Academic Year _____   # PETITION TO GRADUATE

Date _____   (**Complete a separate Petition for each degree and/or certificate**)

*Dear Student: Meet with your academic counselor for a degree audit. If eligible for graduation, complete **all** information requested below and return the form to your counselor. Students will be notified about the graduation ceremonies, how to order the cap and gown, and obtain picture and announcement information. Although you do not have to participate in graduation ceremonies, we encourage all students to walk with their fellow graduates.*

Filing deadline for those planning to participate in the graduation ceremony, is the first Monday in March (<u>no exceptions</u>).

*I will complete all degree/certificate requirements by the end of (insert year in appropriate term):
Fall Semester _____   Spring Semester _____
I give permission to release degree/certificate(s), honors, and photos to be printed in media. ___yes ___no
I do ____   I do not ____ plan on participating in the graduation ceremony (be sure to check filing deadline dates).

INSTRUCTIONS: Print all information legibly (please use ink or type).

Name		SSN/ID#	Are you an EOPS Student? Yes No
Address	City Zip		Date of Birth
Electronic e-mail address		Daytime Phone #	

☐ **Please update school records with this address.**

PRINT NAME EXACTLY AS IT IS TO APPEAR ON THE DIPLOMA:
First   Middle   Last

I am Petitioning for: (Please file a separate petition for each degree and/or certificate) AA AS Certificate _____ (circle one)	Is this your first <u>degree</u> at PVC? Yes _____ No _____
Other Colleges Attended (must request transcript evaluations to use courses from other colleges) Transcripts on File? _____ _____ _____	Yes No _____ _____ _____ _____ _____ _____

Are you currently enrolled at PVC?   Yes _____ No _____
 	
Are You currently enrolled at another college?   Yes _____ No _____
 	
If yes, name of other college _____
	Are you a veteran or currently in the service?
	     Yes _____ No _____
	
	Have you petitioned for any course waivers or substitutions?
	     Yes _____ No _____

Student's Signature _____ **Date** _____

****************************** **Do not write below this line** ***
Catalog Year _____

Counselor/Program Advisor Signature _____ **Date** _____
Check only if applicable:
Certification: **Date Conferred _____ GPA _____**
CSU-GE   _____   **Registrar's Signature _____**
IGETC UC   _____   **Diploma/Cert Processed _____**
IGETC CSU   _____   **Diploma/Cert Delivered _____**

Rev. 8.29.13vl

Course	In Progress	Needed
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Disclaimer:
If all graduation requirements are not met in accordance with this petition, student will not be eligible to graduate and must submit a new petition.

Degree/Certificates can take up to 8 weeks for processing from the date that all requirements are met.