

PALO VERDE COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

BOARD OF TRUSTEES

One College Drive in Blythe – CL 101

Tuesday, September 25, 2012

5:00 p.m.

Meeting 12-19

MINUTES

OPENING OF MEETING

The Regular Meeting of the Board of Trustees was called to order by the President of the Board, Mr. Gonzales at 5:00 p.m.

The Salute to the American Flag was led by Mr. Lewis, Clerk of the Board.

Roll Call

Present:	Ed Gonzales, President Millie Rodriguez, Vice President Jerry Lewis, Clerk of the Board Ted Arneson, Trustee Lincoln Edmond, Trustee George Thomas, Trustee
Administrators Present:	Denise Whittaker, Interim Superintendent/President Kay Ragan, Interim Vice President, Instructional and Student Services
Absent:	Frannie Gregory, Student Trustee
Recorder:	Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

Visitors: On file in the Superintendent/President's Office.

It was moved by Ms. Rodriguez, seconded by Mr. Edmond, and unanimously carried, that the Minutes of the Regular Meeting of August 14, 2012, Study Session of August 28, 2012, and Regular Meeting of September 11, 2012 be approved.

It was moved by Mr. Edmond, seconded by Dr. Thomas, and unanimously carried, that the Agenda for this meeting be approved.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

RECESS TO CLOSED SESSION

The Board of Trustees and Ms. Whittaker, Interim Superintendent/President, adjourned to Closed Session at 5:05 p.m. to discuss the following:

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9: O’Rafferty.

RECONVENE TO OPEN SESSION

The Board of Trustees and Ms. Whittaker, Interim Superintendent/President, reconvened to Open Session at 5:32 p.m., and stated that no action had been taken and there is no report.

HEARING OF CITIZENS (AGENDA ITEMS)

None.

ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS (WHITTAKER)

The Interim Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

None.

PUBLIC NOTICE/HEARING

None.

PRESENTATION

Kaleidoscope Spring Results – Mr. ML Bettino, Title III Coordinator

Mr. Bettino provided a PowerPoint presentation titled “Open Education Strategies for Student Success”. An explanation of the Title III Gates Grant was given. Palo Verde College faculty that participated in the project are; Mr. Phillip Clinton, Mr. Brian Thiebaut, and Mr. Biju Raman.

Project goals:

1. Eliminate textbook costs as an obstacle to student success
2. Increase student success through assessment driven enhancement of an OER curriculum that addresses at risk students’ learning needs
3. Create a community that will collaboratively evaluate and improve open course designs based on student learning results

Project Metrics:

1. Scaling Outcomes
 - Goal: pilot courses w/ 6000 students within grant timeframe
 - Goal: establish an effective, replicable process
2. Student Success Outcomes
 - (Metric: course completion with grades of C or higher)
 - Goal: 5% increase

Faculty Deliverables:

1. Outcome centered course designs
2. Common assessments
3. Collaborate, deliver, analyze, improve, share
4. Use best of existing OER (Open Educational Resources)

PRESENTATION (continued)

The Kaleidoscope Model of faculty members collaborating to achieve matched learning objectives, shared modules, shared assessments, and free OER materials was explained. The information gathered then becomes the Kaleidoscope Course which provides matched SLO's (Student Learning Outcomes), shared modules, shared assessments, and shared OER's. The Kaleidoscope Project impacted 9,311 students from Fall 2011 through Spring 2012, and 150 faculty members participated in the project. Combined student success results among the colleges who were involved in the project were discussed.

The value to Palo Verde College:

1. Enrollment incentives
 - Elimination of textbook costs for students
 - Improvement of student success
2. Staff Development Opportunities
 - Online course development
 - Focus on SLO's
3. Public Relations
4. Other Grant Opportunities

Mr. Bettino stated that this project won a nationwide award from Campus Technology for being Innovator of the Year. Most new grant money will be to provide faculty support; helping them to build and design a course, find materials, and meet needs of the students.

Mr. Bettino answered questions from the Trustees. Mr. Bettino will gather data results that are specific to Palo Verde College, and Ms. Whittaker will provide it to the Trustees.

