



**Tuesday, March 8, 2022
Academic Senate Meeting**

**Palo Verde Community College
One College Drive, Blythe, CA - CS 123/124
(ITV held at 725 West Broadway, Needles, CA)
3:00 p.m.**

Academic and Professional Concerns of the faculty are discussed as per AB 1725: 10+1 areas

Academic Senate Officers:

President: Sarah Frid

Vice President: Rosa Linda Martin

Secretary: Vanja Velickovska

Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Palo Verde College Academic Senate will meet via:

Hi there,

Vanja Velickovska is inviting you to a scheduled Zoom meeting:

<https://cccconfer.zoom.us/j/92188983324>

Topic: Academic Senate

December 14 2021

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/92188983324>

Or iPhone one-tap (US Toll): +12532158782,92188983324# or +13462487799,92188983324#

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Dial:

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+1 346 248 7799 (US Toll)

+1 669 900 6833 (US Toll)

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Meeting ID: 921 8898 3324

International numbers available: <https://cccconfer.zoom.us/j/92188983324>

Or an H.323/SIP room system:

H.323: 162.255.37.11 (US West) or 162.255.36.11 (US East)

Meeting ID: 921 8898 3324

SIP: 92188983324@zoomcrc.com

Or Skype for Business (Lync):

SIP:92188983324@lync.zoom.us

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Palo Verde College Academic Senate will swiftly provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. Request must be received 48 hours prior to the meeting.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Palo Verde College Academic Senate will be given the opportunity via Zoom.

Academic Senate

1. Opening of Meeting

Subject

1.1 Call to Order

Meeting Mar 8, 2022 - Academic Senate Meeting
 Category 1. Opening of Meeting
 Access Public
 Type Procedural

Subject 1.2 Roll Call

Meeting Mar 8, 2022 - Academic Senate Meeting
 Category 1. Opening of Meeting
 Access Public
 Type Procedural

FIRST NAME	LAST NAME	
1	ANJELA	BAVARO-RICCI
2	TIMOTHY	BOLIN
3	MICHAEL	CALABRESE
4	SERGIO	CANO
5	CHRISTOPHER	CARDONA
6	ADRIAN	CASAS
7	RICHARD	CASTILLO
8	DEREK	COPPLE
9	KIM	DIEU
10	KEVIN	EOFF
11	JENNIFER	FAUX-CAMPBELL
12	SARAH	FRID
13	MICHAEL	GALE
14	MARIA	GAMEZ
15	JEANETTE	GARRETT
16	LUKAS	GUNDERSON
17	CHAMINDA	HETTIGE
18	LAURA	KRAMER
19	ESMERALDA	LOPEZ
20	MARIA	LOPEZ
21	RENE	LOPEZ-ROEDEL
22	SANDRA	LOUREIRO
23	CESAR	LOZOYA
24	LORENZO	LUJANO
25	ROSA	MARTIN
26	JORGE	MARTINEZ
27	PETER	MARTINEZ
28	JUAN	MEDINA
29	GRACIELA	MILKE
30	ILONA	MISSAKIAN
31	NIDHI	PATEL
32	SCOTT	PETERSON
33	SARAFINA	REDWINE

34	DANA	RETHWISCH
35	PAUL	SHIBALOVICH
36	DAVID	SILVA
37	JULIETTE	SINGLER
38	GREGORY	SNIDER
39	BRIAN	THIEBAUX
40	JUNE	TURNER
41	VANJA	VELICKOVSKA

Subject **1.3 Unanimous Consent**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 1. Opening of Meeting

Access Public

Type Action, Procedural

Unanimous Consent is a manner of expedited voting where only those who oppose a motion will speak when that has been brought to a vote. If no one opposes, then the voting item is "passed". If a single person opposes, that will trigger a roll call vote.

Subject **1.4 Adoption of Agenda**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 1. Opening of Meeting

Access Public

Type Action

Recommended Action Adopt this Agenda

Subject **1.5 Minutes from February 8, 2022**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 1. Opening of Meeting

Access Public

Type Action, Minutes

Minutes [View Minutes](#) for Feb 8, 2022 - February Academic Senate Meeting

Subject **1.6 Minutes from March 1, 2022**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 1. Opening of Meeting

Access Public

Type Minutes

Minutes [View Minutes](#) for Mar 1, 2022 - Special Academic Senate Meeting

2. Public Commentary

Subject **2.1 Public to Address the Senate on Agenda Items**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 2. Public Commentary

Access Public

Type Procedural

The public (non-senators) is welcome to address the Senate about items on the agenda only. Each speaker has a time limit of five minutes. While a speaker has the floor, Senators will refrain from comments, questions, discussion, and call for action.

Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

3. New Business

Subject **3.1 Academic Standards - Institutional Set Standards**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 3. New Business

Access Public

Type Action

Institutional Set Standards are set on an annual basis through shared governance discussions regarding institutional data. This is the first time PVC is engaging this dialog, it won't be perfect - but the intention is to hold annual discussions to make improvements on how we set our standards and stretch goals to facilitate appropriate growth for our institution.

What is a Standard?

Standard – The measurement (count or percentage) that we expect the aggregated data across **all** programs and all student cohorts calculate at.

- Major student cohorts
 - Community students
 - Instructional Service Agreements for Fire Science
 - Rising Scholar's students
 - PVHS Concurrent Enrollment
 - Demographic groupings
 - Student involvement groupings (athletics/Umoja/Puente)

How do we use these Standards?

Standards are a mechanism for us to identify opportunity gaps within specific programs and/or student cohorts. Whether we are meeting, exceeding, or missing the Standard – this numerical value is simply a place to start a conversation about what the data mean.

- Program Review
 - Course Completion Rates (all instructional reports)
 - Licensure Exam Rates (only some CTE programs)
 - Transfers (Student Services report)
- Various grants

- ACCJC Annual Report due each 4/8
- Also, we can use them wherever else we find these data useful

Standards are not to be used, absent other relevant data, to determine deficiency of any kind. Just because we are not meeting a standard does not mean that the standard should be changed, or that we are necessarily doing something wrong.

**Recommendation from Academic Standards Committee to
Academic Senate for Institutional Set Standards:**

STANDARDS		Where did the initial calculation come from?
Course Completion Rates	70%	past three years average for which the data is available
Certificate Completions	39	past three years average for which the data is available
Degree Completions	240	past three years average for which the data is available
Transfers	39	past three years average for which the data is available
Licensure Examination Rates	75%	Required State Average by LVN
Employment Rates	73%	Perkins Core 4 Data Used

EMPLOYMENT RATES

Explanation of Perkins Core 4 Data - For CTE programs with 10 or more completers, PVC gets employment data from the Chancellor’s Office (MIS data). The past three years LVN, Welding & Business met this criterion.

Calculating the Standard at 73% - The percent of CTE students who have earnings the following year (as found in the unemployment insurance base wage file) or are in an apprenticeship program, or the military.

Job Placement Rates	2017-18	2018-19	2019-20	3-year average STDEV	3-year average + 1SD	
Business Admin 0505.00	0.00%	26.32%	23.08%	16.5%	11.7%	28%
Automotive 0948.00	54.17%	50.00%	59.09%	54.4%	3.7%	58%
Welding 0956.50	39.13%	57.14%	45.00%	47.1%	7.5%	55%
LVN 1230.20	60.00%	100.00%	50.00%	70.0%	21.6%	92%
Standard	73.00%	73.00%	73.00%			

Considerations:

- We do not have to use this calculation or Perkins Core 4 Data. This is just an expedient way to determining a Standard for the moment. Some reasons not to use this data:
 - Perkins Data doesn’t capture all employment data for students – just CA data. Many welders (and/or other CTE completers) find employment in AZ.
 - We need to report employment data for more than just Perkins – we have to track employment data for the Guided Pathways funding formula. It may be appropriate to use a completely different formula.
- This is institutional data – so it’s combining the near 100% employment rate for LVNs with the very low employment rate for Business (because almost all these completers remain incarcerated).
- Once we get an Institutional Researcher, we will be able to break down this data more completely – to have employment rates by student cohort, program, etc – so that it gives us information on taking practical, intentional, impactful action.
- We can either go ahead with this employment rate calculation as is OR we need to come up with a new calculation. The deadline for the ACCJC report is April 15th. It is important for us to consider if we have a

reasonable timeframe prior to the deadline.

- This Employment Rate is NOT something that we currently parse out by program within the Program Review Committee.

What is a Stretch Goal?

If a Standard is the benchmark, then a Stretch Goal is where we'd like to be in the future. It should be achievable and realistic.

