

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Tuesday, May 12, 2015
5:00 p.m.
One College Drive, Blythe, CA – CL 101
(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Meeting 15-08

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Dr. George Thomas, President of the Board, at 5:01 p.m.

2. Flag Salute

The Salute to the American Flag was led by Mr. Alex Munoz, Student Trustee.

3. Roll Call

Trustees Present:

George Thomas, President
Ned Hyduke, Vice President
Ernila Rodriguez, Clerk
Ted Arneson, Trustee
Jerry Lewis, Trustee
Alex Munoz, Student Trustee

Administrators Present:

Donald G. Wallace, Superintendent/President
Sean Hancock, Vice President of Instruction and Student Services
Russi Egan, Chief Business Officer

Absent:

Ed Gonzales, Trustee
Suzanne Woods, Trustee

Recorder:

Carrie Mullion, Administrative Assistance to Superintendent/President and Board of Trustees

Visitors:

On file in the Superintendent/President's Office

4. Approval of the minutes of the Regular Meeting of April 14, 2015.

It was moved by Mr. Arneson, seconded by Mr. Lewis, and unanimously carried, that the Minutes be approved.

5. Approval of the Agenda for this meeting.

It was moved by Mr. Hyduke, seconded by Ms. Rodriguez, and unanimously carried, that the Agenda be approved.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Biju Raman requested to speak regarding Closed Session item #1. Mr. Raman stated that Dr. Wallace came to the college at a very difficult time, when the college was going through extreme financial difficulties and struggling to maintain a stable front. Under Dr. Wallace's excellent leadership skills, Dr. Wallace has given the college a steady hand to lead, and a steady path to move forward. Some of Dr. Wallace's accomplishments include the successful execution of bond "Measure P" in the amount of \$12.5 million, which was totally conceived by Dr. Wallace under the leadership of the Board; and meeting enrollment targets – we have satisfied enrollment targets for this year, we have grown upon the previous year, and we have met the cap for this year. Dr. Wallace and Dr. Hancock have managed to keep an open and collegial atmosphere. There is no fear of rejection of ideas due to personalities. Their office is always open, and they are always present to address anybody's concern, be a faculty member or staff member, and we have the ability to address even difficult and very contentious issues. Mr. Raman stated he applauds Dr. Wallace in keeping all the faculty on board because he saw them as key revenue generators during the first fall Dr. Wallace was here in 2013. That gave the college the opportunity to maintain revenues and our position in generating FTES. Today, we find growth in terms of new positions, and a lot more open, welcoming, and positive atmosphere on campus. Dr. Wallace's leadership skills are just what the college needs at this time, and he would be well served by the contract he is negotiating with the Board. Mr. Raman stated he thinks very highly of Dr. Wallace, and we want him to get the best from this college because he has given us his best, and the college have benefited from that.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

Mr. Munoz recused himself from Resolution 15-08 D-16.

IV. RECESS TO CLOSED SESSION *(Refer to the end of this agenda)*

V. RECONVENE TO OPEN SESSION *(Not applicable)*

VI. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee

- The May ASG newsletter "Message in a Bottle" was handed out to the Trustees.
- The Foundation BBQ was a success. 1,033 tickets were sold and 13 gift baskets were donated to be raffled off.
- ASG members will go on a year-end trip to Disneyland on Friday, May 15, 2015.
- Grace Quist has been elected as the new Student Trustee.

2. Academic Senate - Biju Raman, President

- The last regular session of the Academic Senate for this academic year took place today.

VI. REPORTS (continued)

- The “Challenge Form” has been approved. The form will be available for students registering in the fall 2015 semester.
- Academic Senate elections took place today. The officers are; President, Biju Raman; Vice President, David Silva; Secretary, Peter Martinez.
- Committee assignments for the upcoming years are being discussed, particularly, how to organize the Curriculum Committee for the Senate.
- The Senate’s Equivalency Committee is reviewing administrations input on the Equivalency Policy. It is anticipated that in September or October Academic Senate will have a new Equivalency Policy for the Board’s approval.
- Mr. Raman is representing the small rural colleges at the statewide forum for the Common Assessment Initiative as part of the Common Assessment workgroup for math. By being a part of this workgroup he is able to keep an eye on the best interests of our college. There is also a multiple Measures Initiative, which plays a role in the student’s placement in the remedial sequence.
- Two faculty members will attend the Basic Skills Initiative Leadership Institute in the summer.
- The Basic Skills Initiative Committee (BSI) has approved the hiring of a part-time position. The person hired for this position will “hold hands” with BSI students in order to help them through their classes and connect them to resources on campus. The goal is to help the student succeed while attending Palo Verde College.

