



Palo Verde College

Academic Senate Minutes

Tuesday, December 04, 2007

Minutes pending approval

I. Meeting was called to order at 3:05 p.m. in room CL 101

- A. No flag salute
- B. Approval of Minutes- Not Available
- C. Approval of Agenda – Robert Robertson motioned to approve; Bill Ponder seconded the motion as well as the members present.

II. HEARING OF CITIZENS-

- A. Peter Martinez announced that Financial Aid has applications for the Soroptomist Club Scholarship.
- B. Peter Martinez announced that there will be a conference in San Diego, this coming February 22 through 24th. This is a Basic Skills Initiative conference where the main focus will be on how to counsel students... techniques and objectives.
- C. Peter Martinez is having conversations with people at Starbucks about fund raising for scholarships. The idea is to have Starbucks donate coffee to the college. We would then sell the coffee at functions such as Flex Day. The money from the sale of the coffee would then be used for student scholarships. What Starbucks would get out of this is free advertising. Mr. Martinez was advised that bringing a commercial enterprise/logo on campus does need to go through “proper channels.”
- D. Bill Ponder reminded faculty that final exams should already have been distributed to the Distance Ed office.

III. Agenda - Committee Reports

- A. Articulation & Transfer- Irma Dagnino stated we need to add emphasis to our AA degree. Also, the University of Phoenix wants to create an articulation agreement with Palo Verde College.
- B. Enterprise Resource Planning- The all-staff meeting on Dec. 11 will feature Datatel and the implementation process for our new MIS.

IV. **Old Business-**

- A. **College Orientation a Mandatory Process-** Robertson moved and Boire seconded a motion to send the “proposed language changes” document to the Matriculation Committee. The motion passed unanimously.

Note: Tencha says we cannot mandate student orientation.

There is no orientation for new faculty. Ideas discussed: Kevin O. said the Senate should come up with a process for orienting new faculty. Barbara Gaubeca indicated that the divisions could make up a checklist. Paul S. was assigned a mentor; this worked well for him. Boire agreed this is a good idea. Jason B. wants the “big picture.” Tencha recommended that all faculty attend the new student orientation; most college departments and functions are covered during that session. Paul suggested we create a faculty handbook; Robertson noted we have one, but that it has not been updated in six years.

- B. **College Development Faculty-Grant Fund-** Robertson moved and Clinton seconded a motion to approve the Faculty Grant Program policy. The motion passed unanimously.

V. **New Business-**

- A. **Credit from other institutions-** Robertson moved and Ponder seconded a motion to send the “Credit from other institutions” to the Matriculation Committee. Discussion included the information from Tencha that changes had been made to the document. The motion passed unanimously.

- VI. **Meeting Adjourn at 4:02-** Paul Shibalovich moved to adjourn; Robert Robertson seconded a motion and members present.

Our next meeting will be scheduled after we return from winter break. Note: Our meeting will NOT be held on January 8, 2008.

Respectfully submitted,

Sioux L. Stoeckle
Vice-President,
Academic Senate

Approved on: _____

cc. AS President- Peter Martinez
cc. Vice – President- Sioux Stoeckle