

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Claypool Building – 725 West Broadway in Needles – Classroom #10
Tuesday, October 27, 2009
4:30 p.m.

Meeting 09-17

AGENDA

I. OPENING OF MEETING

1. Call to Order
2. Flag Salute
3. Roll Call

Debbie Birdsong, President
Ed Gonzales, Vice President
Millie Rodriguez, Clerk of the Board
Ted Arneson, Trustee
Sam Burton, Trustee
Lincoln Edmond, Trustee
Jerry Lewis, Trustee
Tara Perkins, Student Trustee

James Hottois, Superintendent/President
Geri Butler, Vice President of Administrative Services
Diana Rodriguez, Vice President of Student Services
William Smith, Vice President of Instructional Services

4. Approval of the Minutes of the Special Meeting of October 6, 2009.
5. Approval of the Agenda for this meeting.

II. ITEMS FOR DISCUSSION IN CLOSED SESSION (AT BEGINNING OF MEETING)

1. Conference with Legal Counsel: Significant Exposure to Litigation and Anticipated Litigation pursuant to Government Code sections 54956.9(b) and (c).
2. Public Employee Performance: Complete evaluation of Superintendent/President.

III. AJOURN TO CLOSED SESSION

IV. RETURN TO OPEN SESSION

V. HEARING OF CITIZENS (AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual.)

VI. PRESENTATION ON EOPS 40TH YEAR

Peter Martinez, EOPS Director/Counselor, to provide presentation and resolution to mark the 40th year of EOPS Services and designate October 2009 as EOPS month
(see presentation enclosed loose in Board folders).

VII. REPORTS

1. Associated Student Body
2. Academic Senate
3. CSEA, Chapter 180
4. CCA/CTA
5. Superintendent/President
 - Geri Butler, Vice President of Administrative Services
 - Diana Rodriguez, Vice President of Student Services
 - William Smith, Vice President of Instructional Services
6. Board of Trustees Comments and Discussion

VIII. INFORMATION ITEMS

1. Second Read of updates (CCLC #10-16) to Board Policies and Procedures on Chapters 2 through 7 *(shown loose in Board of Trustee folders and Action Resolution)*.
2. Results of Board of Trustees evaluation conducted at 10/06/09 Special Meeting *(copies enclosed loose in Board folders)*.
3. Prison clearance forms for Board of Trustees *(enclosed loose in trustee folders)*.
4. Administrative Procedure 6800-3, Surveillance Cameras *(enclosed loose in board folders as information item)*.

IX. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. Instruction

Resolution 09-17 A-17 - CURRICULUM APPROVED AT OCTOBER MEETING

BE IT RESOLVED that the actions of the Curriculum Committee at meeting held on October 8, 2009 (new and revised courses in various curriculum areas), as shown in Reference A-17, be adopted.

B. Business

Resolution 09-17 B-74 - REGISTER OF WARRANTS AND FINANCIAL REPORT FOR 9/30/09

BE IT RESOLVED that the Register of Warrants and Financial Report for the period ending September 30, 2009, be approved.

Resolution 09-17 B-75 - PROPOSAL FROM NTD TO UPDATE PUBLIC SAFETY HEALTH SERVICES FPP PROJECT

BE IT RESOLVED that the Supt./President has accepted a proposal from NTDSchlicher Architecture to make the changes to the Public Safety Health Services FPP *(as requested by Walt Reno of the Chancellor's Office)*, as shown in Reference B-75, in the amount of \$5,500 by September 28, 2009.

Resolution 09-17 B-76 - PROPOSAL FROM SPENCER FOR ADDITIONAL ELECTRICAL CHANGES TO THE LABORATORIES (PHASE IV)

BE IT RESOLVED that the Supt./President has accepted a proposal from Spencer Hoskins & Associates, as shown in Reference B-76 to provide architectural and engineering services for additional electrical changes to the laboratories for the Fine & Performing Arts Building (Phase IV), in the amount of \$2,120.

IX. CONSENT RESOLUTIONS (continued)

B. Business

Resolution 09-17 B-77 - CDC CONTINUED FUNDING APPLICATION FOR 2010-11

BE IT RESOLVED that the Palo Verde Community College District Board of Trustees approve the Continued Funding Application for the Child Development Center for 2010-11, *(shown loose in Trustee folders)*.

Resolution 09-17 B-78 - ANNUAL 311 FINANCIAL REPORT

BE IT RESOLVED that the Annual Financial and Budget Report (CCFS-311), for Fiscal Year 2008-09 and Budget Year 2009-10, as prepared by Administrative Services, be approved as submitted to the Chancellor's Office *(see report loose in folders)*.

C. Personnel

(Classified Personnel)

Resolution 09-17 C-63 - LATERAL TRANSFER OF CLASSIFIED EMPLOYEE FROM SPRING STREET TO INSTRUCTION

BE IT RESOLVED, that Palo Verde Community College District approves a lateral transfer of Leslie Rayner, Adult Basic Education Community Outreach Representative at the Spring Street campus, to Instructional Services Secretary (for Occupational Education) at the main campus, on the Classified Salary Schedule of Row 4, Step 6, effective September 24, 2009.

Resolution 09-17 C-64 - VOLUNTARY DEMOTION OF CLASSIFIED EMPLOYEE AT MAIN CAMPUS TO SECRETARY AT SPRING STREET

BE IT RESOLVED, that Palo Verde Community College District approves a voluntary demotion of Phyllis Pullen from Executive Secretary for the Vice President of Administrative Services at the main campus, to Adult Education/Non-Credit Secretary at the Spring Street campus, with a salary level on the Classified Salary Schedule from Row 7, Step 8 to Row 4, Step 8 with a monthly longevity increment, effective September 28, 2009.

