

**PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES**

One College Drive in Blythe – CL 101

(and Teleconference held at 725 West Broadway in Needles – Classroom #10)

Thursday, June 24, 2010

4:30 p.m.

Meeting 10-08

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call
4. Issue Oath of Office to new Student Trustee, Leo Martinez.

Ed Gonzales, President

Millie Rodriguez, Vice President

Jerry Lewis, Clerk of the Board

Ted Arneson, Trustee

Sam Burton, Trustee

Lincoln Edmond, Trustee

Debbie Schuster, Trustee

Leo Martinez, Student Trustee

James Hottois, Superintendent/President

Geri Butler, Vice President of Administrative Services

Diana Rodriguez, Vice President of Student Services

William Smith, Vice President of Instructional Services

5. Approval of the Minutes of the Regular Meeting of May 25, 2010.
6. Approval of the Minutes of the Special Meeting of June 1, 2010.
7. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT BEGINNING OF MEETING)

1. Conference with Legal Counsel: Significant Exposure to Litigation and Anticipated Litigation pursuant to Government Code sections 54956.9(b) and (c).
2. Public Employee Performance Evaluation – Academic Administrators.
3. Conference with labor negotiator, Dr. Hottois – CSEA, Chapter 180.

III. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

IV. PUBLIC NOTICE/HEARING

Open the Public Hearing on the following item *(copies of proposal loose in Board folders)*.

Additional Proposal from CSEA, Chapter 180, for Article 3, Health & Welfare Benefits, as part of successor agreement (presented at 5/25/10 board meeting) for the year beginning July 1, 2010.

V. REPORTS

1. Associated Student Body
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
6. Board of Trustees Comments and Discussion

VI. INFORMATION ITEMS

1. Minutes of 4/30/10 and information from Inland Valleys' Community College Trustee and CEO Association *(enclosed loose in trustee folders)*.
2. CCCT Board Student Trustee Member Election -2010 Call for Nominations *(enclosed loose in Leo Martinez, Student Trustee, board folder)*.
3. Out of state travel for Melinda Walnoha and Suzy Woods to travel to Las Vegas, Nevada, on July 25-29, 2010, to attend Annual WAVES (Western Association of Veterans Education Specialists) Conference *(paid with Staff Development funds)*.
4. Letter dated 5/28/10 from California Department of Education regarding Transfer of Relocatable Building(s), title/rights, and payoff of \$130,000 loan for the Child Development Center trailer(s) *(enclosed loose in trustee folders)*.

VII. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

B. Business

Resolution 10-08 B-42 - REGISTER OF WARRANTS AND FINANCIAL REPORT FOR MAY 2010

BE IT RESOLVED that the Register of Warrants and Financial Report for the period ending May 31, 2010, be approved.

Resolution 10-08 B-43 - ANNUAL FEE REVIEW FOR 2010-11

BE IT RESOLVED that in compliance with Board Policy, the annual fees and tuition have been reviewed for 2010-11 with the following changes: 1) effective 7/01/10, the Nonresident Fee is raised to \$183 per unit *(from \$190/unit)*; 2) effective 7/01/10 the California residents enrollment fee will continue at \$26/unit *(contingent upon state budget)*; 3) effective 7/01/10 the enrollment fee for Arizona students (living in La Paz, Mohave and Yuma Counties) will continue at \$42/unit; 4) effective 7/01/10 the GED testing rates will be \$175 for first-time GED test takers (\$35/test for each of the five parts), for repeat test takers the fee is \$50 for each GED test out of the total battery of tests, and \$25 for a change of name or address form to be filed.

Resolution 10-08 B-44 - GANN LIMIT WORK SHEET 2010-2011

BE IT RESOLVED that the Gann Limit Work Sheet for 2010-2011, as prepared by Administrative Services, and shown in Reference B-44, be approved for submission to the Chancellor's Office.

VII. CONSENT RESOLUTIONS (continued)

B. Business

Resolution 10-08 B-45 - INTER-DISTRICT SERVICE AGREEMENT WITH PALO VERDE UNIFIED SCHOOL DISTRICT

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approve the Inter-District Service Agreement with Palo Verde Unified School District, for the period of July 1, 2010, to June 30, 2012, as shown in Reference B-45.

Resolution 10-08 B-46 - CONTINUATION OF MOU WITH PVUSD FOR TRANSPORTATION OF AUTOMOTIVE/WELDING STUDENTS

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approves the continuation of the MOU (Memorandum of Understanding dated June. 10, 2010) with Palo Verde Unified School District regarding the transportation of automotive/welding and concurrently enrolled students from Palo Verde Unified School District to Palo Verde College for classes, at a cost of \$120/day or \$10,800/semester (this is the Districts' half of total cost) from July 1, 2010, to June 30, 2011.

