



# Palo Verde College

## Academic Senate Minutes

Tuesday, October 3, 2006

Approved Minutes

- I. **Meeting was called to order at 3:14 p.m. in room CL 108.**
  - A. No flag salute.
  - B. Approval of Minutes with changes by Joe Jondreau and Sioux Stoeckle.
  - C. Approval of agenda by Brian Thieboux and seconded by Earl Turner.
- II. **HEARING OF CITIZENS-**
  - A. NONE
- III. **Agenda**
  - A. **Committee reports**
    1. **Articulation/ Transfer-** Brian Thieboux the UC Transfers report hand out and e-mail.
    2. **Budget-** Louise Gallan concerned about receipt or current one- Earl Turner will report next meeting of the status of current budget reports.
    3. **Catalog-** Joe Jondreau announced that the new catalog on web site, concerned about wording in catalog about eligibility for admission what does it mean since technically everyone can attend. Sue Stoeckle and Joe Jondreau will work on the issue.
    4. **Distance Education-** Joe Jondreau informed Vicky Attaway who will set a date for the meeting.
    5. **Program Review-** Louise Gallan announced that the program review template has been adopted.

6. **Scholarship**- Sioux Stoeckle distributed payroll deduction forms and announced that we can also make one time donations as well as regular deductions.
7. **Title V**- Louise Gallan announced the group is working on the scheduling for Spring 2007, Title V grant stops this month, but activities continue.

**IV. Old Business- None**

**V. New Business-**

1. Brian Thieboux reviewed the packet or syllabi and shared his concerns about the content. Problems were: Lack of Information, Course Description were not in line with the catalog description, Lack of complete textbook information, lack of information regarding the Learning Skill Center services for the distance education students, spelling/grammar, SLO's, Due dates for late work, Test and policies for late work and make up quizzes. Brian Thieboux will generate a template syllabus and put it on the web.
2. Peter Martinez announced that a new process was in place for petition to graduation paper work need to be in by the 13<sup>th</sup> week 11-23, if student is approximately 40+ credit hours need to see counselors ( 5<sup>th</sup> week for certificate program), specific criteria need to be met.
3. Peter Martinez wants faculty to consider nominations for the Academic Senate awards listed on the hand out. Be aware of the deadlines...give names to Peter or Chris.
4. Peter Martinez and Academic Senate congratulated Mickey on being selected for her new position for state wide career pathways. Louise Gallan and Brian Thieboux seconded the appointment.
5. Peter Martinez announced that there are conferences i.e. Teaching Institute which is coming up.
6. Leticia Guilin brought up online courses when are they coming on board- Paul Lavigne and Linda Martin are currently offering them- not sure when this was brought up?

VI **Meeting Adjourn at 4:05**- Motion to adjourn by David Silva and seconded by Doretha Jones.

**VII Members Present:**

Alejandro Garcia, Biju Raman, Solomon Osayande, Doretha Jones, Carlos Medina, Greg Nall, Mike Gaubecca, Philip Clinton, Sioux Stoeckle, Earl Turner, Eric Wright, Brian Thieboux, June Turner, Sandra Sher, Leticia Guilin, Louise Gallan, Teh Min Brown, David Silva, Joe Jondreau, Chris Jones-Cage, Bruce Wallace, Mickey Miranda-Copple.

**VIII Members Absent:**

Respectfully Submitted,

Victor Hernandez  
Academic Senate Secretary

Approved on: \_\_\_\_\_

cc. AS President- Mr. Peter Martinez  
cc. Vice – President- Mrs. Chris Jones-Cage