revise ceiling to coordinate with drapery pockets.

Repair and replace damaged ceiling in lab areas.

Revise ceiling in PAC lobby.

Change Order#84

(\$292.00) Back charges to this Contractor for repair costs incurred by Ceiling contractor (PAC #10).

Change Order#86

(\$2,108.00) Back charges to this Contractor for remedial work to fire seal the sprinkler penetrations and costs incurred by Drywall Contractor (PAC #9). Reference CO #60, item #3.

Change Order#90

(\$1,681.88) Back charge contract costs to this Contractor for 76 hours of cleanup not performed during construction.

Change Order#98

(\$265.56) Back charge contract costs to this Contractor for 12 hours of cleanup not performed during construction.

Change Order#100

(\$1,681.88) Back charge contract costs to this Contractor for 76 hours of cleanup not performed during construction.

Change Order#101

(\$973.72) Back charge contract costs to this Contractor for 44 hours of cleanup not performed during construction.

CONSENT RESOLUTIONS (continued)

Change Order#113

(\$2,360.00) Back charges to this contractor for delayed scheduled finish painting work by the Painting Contractor (PAC 11) per change order #112.

Change Order#120

(\$3,659.80) Back charges to this contractor for remedial work by AEL Construction (PAC 01) per change order #119.

Change Order#121

\$1,058.00 The flooring contractor shall remove carpet from steps in auditorium and float steps to a more uniform surface (COR #10).

Change Order#122

(\$38,390.00) Back charges to this Contractor for additional inspection hours required beyond the scheduled contract end date.

Change Order#123

\$333.90 Paint all drywall patched and repaired areas performed by the drywall contractor to complete painting work.

Change Order#124

\$11,600.00 Contractor shall provide extended supervision beyond the scheduled contract end date.

Change Order#125

(\$11,600.00) Back charges to Contractor for additional supervision required by AEL Construction (PAC 01) beyond the scheduled contract end date.

Change Order#126

(\$1,282.00) Back charges to this Contractor for additional work required by Baker Electric (PAC 26) per CO #127.

Change Order #127

\$7,700.42 Remedial Electrical work to complete their work per COR #50, 55 and 56.

Change Order#128

(\$698.00) Labor credit to eliminate work in five rooms.

Resolution 11-15 B-109 - LAIF ACCOUNT WITH STATE TREASURY

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the resolution, for the Fiscal Services to add and change authorized agents to the LAIF (Local Agency Investment Fund) account with the State Treasury Department (*in connection with transfer of COPs Monies*). The following college employees are to be appointed as authorized agents to sign for deposits, transfers and withdrawals to this account.

Denise Whittaker
Diana Rodriguez
George Walters

Carrie Mullion
William Smith

CONSENT RESOLUTIONS (continued)

Resolution 11-15 B-110 - AUTHORIZED AGENTS FOR PVCCD EFFECTIVE JANUARY 2012
BE IT RESOLVED, that the following college employees be appointed as authorized agents to sign financial reports, warrant orders, check orders for salary placement, payroll and notices of employment for the Palo Verde Community College District of Riverside County (all other previous names will be deleted from the accounts), effective January 1, 2012 due to the retirement of James W. Hottos, Superintendent/President and in compliance with Board Policy 2430 and Certification of Signatures form from Riverside County Office of Education. *(The Board of Trustees will also sign this certification form after this meeting).*

Account

Authorized Agents

(checks issued for these accounts are from Riverside County Office of Education)

Schools of Riverside County
(regular college warrant orders, orders for salary payment and notices of employment)

Denise Whittaker
Diana Z. Rodriguez
William J. Smith
Denise Hunt
Debra Mitchell
George Walters

(checks issued for the rest of these accounts are from Provident Bank in Blythe)

Schools of Riverside County
(college clearing and revolving checking accounts)

Denise Whittaker
Diana Z. Rodriguez
William J. Smith
Denise Hunt
Debra Mitchell
George Walters

Schools of Riverside County
Auxiliary Business Services (Bookstore)

Denise Whittaker
Denise Taylor
Debra Mitchell

Schools of Riverside County
Associated Student Government (savings)

Denise Whittaker
Diana Z. Rodriguez
Russi Egan
Debra Mitchell
Staci Lee
George Walters

Schools of Riverside County
Associated Student Government (checking)

Denise Whittaker
Diana Z. Rodriguez
Russi Egan
Staci Lee
Debra Mitchell
George Walters

Schools of Riverside County
Clubs and Scholarship Account

Denise Whittaker
Russi Egan
Diana Z. Rodriguez
Debra Mitchell
George Walters

CONSENT RESOLUTIONS (continued)

(checks issued for this account are from Federal Funding)

Federal Funds - Financial Aid Accounts

Denise Whittaker
Diana Z. Rodriguez
William J. Smith
Debra Mitchell
George Walters

Resolution 11-15 B-111 – CONSULTANT AGREEMENT (CHAMBERS)

BE IT RESOLVED, that the Palo Verde Community College District approves the Agreement for Consultant Services for Alice Chambers, of Needles, CA to conduct Art Courses. To begin February 2, 2012, until May 24, 2012. Consultant to be compensated, in the amount not to exceed more than the revenue that is collected from the participating students and at the end of the term.