Resolution 10-08 B-47 - ANNUAL REVIEW AND RENEWAL OF INSTRUCTIONAL SERVICE AGREEMENTS (PUBLIC SAFETY)

BE IT RESOLVED that the following Agreements of Partnerships between Palo Verde Community College District and the following agencies (for purposes of joint training efforts in support of Fire, Hazardous Materials, Public Safety and related training) have been annually reviewed and a decision made to continue the contracts for 2010-2011.

<u>Agency</u>	<u>Location/Area</u>	<u>Date of Agreement</u>
California Highway Patrol	Riverside, CA	03/10/04 *
City of Needles	Needles, CA	02/28/06 *
Industrial Emergency Council	San Carlos, CA	07/01/91 *
La Habra Heights Fire Department	La Habra Heights, CA	06/25/02 *
Rescue Dynamics	Corona, CA	07/01/00
Riverside County Fire Department	Riverside, CA	07/01/00
Riverside County Sheriff's Department	Riverside, CA	06/24/03
West Covina Fire Department	West Covina, CA	09/24/02
Workplace Safety/Blythe Fire Dept.	Chandler, AZ	01/27/04 *

(* Agreement updated to "Master Agreement " format)

Resolution 10-08 B-48 - CONSULTANT AGREEMENTS (IRONWOOD PRISON)

BE IT RESOLVED that the Palo Verde Community College District approve the Agreement for Consultant Services for the following personnel, to provide academic advising services, proctoring, etc. for inmate instruction at Ironwood State Prison, for the academic year 2010-2011, for approximately 175 hours per semester @ \$27.00 per hour (\$9,450/fiscal year for each employee).

Castro, Pam	Halloran, Michael	Lewis, Colleen
McDowell, Rylie	Wilcutt, Paula	

Resolution 10-08 B-49 - CONSULTANT AGREEMENTS (CHUCKAWALLA PRISON)

BE IT RESOLVED that the Palo Verde Community College District approve the Agreement for Consultant Services for the following personnel to provide academic advising services, proctoring, etc. for inmate instruction at Chuckawalla Valley State Prison, for the academic year 2010-2011, for approximately 175 hours per semester @ \$27.00 per hour (\$9,450/fiscal year for each employee):

Lewis, Jerry	Pickens, Roger	Plummer, Roy	Spitt, Joseph
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VII. CONSENT RESOLUTIONS (continued)

B. Business

Resolution 10-08 B-50 - FOOD SERVICE CONTRACT (2010-11)

BE IT RESOLVED that Palo Verde Community College District approves the annual food service contract with Xia Smith beginning July 1, 2010, to June 30, 2011 (with terms the same as in past years).

Resolution 10-08 B-51 - SECURITY CONTRACT FOR FY 2010-2011

BE IT RESOLVED that the Palo Verde Community College District approves the contract with Source 1 Security, to provide security services for the PVC campus at One College Drive for fiscal year 2010-2011, as shown in past years, at an increased rate of \$19.00/hour (up 20 cents from \$18.80/hour last year) for service provided by a security officer assigned/scheduled to clients property, effective July 1, 2010, to June 30, 2011.

Resolution 10-08 B-52 - RENEWAL OF MOU WITH IRONWOOD STATE PRISON

BE IT RESOLVED that the Palo Verde Community College District approves the renewal of the Memorandum of Understanding (MOU) with Ironwood State Prison and Palo Verde College effective July 1, 2010, through June 30, 2015, with terms the same as in past years except that the agreement will be extended for five years instead of two.

C. Personnel

(Academic Management Personnel)

Resolution 10-08 C-26 - ACTING SUPERINTENDENT/PRESIDENT RENEWAL

BE IT RESOLVED that effective July 1, 2010, Geri Butler is authorized to continue to serve as Acting Superintendent/President for the purpose of emergencies at any time that the Superintendent/President is away from the District and is unavailable to take action. In the event that the Superintendent/President position is vacated, Ms. Butler shall serve as acting Superintendent/President until such time as the Board of Trustees of the Palo Verde Community College District acts to appoint either an interim or permanent replacement. This authorization shall expire on June 30, 2011, or on her last day of service if Ms. Butler leaves the position of Vice President of Administrative Services of Palo Verde College before June 30, 2011.

(Academic Personnel)

Resolution 10-08 C-27 - PART-TIME INSTRUCTORS FOR PUBLIC SAFETY PROGRAMS

BE IT RESOLVED that part-time instructors, as shown in Reference C-27, be approved for Public Safety Programs, for an annual blanket approval from July 1, 2010, to June 30, 2011.

(Blanket Motion)

It was moved by _____, and seconded by _____, that
Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. ACTION ITEMS

B. Business

Resolution 10-08 B-53 - TENTATIVE BUDGET FY 2010-2011

BE IT RESOLVED that the Palo Verde Community College District tentative budget for fiscal year 2010-2011 be adopted *(enclosed loose in Board folders)*.