Discussion occurred, and Mr. Raman answered questions from the Governing Board.

3. CSEA, Chapter 180 - Richard Soto, President or designee
Not present for this meeting.
4. CCA/CTA - Derek Copple, President
 - CTA gave two scholarships in the amount of \$200 at the Awards Ceremony last Thursday.
 - CTA held elections and the officers for 2015-2016 are: Derek Copple, President, Hortensia Rivera, Vice President, and Richard Castillo, Secretary. An election for the Member at Large position will be held on May 26, 2015.
 - The Graduate Luncheon will be held on June 5, 2015 at 12:00 p.m. The Trustees are invited to come and give the graduates their congratulations.
 - CCA/CTA has a very good relationship with Dr. Wallace. He is very receptive to the faculty’s needs and wants, and he always has an open door. The faculty feels progress is being made on campus, and see that the college is moving in the right direction. Mr. Copple believes this is because of the leadership of Dr. Wallace, as well as Dr. Hancock, Ms. Egan, and the administrative team.
 - Faculty has worked hard this year to increase FTES by taking on extra students, and extra classes in general, with no questions asked. We are starting to hear a little more from the faculty now; that they want to feel appreciated and thanked for these efforts. This is something that we need to talk about as we move forward, as faculty deserves recognition.

VI. REPORTS (continued)

5. Don Wallace - Superintendent/President

- The Keynote Speaker for Commencement Ceremonies at the Blythe campus will be Mr. Ted Fowler, a local from Blythe who is the former CEO of Golden Corral. A speaker for the Needles Center will be confirmed soon.
- Dr. Bing Lum, CEO of Colorado River Medical Center in Needles, CA. is in the audience tonight. Dr. Lum is recognized for supporting and helping the college pass Measure P.
- The initial report from the Accrediting Commission regarding the college's follow up visit was extraordinarily positive, but the initial report has been rescinded by the Commission, and the new report is not positive. It is very unusual for this to happen, and the college intends to file a response to this report which is due next week. Dr. Wallace is now planning to attend the Commission's meeting June 3-5, 2015, to speak on behalf of the college. Because of these dates, Dr. Wallace will not be able to attend Commencement Ceremonies at the Needles Center.
- A number of our faculty are involved in committees at the state level that are helping to shape and influence policies. Mr. Raman has been on the BSI Committee, Ms. Egan is on the Non-Credit Student Success Support Program, and Mr. Kevin Eoff was given the responsibility of doing the very first on-line pilot class in the prison system and he recently has been working on a textbook committee at the state-wide level. This is amazing and something to be proud of.

6. Sean Hancock - Vice President of Instruction and Student Services

- Admissions and Records:
 - Shelly Hamilton, Director of Admission and Records, and Michael Williams attended the CACCRAO Conference on April 26-29, 2015.
 - The Open CCCApply project is moving along, with a possible "go live" scheduled for the end of June or July.
 - Ms. Hamilton has a remote CALMIS Consulting schedule for June 15-19, 2015 with Jan Benoist, a consultant for Colleague (Datatel).
 - Open registration began May 4, 2015.
- CalWORKS:
 - CalWORKS advisory meeting took place on May, 11, 2015 with approximately 30 people in attendance.
 - A recognition luncheon will take place on May 14, 2015.
- Civic Center:
 - The new CHOICE billboard will be going up soon.
 - Palo Verde Valley High School prom was held on May 9, 2015, and it was a huge success.
 - PVHS Spring play took place May 2-3, 2015, and was well attended
 - Desert Learning Center will hold their spring play on May 18-22, 2015 in the theater.
 - The National Honor Society and the Astronomy Club will host an evening training on May 29, 2015.
 - Summer and Fall schedules have been delivered within the community.
 - PVVT advertising for commencement as well as registration is underway.
 - Needles graduation will take place in Needles on June 4, 2015 at 11:00 a.m. PVC Main campus graduation will take place on June 6, 2015 at 11:00 a.m. Ironwood State Prison graduation will take place

on June 10, 2015 at 9:00 a.m. Chuckawalla Valley State Prison
Graduation will take place on June 11, 2015 at 10:00 a.m.