STRETCH GOALS		Where did the calculation come from?
Course Completion Rates	76%	mean + 1 standard deviation of existing performance
Certificate Completions	60	mean + 1 standard deviation of existing performance
Degree Completions	280	mean + 1 standard deviation of existing performance was a little too high for a realistic goal. So, this is between the mean & the mean +1 SD.
Transfers	52	mean + 1 standard deviation of existing performance
Licensure Examination Rates		This is still outstanding
Employment Rates		This is still outstanding

Recommendation from Academic Senate Committee to College Council for Institutional Set Standards:

Subject 3.2 Course Cancellation Policies/Procedures

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 3. New Business

Access Public

Type

Senate addressed in Guided Pathways:

1. We should be using data to inform our schedule and have a goal for the # or % of cancelled classes. The idea would be that we build a schedule that the data tells us will yield little to no cancellations.
2. Only modality with major cancellations this term has been face to face.
3. What else should we be considering around course cancellations? What else do you want me to bring forward?

Initial Faculty questions:

- What are PVC guidelines for cancelling courses: time frame?
- Are students informed in advanced that their courses will be cancelled and are they provided any options?
- Students may need the course to graduate. Is this taken into consideration.
- Students may be on Academic/Progress Probation and need to repeat course to replace the F, D or W grade
- How are students informed?
- Transfer—The student may need the course to transfer.

Subject 3.3 Credit for Prior Learning

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 3. New Business
Access Public

Type

- CPL Board Policy and Administrative Procedures are going to the Board tonight for a first read.
- CPL is different than Credit by Exam. Credit by Exam falls under this umbrella, but it's much more complicated.
- Has ACCJC, CCCCO, and Title 5 implications.
- Requirements include documenting the following FOR EACH COURSE
 - Is CPL appropriate for this course?
 - If so, what type of CPL is appropriate? (there are 9 types)
 - Complete a CPL Crosswalk for each course
 - If a portfolio or industry cert is appropriate, then a rubric needs to be developed based on the COR/CLOs
 - Ensure the CLOs are written to accommodate CPL
- Requires a lot of outside-the-contract work from faculty to get it up and running. I am working with administration on developing a list of appropriate duties and scope of work, then we will turn it over to CTA to work with the District on appropriate compensation.
 - CPL Faculty Coordinator
 - Extra duty Discipline Faculty Expert task list
- Still need to iron out process & forms - those will come through Academic Standards first, then brought to Senate for a vote.

Subject 3.4 Rising Scholar's Program

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 3. New Business
Access Public

Type Information

Associate Dean/DLO scheduled 3 meetings regarding CDCR CE.

- February 8th
- February 10th
- March 1st
 - **Items to be brought to Senate from CDCR PSCEs**
 - PSCEs are highly concerned that some students are being penalized for things outside of their control (lack of educational staff, late mail, quarantining, etc).
 - If you are not able to be flexible with a student's request (e.g., late work/reinstatements), please communicate clearly and directly as to why.
 - Tone is important in our communication to students. Some faculty are responding to requests with clipped responses and it is leaving students and PSCEs feeling demoralized and frustrated.
 - Is it possible to have the first assignment of the term not be from the text? This may resolve many of the no show/reinstatement issues.
 - However, it would add an 8th contact, instead of the 7 contacts that we have in our policy.
 - PSCEs are interested in emailing directly with faculty to resolve specific student issues, rather than routing everything through the DLO, as this can cause an unnecessary delay.
 - **Senate advised PSCEs of**
 - **reinstatement protocol by faculty**
 - individual discretion of each faculty member based on whether the student is poised to complete the course successfully.
 - The factors of success vary based on timeframe of first work received by student, pace of syllabus, late work policies, and subject matter.
 - **accepting late work due to COVID (or other reasons)**
 - faculty are not obligated to accept late work outside the provisions of their syllabus, even if it is COVID related (same as f2f students)
 - COVID issues related to CDCRs
 - SUPER late incoming mail to the facility
 - delayed mail exiting the facility

- staffing inconsistencies
- **Textbook editions**
 - faculty determine textbook and compose all assignments/assessments, 3 to 6 months in advance of the course.
 - getting a request to use a totally different textbook 2 or 3 weeks into the semester doesn't work for most instructors
 - textbook issues are valid, but asking the instructor to allow whatever text the student has access to is not an ethical or sustainable solution.

