

Resolution on Posting Office Hours
No. 05-06-04

WHEREAS, the faculty are committed to providing an exemplary learning environment which facilitates and encourages student access to instructors during designated office hours as well as during class time;

THEREFORE, IT IS RESOLVED that the faculty

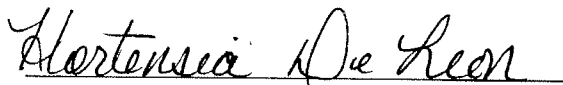
- (1) Encourage all instructors to post office hours each semester outside their offices; and
- (2) Provide copies of class schedule and office hours to the Superintendent/President and the Vice President of Instructional Services; and
- (3) Request the Vice President of Instructional Services to maintain current marquee, at the entryway of the Classroom/Lab Building, listing the names and office numbers of all instructors; and
- (4) Provide copies of class schedule and office hours to the Director of the Learning Skills Center, or designee, no later than the second (2nd) week of each semester; and
- (5) Provide copies of office hours to the Palo Verde College webmaster for posting on the College website.

Motion to Approve Resolution by: R. Robertson

Date: February 14, 2006

Motion Seconded by: S. Stoeckle

Approved by Vote: Yes



Hortensia DeLeon, President
Palo Verde College Academic Senate



Recording Secretary
Chris Jones-Cage