VI. REPORTS (continued)

- The Linda Faulkner Dance Recital will take place on June 8-13, 2015.
- Distance Learning:
 - Pre-registered students for summer and fall classes at Ironwood Chuckawalla Valley State Prisons.
 - Registered students located on "C Yard" at Ironwood State Prison in the IEN courses (online courses).
- Counseling:
 - David Silva and Lorenzo Lujano attended a workshop on counseling for Student Ed Planning on April 23, 2015.
 - Irma Dagnino, David Silva and Lorenzo Lujano will attend the Ensuring Transfer Success Conference on May 15, 2015 in Burbank, CA.
- DSP&S:
 - TRiO is waiting for approval of the USDOE grant approval, estimated notification will be July 2015 by congressmen Raul Ruiz.
 - DSP&S numbers are increasing at the prisons.
- EOPS:
 - EOPS had a very successful 1st annual EOPS awards ceremony on April 23, 2015.
 - EOPS completed the third mandatory contact, which included students at Ironwood and Chuckawalla Valley State Prisons, Needles, and on-campus students. Eighty percent of the students completed their last contact.
 - 250 EOPS students have taken advantage of priority registration.
 - EOPS/CARE held their advisory meeting on May 11, 2015.
- Library:
 - GED Testing is now available at both Blythe and Needles locations.
- Vice President of Instruction and Student Services:
 - An AB 86 Planning Meeting is scheduled for May 27, 2015.
 - CCCCCO recently released the Request for Application (RFA) for New Grant Awards in the California Community Colleges Inmate Education Pilot Program. There will be four grants awarded at \$400,000.00 each.
 - Last week was Teacher Appreciation Week. The Office of Instruction provided teachers with PVC items throughout the week in gratitude for their service. Dr. Hancock expressed his appreciation for the faculty's support and contribution towards PVC's success.
 - The Awards Ceremony was held May 7, 2015. Over \$31,000.00 in scholarships were awarded. This year's Faculty of the Year was Dr. Osayande, and Staff Member of the Year was Brandi Chavez.
 - Education Code section 84754.6 requires that, as a condition of receipt of Student Success and Support Program funds, each college develop, adopt, and publicly post a goals framework. Initial Institutional Effectiveness Indicator Rates have been shared the College Council and other constituency groups, and will be presented to the Board at the next regular meeting.

7. Russi Egan - Chief Business Officer

- An explanation of the General Fund Comparative Statement of Revenue and Expenses, April 30, 2015 was provided.

- Categorical programs have received increases over the year, the last one being on May 6, 2015, and more changes are expected when the P2 is generated.

VI. REPORTS (continued)

- A resolution is on this agenda to reject the RFP for interior LED lighting. The formal process was completed, but by the time it was done the rebates for the LED lights had expired. This meant we would not be able to complete nearly as many items, so the RFP will be rejected and the formal process will be done again. All bids are welcome.
- M & O is working hard on all the upcoming events.

8. Executive Cabinet

- Adam Houston, Director of IT
 - In regards to the open CCCApply initiative; the system we currently use for students to complete their application is very similar to the system we are switching to. The difference is that the system we have now was developed and ran by a private company for community colleges. In order to give colleges more control over changes in the system, the Community College Technology Center decided that they needed to develop their own application version. This version is very similar to what is in place now, but will give more flexibility to colleges. We are converting over to the new system this summer and hope to go live soon so the college does not have to contract with the company who is running the old version.
 - A vendor has recently been selected for the standardized on-line learning management system, "Canvass". The cost is not known yet, but it is a very successful product.

9. Board of Trustees Comments and Discussion

- Mr. Lewis reported that at the Annual CCLC Trustees Conference that he, Dr. Thomas and Ms. Woods attended last week, the California Accelerated Project [CAP] was emphasized. The CAP places students in courses based on multiple measures, not just the common assessment test. This helps the student get through basic courses more quickly which in turn will improve retention and graduation rates. Mr. Lewis stated there are currently 59 community colleges tied in with the CAP program. Also, John Hope Bryant, who wrote "How the Poor Can Save Capitalism", was a guest speaker at the conference. This is an excellent book that points out how the community college can step in and present a "hope factor" to those who might not have much hope, and also points out how important small business is to the economy.