It was moved by _____, and seconded by _____, that
Resolution 10-08 B-53 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 10-08 B-54 - PROPOSAL FOR FACILITY PLANNING SERVICES (CANNON)

BE IT RESOLVED that the Palo Verde Community College District approves the proposal, as shown in Reference B-54, from Merle E. Cannon, Educational Planning Consultant, to update PVC's Five Year Construction Plan, Space Inventory Report, IPPs and other facility planning services as needed, at \$90/hour for a total of \$9,500. These updates will be submitted to the state Chancellor's Office by September 1, 2010, to comply with deadline requirements.

It was moved by _____, and seconded by _____, that
Resolution 10-08 B-54 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 10-08 B-55 - LIBRARY IPP (NTD ARCHITECTURE)

BE IT RESOLVED that the Palo Verde Community College District approves the proposal, as shown in Reference B-55, from NTD Architecture, to prepare an IPP (Initial Project Proposal) for the new PVC Library Project, which must be submitted to the State Chancellor's Office by September 1, 2010, for a fixed fee of \$18,000.

It was moved by _____, and seconded by _____, that
Resolution 10-08 B-55 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. ACTION ITEMS (continued)

C. Personnel

(Academic Administrative Personnel)

Resolution 10-08 C-28 - APPROVAL OF ADMINSTRATIVE CONTRACTS

BE IT RESOLVED that the Board of Trustees concluded their evaluations of the Vice Presidents of Administrative Services, Instructional Services and Student Services along with the Associate Deans for Distance Education and Non-Credit Programs and for Career, Technical and Continuing Education and the Assistant Dean for Needles. The Board approves new contracts for the three vice Presidents with terms of three years commencing on July 1, 2010, and terminating on the 30th day of June, 2013. The Board approves new contracts for the Assistant and Associate Deans commencing on July 1, 2010, and terminating on the 30th day of June, 2011. The base salaries for the new contracts shall be on the appropriate row and column of the "Academic Administrators" Salary Schedule. The contract for the Vice President of Administrative Services shall include a provision for retroactive pay on longevity steps for three years of service at Palo Verde College not previously included for calculating 2008/09 and 2009/10 salaries. All other provisions of the contracts except for those noted above remain unchanged.

It was moved by _____, and seconded by _____, that
Resolution 10-08 C-28 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 10-08 C-29 - RETROACTIVE PAYMENT OF LONGEVITY (BUTLER)

BE IT RESOLVED that Geri Butler be paid retroactive pay on longevity steps due to three years of faculty status not counted in previous calculation for 2008/09 and 2009/10.

It was moved by _____, and seconded by _____, that
Resolution 10-08 C-29 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. ACTION ITEMS (continued)

C. Personnel

(Classified Personnel)

Resolution 10-08 C-30 - RETROACTIVE PAYMENT OF LONGEVITY (GARCIA)

BE IT RESOLVED that Cecy Garcia be paid retroactive pay on longevity stipend for 10 years of service starting 7/01/09 (additional years added for service in 1990/91 and 1991/1992).

It was moved by _____, and seconded by _____, that
Resolution 10-08 C-30 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

D. Miscellaneous

Resolution 10-08 D-13- JUNE BOARD MEETING DATE CHANGE

BE IT RESOLVED that the Board meeting re-scheduled for June 29, 2010, was changed to Thursday, June 24, 2010, in Blythe.

It was moved by _____, and seconded by _____, that
Resolution 10-08 D-13 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

Resolution 10-08 D-14 - GOVERNING BOARD MEMBER BIENNIAL ELECTION

BE IT RESOLVED that the Palo Verde Community College District approves two sets of resolutions (for both Riverside County and San Bernardino County) ordering consolidated governing board member biennial election, specifications of the election order, and request for consolidation for governing board member election to be held on November 2, 2010, as shown in Reference D-14. Past practice has been that candidates cover their own election costs therefore the Supt./President is recommending that Option 2 at the bottom of page 2 be crossed off as the paragraph that does not apply.

It was moved by _____, and seconded by _____, that
Resolution 10-08 D-14 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

VIII. ACTION ITEMS (continued)

D. Miscellaneous

Resolution 10-08 D-15 - BOARD OF TRUSTEES AND SUPT./PRESIDENT
EVALUATION DOCUMENTS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees hereby approves the evaluation documents *(shown loose in Board of Trustee folders only)* to conduct the Board of Trustees annual evaluation at the July 27, 2010, meeting. The evaluation of the Superintendent/President will also be conducted at that meeting in Closed Session.

It was moved by _____, and seconded by _____, that
Resolution 10-08 D-15 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Edmond	_____	Rodriguez	_____
Arneson	_____	Gonzales	_____	Schuster	_____
Burton	_____	Lewis	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

IX. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

X. CLOSED SESSION (IF NEEDED)

XI. OPEN SESSION

XII. ADJOURNMENT

The next Regular Meeting will be held on Tuesday, July 27, 2010, in Needles.