C. Personnel

(Academic Personnel)

Resolution 11-15 C-74 – PART-TIME INSTRUCTORS/COUNSELORS FOR SPRING SESSION 2012

BE IT RESOLVED, that part-time instructors/counselors, as shown in Reference C-74, be approved for Spring 2012.

Resolution 11-15 C-75 – NEW JOB DESCRIPTION FOR COORDINATOR, DISTANCE LEARNING

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the job description of Coordinator, Distance Learning. Placement on the academic salary schedule will be determined by education and experience, as shown in Reference C-75.

Resolution 11-15 C-76 – PROMOTION OF ACADEMIC GUIDANCE COORDINATOR TO INTERIM COORDINATOR, DISTANCE LEARNING

BE IT RESOLVED, that Lorenzo Lujano be promoted from Academic Guidance Coordinator to Interim Coordinator, Distance Learning, with no change in salary, full-time certificated, 212 day position, beginning January 1, 2012.

It was moved by Mr. Lewis, and seconded by Ms. Rodriguez, that Consent Resolutions be approved.

There was discussion on Resolution 11-15 A-29 – CURRICULUM APPROVED AT NOVEMBER MEETING and Mr. Smith provided clarification.

There was discussion on Resolution 11-15 B-109 – LAIF ACCOUNT WITH STATE TREASURY and Dr. Hottois provided clarification.

There was discussion on Resolution 11-15 B-108 – CHANGE ORDERS FOR PHASE IV and Dr. Hottois provided clarification.

There was discussion on Resolution 11-15 B-111 – CONSULTANT AGREEMENT (CHAMBERS) and Ms. Mann provided clarification.

CONSENT RESOLUTIONS (continued)

(Blanket Motion)

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

ACTION ITEMS

B. Business

Resolution 11-15 B-112 – AGREEMENT CREDENTIALS INC. FOR USE OF TRANSCRIPTSNETWORK

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the agreement with Credentials Inc. for use of TranscriptNetwork to provide electronic academic transcripts, as shown in Reference B-112.

It was moved by Mr. Lewis, and seconded by Mr. Burton, that Resolution 11-15 B-112 be approved.

Ms. D. Rodriguez provided clarification and there was discussion on Resolution 11-15 B-112.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

Resolution 11-15 B-113 – AGREEMENT WITH CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM ALLOCATION TO PALO VERDE COLLEGE 2011-2012

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Agreement between San Francisco Community College District (*Grant obtained by SFCCD*) for the purposes of providing Early Childhood Mentor Program to commence on August 1, 2011 until July 31, 2012, as shown in Reference B-113.

It was moved by Mr. Arneson, and seconded by Mr. Burton, that Resolution 11-15 B-113 be approved.

Mr. Bruce Wallace provided clarification and there was discussion on Resolution 11-15 B-113.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

ACTION ITEMS (continued)

Resolution 11-15 B-114 – NURSING AND ALLIED HEALTH CLINICAL AGREEMENT (AMERICAN MEDICAL RESPONSE)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Nursing and Allied Health Clinical Agreement between Palo Verde Community College District and American Medical Response (*Blythe Ambulance Service and River Medical Inc. for Blythe and Arizona*) for Emergency Medical Technician course, as shown in Reference B-114, effective November 1, 2011, to October 31, 2012.

It was moved by Mr. Edmond, and seconded by Mr. Burton, that Resolution 11-15 B-114 be approved.

Ms. Sharron Burgeson provided clarification and there was discussion on Resolution 11-15 B-114.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

Resolution 11-15 B-115 – DEBT SERVICE PAYMENT TO DEUTSCHE BANK NATIONAL TRUST COMPANY

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves January 1, 2012, Debt Service Payment to Deutsche Bank National Trust Company for interest on Certificates of Participation, in the amount of \$825,255.35, as shown in Reference B-115.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 11-15 B-115 be approved.