Mr. Lewis expressed his appreciation for the faculty and the important work they do on the front lines in the classrooms.

- Mr. Arneson reported that the Board Finance and Audit Committee met today. Seven unsolicited applications for the Citizens' Bond Oversight Committee have been received. The Board Finance and Audit Committee recommends to the Board of Trustees that these seven applicants be appointed to the Citizens' Bond Oversight Committee. This will be on the next Board of Trustees agenda for approval.

VII. PUBLIC NOTICE/HEARING

None.

VIII. PRESENTATIONS/PROGRAM REVIEWS

None.

IX. DISCUSSION

1. Annual Evaluation Process of Superintendent/President *(BP/AP 2435 shown loose in Board folders)*

Dr. Wallace explained that Board Policy 2435 and the Superintendent/President's contract do not match in the language regarding how the evaluation should be conducted, and in the date the evaluation should be completed. Dr. Wallace suggested that this paragraph in his contract be struck out since there is already a Board Policy in place that address this language, or leave his contract as is and change Board Policy. Dr. Wallace is happy either way, it just needs to be consistent. The Governing Board will discuss this further in Closed Session.

2. Board of Trustees Self-Evaluation Process

Dr. Wallace tabled this discussion item to the next meeting.

3. Review of BP/AP 2015 – Student Member *(shown loose in Board folders)*

Dr. Wallace stated there are no changes to this Board Policy, but Ed. Code dictates that this must be reviewed every year. The Governing Board did not recommend any changes at this time.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for April 2015 *(shown loose in Board folders)*.
2. Annual Health and Benefits Fair will be held May 12, 2015, 10:00 a.m.-2:00 p.m., in the John O. Crain Building *(information shown loose in Board folders)*.
3. Palo Verde College Needles Center Commencement will be held June 4, 2015 at 3:00 p.m., in Needles, CA. Commencement ceremonies for the Blythe campus will take place Saturday, June 6, 2015 at 11:00 a.m. in the Clancy Osborne Physical Education Center.
4. Ironwood State Prison Commencement will take place June 10, 2015 at 9:00 a.m. Chuckawalla Valley State Prison will hold their commencement ceremony June 11, 2015 at 10:00 a.m. Official State Prison Visitors Clearance forms must be filed in order to attend these functions *(information shown loose in Board folders)*.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

C. PERSONNEL

Resolution 15-08 C-16 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR SPRING SEMESTER 2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Spring Semester 2015:

XI. CONSENT RESOLUTIONS (continued)

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Banuelos Carrillo, Ylianei	Student Aide – FWS	\$9.00
DeLeon, Dayana	Dist. Ed. Student Clerk – SSSP	\$9.75
Gonzalez, Vianette	Tutor – FWS	\$9.75
	Student Clerk – SSSP	\$9.25
Hernandez, Stephanie	Tutor – FWS	\$9.75
Owens, Ricky	Student Aide – FWS	\$9.00

D. MISCELLANEOUS

Resolution 15-08 D-13- APPROVAL OF ASG STUDENT CLUB, ESL CLUB

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the application of the ESL Club, and recognizes the ESL Club as an official Palo Verde College Associated Student Government (ASG) Club; shown as Reference D-13.

(Blanket Motion)

It was moved by Mr. Lewis, and seconded by Mr. Arneson, that Consent Resolutions be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

XII. ACTION ITEMS

A. INSTRUCTION

Resolution 15-08 A-10 – REVISION OF ACADEMIC CALENDAR FOR 2016/2017

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revision of the Academic Calendar for 2016/2017. The revision is required due to a change in the dates for spring break. The 2016/2017 spring break holiday will be March 24-28, 2017; shown as Reference A-10.

