

**PALO VERDE COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE PROCEDURE**

**7341**

**Sabbatical**

Procedures regarding academic employees should be read in conjunction with the appropriate collective bargaining agreement. In the event there is a conflict between these procedures and the language in the collective bargaining agreement, the agreement shall prevail.

Reference: Education Code Sections 87763 et seq., 88190 et seq.

The District may grant a leave of absence for study and travel (sabbatical) to any academic employee who has rendered service to the District for at least six (6) consecutive years preceding the granting of the leave, but not more than one such leave of absence shall be granted in each six-year period.

The standards of service that shall entitle the employee to the leave of absence are stipulated in the collective bargaining agreement.

No absence from the service of the District under a leave of absence, other than another sabbatical leave, shall be deemed a break in the continuity of service required by this section, and the period of the absence shall not be included as service in computing the six consecutive years of service required by this section.

Service under a national recognized fellowship or foundation approved by the Board of Governors, for a period of not more than one year, for research, teaching or lecturing shall not be deemed a break in continuity of service, and the period of the absence shall be included in computing the six consecutive years of service required by this section.

Every employee, as a condition to being granted a leave of absence pursuant to this procedure, shall agree in writing to render a period of service to the District following his or her return from the leave of absence that is equal to twice the period of the leave.

See Administrative Procedure 7341 through 7347  
See also BP/AP 7345 - Catastrophic Leave Program

7/26/11 Board Information Item