Discussion on these meetings:

- outstanding issues?
- recommendations from Senate?

Subject **3.5 PVC COVID Safety Plan**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 3. New Business

Access Public

Type

Formal input from Senate requested for

- District Safety Plan
- Instructional Faculty notification message to students for COVID exposure in class
 - Procedure has changed so that this notification comes from faculty and not Irma

File Attachments
[Faculty Notification.docx \(13 KB\)](#)
[COVID Safety Plan 2.17.22.docx \(764 KB\)](#)

4. Reports- Senate Leadership & Committees

Subject **4.1 President: Sarah Frid**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 4. Reports- Senate Leadership & Committees

Access Public

Type

- Role of Shared Governance Representatives
 - Main contact for faculty to bring items of concern to the associated committee
- Dean of Research, Planning, and Institutional Effectiveness Job Description is going to the Board tonight
- Update on SSSP/Turninit
- **Turnitin**
 - Have quote
 - Silvia Lainez will enter it into Galaxy
 - Date of software acquisition is undetermined, but we are on a path forward

SSSP

- Requested quote from vendor, Stephanie has not heard back from them yet.

Subject **4.2 Vice President: Rosa Linda Martin**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 4. Reports- Senate Leadership & Committees

Access Public

Type

PVC In-Town-Mailboxes - delayed in pick up for the past 3 weeks.

Subject **4.3 Secretary: Vanja Velickovska**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 4. Reports- Senate Leadership & Committees

Access Public

Type

Subject **4.4 Curriculum Co-Chair: June Turner**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 4. Reports- Senate Leadership & Committees

Access Public

Type

Subject **4.5 Articulation Officer: Jennifer Faux-Campbell**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 4. Reports- Senate Leadership & Committees

Access Public

Type

Subject **4.6 Academic Standards: Rosa Linda Martin**

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 4. Reports- Senate Leadership & Committees

Access Public

Type

Subject **4.7 Equivalency: Sarafina Redwine**

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 4. Reports- Senate Leadership & Committees
Access Public
Type

Subject 4.8 Flex: Sarafina Redwine

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 4. Reports- Senate Leadership & Committees
Access Public
Type

Subject 4.9 Faculty Handbook Taskforce: Richard Castillo

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 4. Reports- Senate Leadership & Committees
Access Public
Type

Subject 4.10 Online Teaching Council - R. Castillo

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 4. Reports- Senate Leadership & Committees
Access Public
Type

One Online Teaching Equivalency application was reviewed at the February 15, 2022 meeting.

Kim Dieu was approved by the council. Faculty member and Instruction Office have been notified.

5. Information Items from Shared Governance Committees

Subject 5.1 Benefits and Professional Development- S. Loureiro

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type Procedural

Subject 5.2 Budget- B. Thieboux

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type

Subject 5.3 Equal Employment Opportunity Plan- P. Martinez

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type

Subject 5.4 Foundation- V. Velickovska

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type

Subject 5.5 Facilities & Safety- C. Lozoya

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type

Subject 5.6 Guided Pathways- S. Frid

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type

File Attachments
[21-22 AS Committee Rep Report Form - signed \(3\).pdf \(241 KB\)](#)

Subject 5.7 Program Review- T. Bolin

Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees

Access Public

Type

File Attachments
21-22 AS Committee Rep Report Form meeting Bolin February 10.pdf (160 KB)

Subject **5.8 Student Learning Outcomes- P. Martinez**
Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type

Subject **5.9 Student Success and Equity- J. Singler**
Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type

Subject **5.10 Technology- C. Hettige & M. Gamez**
Meeting Mar 8, 2022 - Academic Senate Meeting
Category 5. Information Items from Shared Governance Committees
Access Public
Type

6. Open Forum

Subject **6.1 Open Floor for Discussions**
Meeting Mar 8, 2022 - Academic Senate Meeting
Category 6. Open Forum
Access Public
Type

7. Announcements

Subject **7.1 Open Floor for Announcements**
Meeting Mar 8, 2022 - Academic Senate Meeting
Category 7. Announcements

Access Public

Type

8. Adjournment of Meeting

Subject 8.1 Adjourement of Meeting

Meeting Mar 8, 2022 - Academic Senate Meeting

Category 8. Adjournment of Meeting

Access Public

Type

9. New Category