It was moved by Mr. Lewis, and seconded by Mr. Arneson, that Resolution 15-08 A-10 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

XII. ACTION ITEMS (continued)

B. BUSINESS

Resolution 15-08 B-19 – REQUEST TO REJECT RFP FOR INTERIOR LED LIGHTING PROJECT

WHEREAS, the Palo Verde Community College District issued a Request for Proposal (RFP) for Interior LED Lighting Project;

WHEREAS, the RFP resulted in one proposal being received prior to Friday, March 20, 2015 deadline; and

WHEREAS, all proposals were rejected; and

WHEREAS, in accordance with the Section 3. Proposals, Item i. Waiver of Irregularities, “the DISTRICT reserves the right to reject any or all proposals”;

THEREFORE BE IT RESOLVED, Palo Verde Community College District requests reject all Proposals for the Interior LED Interior Lighting Project. This resolution shall be effective immediately upon adoption; shown as Reference B-19.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 15-08 B-19 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 B-20 – BUDGET RESOLUTION, INCREASE RESTRICTED FUNDS FOR CATEGORICAL PROGRAMS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the increase in restricted funding for categorical programs in the amount of \$513,476; shown as Reference B-20.

It was moved by Mr. Arneson, and seconded by Ms. Rodriguez, that Resolution 15-08 B-20 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 B-21 – PURCHASE AGREEMENT WITH ALLY BANK (RATIFICATION)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the loan contract with Ally Bank for the purchase of a new vehicle for district use, a 2015 Ford Fusion; shown as Reference B-21.

It was moved by Ms. Rodriguez, and seconded by Mr. Huduke, that Resolution 15-08 B-21 be approved.

Discussion occurred, and Ms. Egan provided clarification.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 B-22 – AGREEMENT WITH BLACKBOARD PAY

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement with Blackboard Pay to provide administration of financial aid disbursement services to Palo Verde Community College as required by the U.S. Department of Education. An initial one-time payment of \$5,000 will be paid in order to implement the system. Term of Agreement will be 5 years; shown as Reference B-22.

It was moved by Mr. Arneson, and seconded by Mr. Lewis, that Resolution 15-08 B-22 be approved.

Discussion occurred, and Ms. Egan provided clarification.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 B-23 – DECLARATION OF INTENT TO LEASE PROPERTY (EDD)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees declares office space in the Clancy Osborne Physical Education Center as not needed for classroom use. Therefore, the Board of Trustees authorizes the District to enter into lease negotiations with the Employment Development Department, a State of California agency. Complete resolution shown as Reference B-23.

It was moved by Mr. Lewis, and seconded by Mr. Arneson, that Resolution 15-08 B-23 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

C. PERSONNEL

Resolution 15-08 C-17 – RESTORE SALARY SCHEDULE FOR ADMINISTRATORS

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves restoration of the Administrator salary schedule to the levels that were in place in 2011-2012. Restoration will be retroactive to July 1, 2014; shown as Reference C-17.

It was moved by Mr. Arneson, and seconded by Ms. Rodriguez, that Resolution 15-08 C-17 be approved.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 C-18 – RESTORE SALARY SCHEDULE FOR ADMINISTRATORS (250 DAY CONTRACT)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves restoration of the Administrator salary schedule for 250-day contract employees (i.e., CDCR Transitions Program Director) based on levels that were in place in 2011-2012. Restoration will be retroactive to July 1, 2014; shown as Reference C-18.

It was moved by Mr. Arneson, and seconded by Ms. Rodriguez, that Resolution 15-08 C-18 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 C-19 – RESTORE SALARY SCHEDULE FOR CLASSIFIED MANAGEMENT/CONFIDENTIAL EMPLOYEES

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves restoration of the Classified Management/Confidential salary schedule to the levels that were in place in 2011-2012. Restoration will be retroactive to July 1, 2014; shown as Reference C-19.

It was moved by Mr. Lewis, and seconded by Mr. Hyduke, that Resolution 15-08 C-19 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 C-20 – APPROVAL OF CONTRACT FOR VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES (HANCOCK)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for Dr. Sean Hancock, Vice President of Instruction and Student Services. Salary placement will be at Row 7, Step 11 of the Administrative Salary Schedule, in the amount of \$134,037 per year. Term of contract shall be July 1, 2015, through June 30, 2016, unless otherwise terminated or extended, per contract provisions.

It was moved by Mr. Lewis, and seconded by Ms. Rodriguez, that Resolution 15-08 C-20 be approved.