(Student Volunteer Personnel)

Resolution 09-17 C-65 - VOLUNTEER FOR EOPS DEPARTMENT

BE IT RESOLVED, that Maitina Wong de Espinoza be approved as a volunteer for the EOPS Department effective October 28, 2009, until a time to be determined in the

future.

(Student Personnel)

Resolution 09-17 C-66 - PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2009

BE IT RESOLVED that part-time temporary student employees (aides, interpreters, tutors peer coordinator/counselors, and peer counselor/recruiters), as shown in Reference C-66, be approved for the Spring Semester 2009.

D. Miscellaneous

Resolution 09-17 D-30 - OPERATING ASB CLUBS FOR 2009-10

BE IT RESOLVED, that the following Associated Student Body (ASB) Clubs have completed the proper filing process in accordance with Board Policy and they are conducting activities

in the 2009-2010 academic year: Astronomy, EOPS, and Soccer Clubs.

IX. CONSENT RESOLUTIONS (continued)
(Blanket Motion)

It was moved by _____, and seconded by _____, that

Consent Resolutions be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

X. ACTION ITEMS C. Personnel

(Administrative Personnel)

Resolution 09-17 C-67 - SUPERINTENDENT/PRESIDENT'S EVALUATION FOR 2008-09
AND CONTRACT EFFECTIVE 11/01/09 THROUGH 6/30/13

BE IT RESOLVED, that the Board of Trustees has concluded their evaluation of the Superintendent/President's performance for the 2008-09 year and awards the Superintendent/President a new contract effective November 1, 2009, through June 30, 2013. The base salary for the new contract will be \$154,052 which includes the amount that the District has previously paid as the Superintendent/President's contribution to STRS and a 3% reduction in salary requested by the Superintendent/President. In return for the 3% reduction in salary, the District will allow the Superintendent/President an additional five (5) vacation days each year. The Superintendent/President assumes responsibility for the required employee contribution to STRS. All other details of the contract except for the date of its termination remain unchanged.

It was moved by _____, and seconded by _____, that
Resolution 09-17 C-67 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

(Academic Personnel)

Resolution 09-17 C-68 - NEW POSITION FOR TITLE III – ADJUNCT COUNSELOR

BE IT RESOLVED, that the Board of Trustees approves the recommendation of Administration for the addition of a new position for a Title III – Adjunct Counselor, a part-time counselor position based in Needles with some travel to the main campus in Blythe, with job duties as shown in Reference C-68, at a salary placement on the Part-Time Academic Salary Schedule based on education *(this is a categorically funded position)*.

It was moved by _____, and seconded by _____, that
Resolution 09-17 C-68 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
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Arneson _____ Edmond _____ Rodriguez _____
Birdsong _____ Gonzales _____

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

X. ACTION ITEMS (continued)

C. Personnel

(Academic Personnel)

**Resolution 09-17 C-69 - EMPLOYMENT OF COOPERATIVE WORK EXPERIENCE
COORDINATOR/VOCATIONAL CAREER SPECIALIST**

BE IT RESOLVED, that _____ be employed as the Cooperative Work Experience Coordinator/Vocational Career Specialist, a full-time academic CTA position, 186 days, 10 months, at a salary rate on the Academic Salary Schedule based on education and experience effective _____ (*this is a categorically funded position*).

It was moved by _____, and seconded by _____, that
Resolution 09-17 C-69 be: (approved) (tabled until _____) (denied).

Student Advisory _____ Burton _____ Lewis _____
Arneson _____ Edmond _____ Rodriguez _____
Birdsong _____ Gonzales _____

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

D. Miscellaneous

Resolution 09-17 D-31 - UPDATES TO BOARD POLICIES/PROCEDURES

BE IT RESOLVED that Palo Verde Community College District hereby approves the updates (CCLC #10-16) to Board Policies and Procedures on Chapters 2 through 7 (*shown loose in Board of Trustee folders*). This is the second reading and approval.

It was moved by _____, and seconded by _____, that
Resolution 09-17 D-31 be: (approved) (tabled until _____) (denied).

Student Advisory _____ Burton _____ Lewis _____
Arneson _____ Edmond _____ Rodriguez _____
Birdsong _____ Gonzales _____

Motion carried/lost; Aye _____ No _____ Abstain _____ Absent _____

Resolution 09-17 D-32 - RESOLUTION TO DESIGNATE OCTOBER 2009 AS EOPS MONTH

BE IT RESOLVED that Palo Verde Community College District hereby approves the resolution as shown in Reference D-32, to designate October 2009 as EOPS (Extended Opportunity Programs and Services) month and to honor its 40 years of existence as a successful program by continually producing higher than average retention, persistence and graduation rates for its student participants.

It was moved by _____, and seconded by _____, that
Resolution 09-17 D-32 be: (approved) (tabled until _____) (denied).

Student Advisory	_____	Burton	_____	Lewis	_____
Arneson	_____	Edmond	_____	Rodriguez	_____
Birdsong	_____	Gonzales	_____		

Motion carried/lost; Aye_____ No_____ Abstain_____ Absent_____

XI. NEEDLES REPORT AND PRESENTATION OF HONOR STUDENTS

XII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

(Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.)

XIII. ADJOURNMENT

The next Regular Meeting will be held November 17, 2009, in Blythe *(due to Thanksgiving holidays)*.