

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
One College Drive in Blythe – CL 101
(and Teleconference held at 725 West Broadway in Needles – Classroom #10)
Tuesday, May 25, 2010
4:30 p.m.

Meeting 10-06

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call

Ed Gonzales, President	_____
Millie Rodriguez, Vice President	_____
Jerry Lewis, Clerk of the Board	_____
Ted Arneson, Trustee	_____
Sam Burton, Trustee	_____
Lincoln Edmond, Trustee	_____
Debbie Schuster, Trustee	_____
Tara Perkins, Student Trustee	_____

James Hottois, Superintendent/President	_____
Geri Butler, Vice President of Administrative Services	_____
Diana Rodriguez, Vice President of Student Services	_____
William Smith, Vice President of Instructional Services	_____

4. Approval of the Minutes of the Regular Meeting of April 27, 2010.
5. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT BEGINNING OF MEETING)

1. Public Employee Discipline/Dismissal/Release.
2. Conference with labor negotiator, Dr. Hottois – CSEA, Chapter 180.

III. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

IV. PUBLIC NOTICE/HEARING

Open the Public Hearing on the following items *(copies of proposals loose in Board folders or at meeting)*.

1. Initial Proposal from CSEA, Chapter 180, to sunshine the Collective Bargaining Agreement for the year beginning July 1, 2010.
2. District Proposal to sunshine the Collective Bargaining Agreement with CSEA, Chapter 180, for the year beginning July 1, 2010.

Take comments then close hearing after discussion.

- V. **PROGRAM REVIEWS** *(copies shown loose in Board folders)*
1. Language Arts and Communication Studies Division
 2. Learning Skills Center
 3. Library
 4. Student Services

- VI. **REPORTS**
1. Associated Student Body
 2. Academic Senate
 3. CSEA, Chapter 180
 4. CCA/CTA
 5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
 6. Board of Trustees Comments and Discussion

- VII. **INFORMATION ITEM**
Desert Voices – Volume 8, PVC literary magazine *(enclosed loose in trustee folders).*

- VIII. **CONSENT RESOLUTIONS**
(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 10-06 A-15- CURRICULUM APPROVED AT APRIL MEETING

BE IT RESOLVED that the actions of the Curriculum Committee at meeting held on April 22, 2010 (new and revised courses in various curriculum areas), as shown in Reference A-15, be adopted.

B. Business

Resolution 10-06 B-34 - REGISTER OF WARRANTS AND FINANCIAL REPORT FOR APRIL 2010

BE IT RESOLVED that the Register of Warrants and Financial Report for the period ending April 30, 2010, be approved.

Resolution 10-06 B-35 - QUARTERLY FINANCIAL STATUS REPORT

BE IT RESOLVED that the revised Quarterly Financial Status Report (CCFS-311Q), for quarter ended March 31, 2010, as prepared by Administrative Services and shown in Reference B-35, is accepted as submitted to the Chancellor's Office.

Resolution 10-06 B-36 - JFK CLINICAL NURSING AGREEMENT

BE IT RESOLVED that the Palo Verde Community College District approves the Business Associate Agreement with John F. Kennedy Memorial Hospital which provides additional language to address the HITECH Act and modifications to the HIPAA Privacy Rule, as shown in Reference B-36. The original JFK clinical nursing agreement was approved on August 1, 2009, for a two year period and this new language will become part of that agreement.

VIII. CONSENT RESOLUTIONS (continued)

B. Business

Resolution 10-06 B-37 - YEAR-END BALANCING TRANSFERS FY 2009-2010

WHEREAS, the Palo Verde Community College District approves budget transfers and expenditure increases; and

WHEREAS, it appears that a number of budget revisions will be required after the close of the 2009-2010 fiscal year; and

WHEREAS, the governing board of the Palo Verde Community College District has determined that additional income is assured in excess of the amounts previously budgeted, and will be required for budget balancing purposes after the close of the 2009-2010 fiscal year; and

WHEREAS, the governing board of the Palo Verde Community College District can show just cause for the expenditure of such funds;

NOW THEREFORE BE IT RESOLVED, that pursuant to Education Code, Section 85201, (Repealed by Stats 1990, Title V Regulations), the Palo Verde Community College District may appropriate any such excess funds, identify and make such transfers between funds for economic uncertainties and any expenditure classification(s), or balance any expenditure classification(s) of the budget of the Palo Verde Community College District for the 2009-2010 fiscal year as are necessary to permit the payment of obligations of the Palo Verde Community College District incurred during the 2009-2010 fiscal year.

BE IT FURTHER RESOLVED that after all transfers have been made, the Palo Verde Community College District shall submit such transfers to the Palo Verde Community College District Board for ratification. Said ratification shall be limited to major object classification(s) in accordance with the law.

Resolution 10-06 B-38 - ANNUAL REPORT FOR CHILD DEVELOPMENT DIVISION

BE IT RESOLVED that the Palo Verde Community College District approves the Agency Annual Report for the California Department of Education for the Child Development Center, as shown in Reference B-38, and due by June 1, 2010.

Resolution 10-06 B-39 - ANNUAL RENEWAL OF STUDENT-RIGHT-TO-KNOW SUBSCRIPTION AGREEMENT (IPEDS)

BE IT RESOLVED that the Palo Verde Community College District approves the renewal of the Student-Right-To-Know agreement with the Chancellor's Office of the California Community College in the amount of \$3,900 per year from July 1, 2010, to June 30, 2011. These are for standard IPEDS (Integrated Postsecondary Education Data System) reports required by federal law for students and processed by the Registrar of Palo Verde College.