Mr. C.M. Brahmbhatt provided clarification and there was discussion on Resolution 11-15 B-115.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

Resolution 11-15 B-116 – REAL ESTATE LEASE PALO VERDE COMMUNITY COLLEGE DISTRICT, DENISE AND GARY WHITTAKER

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves Real Estate Lease between Palo Verde Community College District, Denise and Gary Whittaker (Tenant) with Donald and Carol Averill (Landlord), for premises located at 4711 Hidden Beaches Drive, Blythe, California, in the amount of \$900 per month, a total lease amount of \$10,800 for the period January 1, 2012 to December 31, 2012, as shown in Reference B-116.

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Resolution 11-15 B-116 be approved.

Dr. Hottois provided clarification and there was discussion on Resolution 11-15 B-116.

ACTION ITEMS (continued)

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

Resolution 11-15 B-117 – PROFESSIONAL PERSONNEL LEASING, INC.

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Agreement between Professional Personnel Leasing, Inc. and Palo Verde Community College District to pay finder's fee of 12% of the monthly salary \$1,587.96 for each month Ms. Whittaker serves as Interim Superintendent/President for Palo Verde Community College District, as shown in Reference B-117.

It was moved by Mr. Edmond, and seconded by Ms. Rodriguez, that Resolution 11-15 B-117 be approved.

There was discussion on Resolution 11-15 B-117, and Mr. Lewis requested this Resolution be amended to read:

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Agreement between Professional Personnel Leasing, Inc. and Palo Verde Community College District to pay finder's fee of 12% of the monthly salary \$1,587.96 for each month Ms. Whittaker serves as Interim Superintendent/President for Palo Verde Community College District, ***NOT TO EXCEED A TOTAL OF \$15,000***, as shown in Reference B-117.

It was moved by Mr. Lewis, and seconded by Ms. Rodriguez, that Resolution 11-15 B-117 be amended and approved.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

D. Miscellaneous

Resolution 11-15 D-24 – STUDY SESSION FOR JANUARY 10, 2012

BE IT RESOLVED, that the Study Session for January 10, 2012, is canceled.

It was moved by Ms. Rodriguez, and seconded by Mr. Edmond, that Resolution 11-15 D-24 be approved.

Dr. Hottois provided clarification and there was discussion on Resolution 11-15 D-24.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

ACTION ITEMS (continued)

Resolution 11-15 D-25 – ELIGIBILITY REQUIREMENTS AND ACCREDITATION STANDARDS RESPONSE LETTER

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Eligibility Requirements and Accreditation Standards Response Letter (*shown loose in Board folders*).

It was moved by Mr. Arneson, and seconded by Mr. Burton, that Resolution 11-15 D-25 be approved.

Dr. Hottois and Mr. C.M. Brahmbhatt provided clarification and there was discussion on Resolution 11-15 D-25.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

HEARING OF CITIZENS (NON-AGENDA ITEMS)

Ms. Jaclyn Randall, Palo Verde College student, spoke on behalf of ASG. Ms. Randall stated the President and Secretary of ASG resigned due to transferring to four year universities. ASG will be hosting a college and community Blood Drive on January 24, 2012 in CS 124.

C. Personnel

It was moved by Dr. Thomas, and seconded by Mr. Arneson, that the agenda be amended to move Resolution 11-15 C-77 – CONTRACT FOR INTERIM SUPERINTENDENT/PRESIDENT to Open Session as an Action Item, before adjourning to Closed Session. A voice vote was taken; all in favor.

Resolution 11-15 C-77 - CONTRACT FOR INTERIM SUPERINTENDENT/PRESIDENT

BE IT RESOLVED, that the Board of Trustees of Palo Verde Community College District approves the contract for Denise Whittaker as Interim Superintendent/President of Palo Verde Community College District, pursuant to terms shown in said contract distributed to trustees, effective January 1, 2012. as shown in Reference C-77

It was moved by Dr. Thomas, and seconded by Mr. Burton, that Resolution 11-15 C-77 be approved.

Dr. Hottois provided clarification on Resolution 11-15 C-77.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Burton	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 7 No 0 Abstain 0 Absent 0

ADJOURN TO CLOSED SESSION

The Board of Trustees and Superintendent/President adjourned to Closed Session at 5:30 p.m. to discuss the following:

1. Public Employee Performance Evaluation – 3 Academic Administrators.

OPEN SESSION

The Board of Trustees and Superintendent/President returned to Open Session at 7:00 p.m. and announced no action was taken and there was no report.

ADJOURNMENT

The meeting was adjourned at 7:02 p.m.

The next Regular Meeting will be held on Tuesday, January 24, 2012, in Needles.

**Minutes Approved at the January 24, 2012
Meeting of the Board of Trustees**

Secretary to the Board