

EOPS STUDENT CONTACT RECORD SEMESTER: _____

CARE Cal WORK's DSPS

Degree Applicable Units: _____

Semesters on Palo Verde EOPS 1 2 3 4 5 6

Probation Yes No

Academic FA below gpa
 Progress FA Short Units
 Dismissal FA 1st Susp.
 EOPS FA 2nd Susp.

EOPS Student Name: _____

Student ID#: _____

1st INITIAL CONTACT

2nd IN-TERM CONTACT

3rd Exit - End Term Contact

Date _____ with PM MR VH LL MV

Date _____ with PM MR VH LL MV

Date _____ with PM MR VH LL MV

1. MUTUAL RESPONSIBILITY CONTRACT:

Reviewed program services & outlined student's responsibilities

2. INTERVIEWED, ASSESSED, INTERPRED:

PVC Scores Referred to
 Other colleges scores Assessment
 Palo Verde Transcript for testing
 Non Native Transcript transcript order
 HS Transcripts form completed

3. DETERMINED MAJOR, CAREER CHOICE:

Student reported major _____
 Used Eureka for _____
 Used Assist/ demonstrated it's use
 Catalogs or web sites used _____
 College Board Info. Given _____
 True Colors testing done _____
 referral for career testing - Strong

4. START, PREPARE, UPDATE, REVISE SEP:

Start Initial SEP with current semester
 updated current semester
 Evaluated transcripts
 Explained GE patterns
 Identified Major Core coursework
 Explained Transfer Preparation
 Determined units needed
 Sequenced future classes on SEP

5. OTHER SERVICES PROVIDED:

FAFSA Info/help _____
 Scholarship info/workshop _____
 Transfer applications _____
 Probation &/ or dismissal
 Referral to: cashier ESL
 Counseling course DSPS
 Tutoring Other
 Career Test For _____

6. SEMESTER OBJECTIVE:

Decide on a major
 Increase GPA
 Get off probation
 Prepare for transfer
 Apply for scholarships
 Utilize college & community resources
 Graduate this semester
 Get GE certified this semester
 Complete all my courses
 other _____

7. FOCUS FOR NEXT APPOINTMENT:

Complete SEP
 Map out next semester schedule
 Evaluate transcripts
 Explore majors
 App's for graduation or transfer
 Scholarship app's or explore options
 Explore college & Universities for transfer
 Discuss probation or how to increase GPA
 Pre-Test Completed
 Update SEP in _____

1. MONITORED STUDENTS PROGRESS

Experiencing problems in _____
 Adequate progress In _____
 Above average progress _____
 Discussed Early Alert Notice
 Dropped Added
 Personal issues discussed
 Probation status discussed
 Applied to University
 Other _____

2. PROVIDED REFERRALS TO PROGRAM SERVICES NOT BEING PROVIDED

Tutoring Child Care
 CARE Fin. Aid Assessment
 DSPS CSU mentor UC pathways
 Community Agency _____
 Health Center transfer center
 University Admissions _____

3. PLANNED CHANGES / ENHANCE SUCCESS

Add _____ Drop _____
 Credit by exam for _____
 Credit /no credit grading in _____
 Transfer to other class section _____
 Talk with teacher _____
 Reassess career Review career testing
 Changed major _____
 Update/revise SEP _____
 Complete GE Cert _____
 Review Financial Aid situation _____
 Appeal letter to _____
 Create CSU mentor / UC Pathways account
 Create VIP page for _____

4. PLANNED NEXT SEMESTER Assisted with:

Schedule next semester
 Completion of GE Cert _____
 Graduation application
 UC or Cal State application

Scholarship application _____
 Transfer to _____ EOPS transfer
 Explained Transfer Preparation
 Utilized Assist & Or Prep Guides
 Utilized catalogs and/ or Eureka
 Evaluated transcripts & updated GE Sheet
 Identified Major Core classes
 Sequenced future classes on SEP
 Determined units needed
 Completed Univ. Application
 EOP application / nomination forms

6. FOCUS FOR NEXT APPOINTMENT:

Follow up update SEP Evaluation
 Determine units Get GE Certification
 Review FA Get SEP to Fin. Aid / Vets
 Look into transfer Univ. _____
 Plan Class Schedule F SP SS
 Apply for GRAD - TRANSFER - Scholarship
 Problem solve _____

ASSESS SUCCESS OF SEMESTER OBJECTIVE CHECKED ON 1ST

Reached
 Partially Reached. What part? _____
 Reason: _____

Not Reached. What part _____
 Reason: _____

PROGRAM SERVICES STUDENT USED TO MEET THEIR NEEDS:

Book credit Lending library
 EOPS counseling gas voucher
 EOPS online services Computers
 Priority Registration Bus Pass
 Workshop Field Trip
 CSU/UC Fee Waiver meal vouchers
 Help with CSU or UC Applications
 CARE services Emergency grant
 Letter of Recommendation scantrons

Were needs met by EOPS Yes No
 If not, why _____

EXIT INFORMATION:

After the Current Semester

Returning to PVC Yes No
 Returning to PVC EOPS Yes No
 AA/S in _____ Yes No
 CP/CC IN _____ Yes No
 Transferring to _____ Yes No
 Getting a job with _____ Yes No
 Changing your major? Maybe Yes No
 To: _____

Changing your address? Maybe Yes No
 To: _____

city _____ zip _____
 home phone _____ cell () _____
 Email _____

FOLLOW UP COMPLETED THIS APPOINTMENT

GE Cert Problem solving
 Transfer Application Schedule
 Academic renewal SEP
 Scholarship app. EOPS Transfer
 FA forms Probation
 Personal Career
 Referral EOPS transfer
 Letter of recommendation _____

FOCUS FOR NEXT SEMESTER:

FAFSA renewal or new Application
 Graduation
 Transfer help to CA CC, CSU, UC
 Private/Out of state _____
 Scholarships _____
 Academic Renewal
 Indepnt. Study Credit by Exam
 DSPS Testing
 Letter of Recommendation
 Completed Post-Test