



Tuesday, September 10, 2019 Academic Senate Meeting

Palo Verde Community College
One College Drive, Blythe, CA - CS 123/124
(ITV held at 725 West Broadway, Needles, CA)
3:00 p.m.

Academic and Professional Concerns of the faculty are discussed as per AB 1725: 10+1 areas

Academic Senate Officers:

President: Hortensia Rivera

Vice President: Sarah Frid

Secretary: Nidhi R. Patel

1. Opening of Meeting

Subject **1.1 Call to Order**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 1. Opening of Meeting

Type Procedural

Subject **1.2 Pledge of Allegiance**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 1. Opening of Meeting

Type Procedural

Subject **1.3 Public Commentary**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 1. Opening of Meeting

Type Procedural

The public (non-senators) is welcome to address the Senate about items on the agenda only. Each speaker has a time limit of five minutes. While a speaker has the floor, Senators will refrain from comments, questions, discussion, and call for action.

2. Approval of Minutes

Subject **2.1 Approval of Minutes from 5/14/2019**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 2. Approval of Minutes

Type Action, Minutes

File Attachments
20190514_AS_Minutes.docx (2,566 KB)

3. Adoption of Agenda

Subject 3.1 Adoption of Agenda
Meeting Sep 10, 2019 - Academic Senate Meeting
Category 3. Adoption of Agenda
Type Action

4. Old Business

5. New Business

Subject 5.1 New Organizational Committee List
Meeting Sep 10, 2019 - Academic Senate Meeting
Category 5. New Business
Type Action

Ask member participation for committee senate representation.

File Attachments
[Participatory Governance Committeess_MasterOnly.xlsx](#) (21 KB)
[Participatory Governance Committees.pptx](#) (208 KB)

Subject 5.2 Syllabus
Meeting Sep 10, 2019 - Academic Senate Meeting
Category 5. New Business
Type

The following is the process/ principles that will be followed for the review of the syllabus and the recommendations that follow for all classes.

These were arrived at with consultation between the Instruction/Student Services office and primarily Academic Senate and addressing concerns raised by the CTA.

1. Communications regarding the syllabus review and consequent recommendations if any will originate from the Dean of Instruction/Student Services office to faculty
2. In case of any conflict regarding the syllabus, that faculty will work in consultation with the Dean – Instruction/Student Services
3. All syllabus will continue to be submitted to pvc-dlo@paloverde.edu
4. Relevant template (in development) will be shared with the academics senate and CTA which will be used for review of the syllabus (shortly) for the spring 2020 semester and beyond
5. A link to the correspondence education manual is shared here. This was developed and adopted by the academic senate – Tuesday, September 28, 2010:
<http://pages.paloverde.edu/localuser/academicsenate/Academic%20Senate/2010-2011/2010%20Information/Standards%20for%20Distance%20Learning%20Final-Current.pdf>
6. It is understood that the template will be tweaked to fit the latest ACCJC standards and comply with the highest standards of correspondence education including substantiate contact

7. Since SLO's are the same for all modalities, contact time and learning objectives should be the same for all students in the same course to assure student success and equity

File Attachments
Standards for Distance Learning Final-Current.pdf (334 KB)

Subject **5.3 OER clarification from Flex Day**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 5. New Business

Type

OER LINKS:

ASCCC OER Initiatives: <https://ccconlineed.instructure.com/courses/4543>

General OER Textbook: <https://ccconlineed.instructure.com/courses/4543/pages/oer-collections>

Discipline Specific: <https://ccconlineed.instructure.com/courses/4543/pages/discipline-pages>

Lake Tahoe OER: <http://www.ltcc.edu/campusresources/oer.php>

Northwestern Michigan Colleges - Examples: <https://nmc.libguides.com/oer>

OpenStax: <https://openstax.org/>

Subject **5.4 ADT's**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 5. New Business

Type

Adoption and recognition that new ADTs will be brought forward to curriculum directly from faculty members within that division.

Subject **5.5 Brand new 'Director of Athletics' job description**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 5. New Business

Type

File Attachments
Director of Athletics.pdf (487 KB)

Subject **5.6 Safety on campus**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 5. New Business

Type

Training, processes, and procedures.

Subject 5.7 Canvas vs. Bridge

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 5. New Business

Type

Discussion.

Subject 5.8 eLumen Work Flow

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 5. New Business

Type Action

File Attachments
CORWorkflowSteps.pdf (124 KB)

Subject 5.9 Meeting calendar for 2019 - 2020

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 5. New Business

Type Information

2nd Tuesday of every month, in CS 123/124 at 3 p.m., unless otherwise noted

Dates:

September 10

October 8

November 12

December 10

February 11

March 10

April 14

May 12

6. Reports

Subject 6.1 Officers: President

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 6. Reports

Type Reports

Subject **6.2 Officers: Vice President**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 6. Reports

Type Reports

Subject **6.3 Officers: Secretary**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 6. Reports

Type Reports

5 gallons drinking water available in IT office. It is funded by the college, not by IT's budget. Should we advocate moving it to the break room next to the fridge?

Subject **6.4 Standing, Ad Hoc, and Special Committees**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 6. Reports

Type

Academic Standards
Curriculum
Equivalency
Flex
Scholarship
Student Learning Outcomes

Subject **6.5 Representation Committees**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 6. Reports

Type

Accreditation
Budget
Articulation & Transfer
Enrollment Management
3SP/Equity
Distance Learning
Foundation
Facilities/Emergency/Security Task Force
Faculty and Staff Diversity
Program Review
Staff Development

7. Open Forum

Subject **7.1 Open Floor for Discussion**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 7. Open Forum

Type

Any business that the Senate may need to address, review, or act upon in future session.

8. Announcements

Subject **8.1 Open Floor for Announcements**

Meeting Sep 10, 2019 - Academic Senate Meeting

Category 8. Announcements

Type

Any activities and events happening at Palo Verde College and in the community.

9. Adjournment of Meeting