Resolution 10-06 B-40 - MAINTENANCE AGREEMENT WITH SOLARRESERVE

BE IT RESOLVED that Palo Verde Community College District approves a Maintenance Agreement, as shown in Reference B-40, with SolarReserve, LLC, for the recently installed meteorological station near the town of Rice, California ("Rice Met Station"), with faculty and personnel hired from PVC's student work program to perform services under this agreement (compensation shown on page 3). This agreement is effective May 25, 2010, and will run for two (2) years and thereafter may be extended for additional one (1) year periods.

VIII. CONSENT RESOLUTIONS (continued)

C. Personnel

(Academic/Classified/Student Personnel)

Resolution 10-06 C-18 - PERSONNEL FOR SOLARRESERVE AGREEMENT

BE IT RESOLVED that the following personnel will be performing duties as outlined in the SolarReserve agreement and compensated.

- Philip Clinton – Project Manager (faculty employee)
- Jason Bram – Technician (faculty employee)
- Jonathan Martin – Technician (classified employee)
- Nicole Barber – Student Technician (student employee)

(Academic Personnel)

Resolution 10-06 C-19 - PART-TIME INSTRUCTORS/COUNSELORS/ADVISORS FOR SUMMER SESSION 2010

BE IT RESOLVED that part-time instructors, counselors and advisors, as shown in Reference C-19 be approved for Summer Session of 2010.

(Academic Administrative Personnel)

Resolution 10-06 C-20 - RETROACTIVE PAYMENT OF LONGEVITY (BUTLER)

BE IT RESOLVED that Geri Butler be paid retroactive pay on longevity steps due to three years of faculty status not counted in previous calculation for 2008/09 and 2009/10.

(Classified Personnel)

Resolution 10-06 C-21 - RETROACTIVE PAYMENT OF LONGEVITY (GARCIA)

BE IT RESOLVED that Cecy Garcia be paid retroactive pay on longevity stipend for 10 years of service starting 7/01/09 (additional years added for service in 1990/91, 1991/1992 and 2002/2003).

Resolution 10-06 C-22 - EMPLOYMENT OF HELP DESK TECHNICIAN I (NEEDLES)

BE IT RESOLVED that Robert VanDyne be approved as a part-time “Regular” classified employee (he was previously part-time “Temporary” employee) with the title of Help Desk Technician I for Needles Center (this is an existing job description), at a rate on the Part-Time Hourly Salary Schedule #207, Row 5, Column (step) 3, retroactive to May 7, 2010.

(Volunteer Personnel)

Resolution 10-06 C-23 - VOLUNTEER FOR EOPS

BE IT RESOLVED, that Vincent Nunez be approved as a volunteer as a peer counselor for EOPS, effective as soon as can be arranged and until a time to be determined in the future.

(Student Personnel)

Resolution 10-06 C-24 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2010

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-24, be approved for the Spring Semester 2010.

VIII. CONSENT RESOLUTIONS (continued)

(Blanket Motion)

It was moved by _____, and seconded by _____, that
Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

IX. ACTION ITEMS

A. Instruction

Resolution 10-06 A-16 - PROGRAM REVIEW APPROVAL (COMMUNICATIONS)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for the Language Arts and Communication Studies Division.

It was moved by _____, and seconded by _____, that
Resolution 10-06 A-16 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 10-06 A-17 - PROGRAM REVIEW APPROVAL (LSC)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for the Learning Skills Center.

It was moved by _____, and seconded by _____, that
Resolution 10-06 A-17 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

IX. ACTION ITEMS (continued)

A. Instruction

Resolution 10-06 A-18 - PROGRAM REVIEW APPROVAL (LIBRARY)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for the Library.

It was moved by _____, and seconded by _____, that Resolution 10-06 A-18 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 10-06 A-19 - PROGRAM REVIEW APPROVAL (STUDENT SERVICES)

BE IT RESOLVED that the PVCCD Board of Trustees approves the Program Review as presented this evening for Student Services.

It was moved by _____, and seconded by _____, that Resolution 10-06 A-19 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

B. Business

Resolution 10-06 B-41 - CONTRACT WITH KATHY GANDARA FOR LEGAL SERVICES

The Superintendent/President is authorized to contract with the Law Offices of Kathy M. Gandara (the Firm) for the purposes of preparing an investigative report. The Firm's legal fees shall not exceed \$5,000. Other costs (copying, mileage, etc.) shall be paid by the district. The investigative report is to be delivered to the District within 30 days.

It was moved by _____, and seconded by _____, that Resolution 10-06 B-41 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

IX. ACTION ITEMS (continued)

C. Personnel

Resolution 10-06 C-25 - EMPLOYMENT OF ASSOCIATE DEAN OF NURSING

BE IT RESOLVED that the Superintendent/President is authorized to approve the employment of the Associate Dean of Nursing, a full-time academic administrator position, with name, salary and employment start date to be reported at the next meeting.

It was moved by _____, and seconded by _____, that
Resolution 10-06 C-25 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

D. Miscellaneous

Resolution 10-06 D-11- STUDY SESSION FOR MAY 2010

BE IT RESOLVED that the Study Session for Tuesday, May 11, 2010, in Blythe, was canceled.

It was moved by _____, and seconded by _____, that
Resolution 10-06 D-11 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 10-06 D-12- JUNE BOARD MEETING DATE CHANGE

BE IT RESOLVED that the Board meeting scheduled for June 22, 2010, be changed to Tuesday, June 29, 2010, in Blythe.

It was moved by _____, and seconded by _____, that
Resolution 10-06 D-12 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

X. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

XI. ADJOURNMENT

The next Regular Meeting will be held on Tuesday, June 29, 2010, in Blythe.