Discussion occurred, and Dr. Wallace provided clarification.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 C-21 – APPROVAL OF CONTRACT FOR CHIEF BUSINESS OFFICER (R. EGAN)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for Russi Egan, Chief Business Officer. Salary placement will be at Row 6, Step 11 of the Administrative Salary Schedule, in the amount of \$124,460 per year. Term of contract shall be July 1, 2015, through June 30, 2017, unless otherwise terminated or extended, per contract provisions.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 15-08 C-21 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 C-22 – APPROVAL OF CONTRACT FOR CHIEF HUMAN RESOURCES OFFICER (GARCIA)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for Cecilia “Cecy” Garcia, Chief Human Resources Officer. Salary placement will be at Row 6, Step 8 of the Administrative Salary Schedule, in the amount of \$106,717 per year. Term of contract shall be July 1, 2015, through June 30, 2016, unless otherwise terminated or extended, per contract provisions.

It was moved by Mr. Arneson, and seconded by Ms. Rodriguez, that Resolution 15-08 C-22 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 C-23 – APPROVAL OF CONTRACT FOR DIRECTOR OF EOPS/CARE (RIVERA)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the contract for Maria “Machi” Rivera, Director of EOPS/CARE. Salary placement will be at Row 4, Step 12 of the Administrative Salary Schedule, in the amount of \$110,852 per year.

Term of contract shall be July 1, 2015, through June 30, 2016, unless otherwise terminated or extended, per contract provisions.

It was moved by Mr. Lewis, and seconded by Mr. Arneson, that Resolution 15-08 C-23 be approved.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

D. MISCELLANEOUS

Resolution 15-08 D-14 – RECOGNITION OF CLASSIFIED EMPLOYEES WEEK **(MAY 17-23, 2015)**

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees hereby approves the following resolution:

WHEREAS, classified professionals provide valuable services to the institution and students of the Palo Verde Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Palo Verde Community College District's students; and

WHEREAS, classified professionals employed by the Palo Verde Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that Palo Verde Community College District hereby recognizes and wishes to honor the contributions of the classified professionals to quality education in the state of California and in the Palo Verde Community College District, and declares the week of May 17-23, 2015, as Classified School Employees Week in the Palo Verde Community College District.

It was moved by Mr. Arneson, and seconded by Mr. Hyduke, that Resolution 15-08 D-14 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 D-15 - VOLUNTARY OPT-OUT OF MEDICAL INSURANCE PLAN

BE IT RESOLVED that Palo Verde Community College Board of Trustees approves an opt-out payment of \$8000.00 per fiscal year to any eligible employee who, upon proof of medical insurance, voluntarily opts-out of the PVCCD medical insurance plan during the

open enrollment period. This opt-out plan will continue unless subsequently changed by Board action or if no longer available under the college's health and welfare plan.

It was moved by Mr. Lewis, and seconded by Ms. Rodriguez, that Resolution 15-08 D-15 be approved.

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

Resolution 15-08 D-16 – STUDENT TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Student Trustee Alex Munoz from the Study Session/Special Meeting on April 28, 2015.

It was moved by Ms. Rodriguez, and seconded by Mr. Hyduke, that Resolution 15-08 D-16 be approved.

Student Advisory	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Arneson	<u>Yes</u>	Lewis	<u>Yes</u>	Woods	<u>Absent</u>
Gonzales	<u>Absent</u>	Rodriguez	<u>Yes</u>		

Motion carried; Aye 5 No 0 Abstain 0 Absent 2

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

Mr. Lewis expressed his appreciation for Dr. Bing Lum attended the meeting tonight. Dr. Bing Lum is a great partner of Palo Verde College.

XIV. ADJOURN TO CLOSED SESSION

The Board of Trustees and Dr. Wallace, Superintendent/President, adjourned to Closed Session at 6:42 p.m. to discuss the following:

1. Conference with Labor Negotiator; pursuant to Gov. Code section 54957.6
Agency Designated Representative: Mark Thompson, AALRR
Unrepresented Employee: Superintendent/President
2. Conference with Real Property Negotiators; pursuant to Gov. Code section 54956.8
Under Negotiation: Lease of office space, One College Drive, Blythe, CA
Agency Negotiator: Russi Egan, Chief Business Officer
Negotiating Parties: Employment Development Department

The meeting was adjourned at 6:42 p.m. with no report out of Closed Session.

**Minutes approved at the June 9, 2015
Regular Board Meeting.**

Donald G. Wallace, Secretary of the Board