



Palo Verde College

Academic Senate Minutes

Tuesday, February 27, 2007

Minutes pending approval

I. Meeting was called to order at 3:11 p.m. in room CL 101

A. No flag salute.

B. Approval of Minutes by Bill Ponder motion seconded by Kevin Eoff and the members present.

C. Approval of agenda by Bill Ponder and seconded by Paul Shibalovich and members present.

II. HEARING OF CITIZENS-

A. Peter Martinez thanked everyone for participating in the event developed by the Black Student Union during the Black History Month. Peter also thanked Bruce Wallace for having his students participate in the event.

B. Joe Jondreau- Petition for Speed Bumps. Heather Egan will present issue to the College Board. It is asked of members to sign in the petition; it will be at Stacy Lee's desk.

C. Earl Turner asked all faculty to please remind students that daylight savings time ends March 11. He will like to see the Presidents Office to send out an e-mail as a reminder.

III. Committee Reports-

- A. Equivalency Subcommittee- Sioux Stoecke indicated that the position she had been appointed to does not exist. Board Policy is being redone. She is not able to report on a meeting she was not invited to. Peter Martinez indicated that the issue was taken to the Vice-President of Instruction which found people to sit on the committee. He also expressed his concerns to the Due Process of the committee.

Greg Nall informed the members present that he had applied for Equivalency in two or three areas but never heard anything back. Peter Martinez asked him to address his concerns in writing format addressed to the Academic Senate President.

- B. Budget Committee- Brian Thieubaux- Budget Reports and forms will be issued shortly and due on April. Earl Turner has last years budget and monthly budget. Guide off of old form.
- C. Enrollment Management- Ad-hoc Committee- Brian Thiebaux inform members present that the committee met on 2/22/07 at 3:00 in room CL129. They looked at the ARC report- state wide report comparing Palo Verde College to other districts. Committee will be having another meeting this coming month where issues need to be evaluated and addressed.
- D. Enterprise Resource Planning Committee- The committee is reviewing proposals to replace the current MIS Data Base System, Jenzabar (Planning Session). On the week of the 29th vendors will be presenting their products and the committee will choose the one that will best fit the need of Palo Verde College. DATATEL, BANNER, AND JENZABAR will be demonstrating their product. Jenzabar database system was eliminated during the selection process. A final decision on the selected database will be made by the end of the semester. Peter Martinez added that the system in place will encompass all jobs and make record keeping easier.

V. **Old Business-** Budget Academic Senate- Earl Turner informed the members present that he had spoken to Cecy Garcia and she informed him that \$1,500.00 had been allocated and that at the current moment the Academic Senate is over \$192.00 and therefore need to apply for more funding.

VI. **New Business-**

A. **Reports**

1. Informative Item 1. and 2.: Resolution on Academic Freedom and Reaffirming Curriculum Process - Brian Thieboux described four resolutions presented at this meeting for review for first reading, presented due to accreditation stating we need resolutions on the issues previously mentioned. For academic freedom for faculty and students. Bruce Wallace- Arizona passed resolution prohibited personal viewpoint into classroom.

3. Informative Item: Resolution on Degree-Level Student Learning Outcomes – Brian Thieboux indicated that Student Learning Outcomes is the game plan that the teaching faculty should have. This gives the accreditation team knowledge that our college is always working on Student Learning Outcomes.

- I. Course level Student Learning Outcome
- II. Implement Certificate and Degree Student Learning Outcome
- III. Adhere to timelines for Student Learning Outcomes

B. **Informative Item - Division of Language Arts two year plan-** Dennese Lilley-Edgerton presented a two year plan for the English division which will benefit students by leveling out course loads, cutting back on Distance Education classes/ F.D.F classes cancelled, student success rate, how much money spent on CTLC overload. Bruce Wallace interjected that student success rates should be taken into consideration before the two year plan finalized.

C. **Informative Item- Job Expo-** Peter Martinez requested for faculty to consider having a Flex day for this event. Bill Ponder asked for clarity on the difference of Job Expo and Career Day. Peter Martinez responded that the activity was going to be focusing on campus students and community students. Bruce Wallace shared that this was a good idea and asked if they could combine classes. Sioux Stoeckle asked if the activity would qualify as a Flex day Activity? She added by asking whether they would meet the number of required Tuesday and Thursday classes. Dennese Liley-Edgerton suggested on making the event on Friday.

Brian Thieboux motioned to extend the Academic Senate Meeting for 15 more minutes. Joe Jondreau seconded the motion and members present.

Informative Item- Job Expo- Continuum- Joe Jondreau asked if workshops were going to be imparted as an activity in the Job Expo. Louise Gallan needed to know how many classes and hours were going to be impacted by the Job Expo. June Turner interjected that the Job Expo does not fall under the domains of Flex Activity.

- D. **Informative Item- Syllabi- Template “Good Practice”-** Brian Thieboux informed the members present that the templates are available and asked if anyone was having problems with it? Bruce Wallace voiced that he needed help on cut and paste for syllabi. Sioux Stoeckle stated that the semester was unique in that faculty did not turned them in until a few weeks into the semester. Bruce Wallace and Dennese Lilley-Edgerton indicated that students were given wrong syllabi.
- E. **Informative Item- CIS 106-** Brian Thieboux stated that CIS 106 needed to be reinstated and that the process was not followed properly, that the motion was not taken to Curriculum Committee. Brian Thieboux motion for the reinstatement of CIS 106. Phillip Clinton seconded the motion and members present.
- F. **Informative Item- Teaching Institute-** Teh- Min Brown thanked the Academic Senate for allowing her to attend the Teaching Institute.
- G. **Informative Item- Censure of Conduct-** Peter Martinez informed the faculty present (Teaching/Non-Teaching and Classified) the need for censure of conduct. He proposed for the Academic Senate to produce a Code of Conduct procedure and protocol in which standards to be followed. Bruce Wallace stated that this was already covered in Academic Freedom. Louise Gallan agreed with Bruce Wallace. She added if a new measure was going to be drawn, to make sure that it would not conflict with the existing resolutions. Greg Nall notified the members present that he can put all information on paper, that he has witnesses on how he has been intimidated. He added that he was going to continue to speak out regarding health care, salary, and violations of Education Code. Bruce Wallace indicated that it looked like we needed to take care of ourselves. Two sides to different story. Brian Thieboux interjected by stating that faculty members should be cooperative, collegial. That dignity should be brought. Support respect of collegiality. Bruce Wallace stated faculty has confidentiality and that standards should be all campus.

VI **Meeting Adjourn at 4:05**- Motion to adjourn by Bill Ponder and seconded by Kevin Eoff and members present.

VII Members Present: NO ATTENDANCE LIST PROVIDED

Respectfully Submitted,

Victor Hernandez
Academic Senate Secretary

Approved on: _____

cc. AS President- Mr. Peter Martinez

cc. Vice – President- Mrs. Chris Jones-Cage