DISCUSSION

1. Provisional Appointment Process -
Ms. Whittaker confirmed that tomorrow is the deadline to apply for Provisional Trustee, and that as of today there is one applicant. Letters will be sent out to the applicants on Thursday, September 30, 2012, informing them of the process, and the Special Board Meeting on October 9, 2012. Ms. Whittaker requested that the Trustees submit four or five questions to her by tomorrow so that they are included in the applicant packet to be sent on Thursday. The protocol for the Provisional Special Meeting appointment was discussed. The appointee will be administered the Oath of Office on October 9, and will join the board that same night to be included in the board meeting.
2. Board of Trustees email verification -
Ms. Whittaker explained that items pertaining to the Board of Trustees are sent out by paper copy as well as email, but sometimes things come in expeditiously, and require immediate attention. If that happens it is sent by email, with a follow up telephone call to all the Trustees.
3. CCLC Annual Convention and Partner Conferences, November 14-17, 2012 -
This is item #4 of Information Items. Ms. Whittaker feels that Palo Verde College needs to make a public statement to the Chancellor's Office and fellow Community Colleges, while also being an advocate for our institution, by attending this conference. This conference is a very important aspect of board and leadership training. Typically one or two board members, as well as President of Academic Senate, and one or two administrators would attend as a team. Ms. Whittaker recommended that Ms. Egan, or one of the other managers attend in her place. Mr. Lewis and Dr. Thomas stated that they would like to attend.

DISCUSSION (continued)

4. Grand Opening of the Fine and Performing Arts Complex, October 11, 2012 -

This is item #9 of Information Items. Ms. Whittaker gave credit and stated her appreciation to the maintenance staff, who has worked endlessly to get everything that was in boxes and crates set up, as well as the Building Trades, Automotive, and Welding faculty who have volunteered their time to help put items together. Ms. Egan stated that NTD Architects will be donating food and providing a brochure showcasing the Fine and Performing Arts Complex. NTD will also present a slideshow explaining construction of the building from start to finish. A committee of approximately twenty people have been working diligently on the event. All the items being presented at this event are being donated. Classes in the Fine and Performing Arts Complex will start on October 15, 2012.

REPORTS

Associated Student Government

Mr. Robert Camacho, Vice President of ASG, provided the following report:

- The Halloween Lockdown Event will be October 31, 2012 from 10:00 a.m. – 2:00 p.m. in CS 123/124.
- A Basketball Tournament will be held October 20-21, 2012.
- Elementary students from Ruth Brown will tour the PVC campus on November 2, 2012.

Academic Senate

Mr. Raman, President of Academic Senate, provided the following report:

- A special meeting was held on September 20, 2012, in which two Advisory Motions were passed for the Board of Trustees consideration; 1) Due to the resignation of the current Vice President of Instructional and Student Services, that an Interim V.P. of Instructional and Student Services be considered from within the qualified pool of applicants that are currently employed at Palo Verde College or from the qualified pool of applicants that have retired from Palo Verde College, and 2) Academic Senate supports Resolution 12-19 C-101, regarding the rescission of Resolution 11-12 C-70.

Ms. Whittaker clarified what advisory motions from Academic Senate mean, in accordance with AB 1725.

CSEA

Not present for this meeting.

CCA/CTA

Dr. Robertson, Secretary of CCA/CTA, provided the following report:

- CTA has always had a real interest in working together with administration and the Board of Trustees, and is looking forward to being involved in the temporary, longer term administrative positions that will be hired.
- CTA supports Proposition 30. An explanation of Proposition 38 (Molly Munger), and Proposition 32 was provided.
- CTA State Council Meeting, (which Dr. Robertson is a member of) for October has been cancelled, and instead Council members will spend three days on a "Get out and vote" campaign. There will be five or six regional centers, and State Council will take some leadership in running phone banks and other things associated with getting people to vote.

REPORTS (continued)

Denise Whittaker, Interim Superintendent/President

Ms. Whittaker, Interim Superintendent/President, provided the following report:

- Regretfully, Dr. Ragan, Interim Vice President of Instructional and Student Services, has resigned effective October 12, 2012, due to STRS and AB 178 rules. The college may need Dr. Ragan's services to mentor and provide support to the incoming Interim Vice President of Instructional and Student Services.
- US Department of Education has granted our request for waiver of the 25% Law. Ms. Whittaker clarified that this means the college does not have to worry about the number of incarcerated students who enroll, with the understanding that non-incarcerated students will always get priority.

Kay Ragan, Interim Vice President of Instructional and Student Services

Dr. Ragan, Interim Vice President of Instructional and Student Services, provided the following report:

- Very personally regrets having to resign before the end of her contract.
- Title III Grant has money expected to be used to fund a programmer/report writer, in order to extract data from Datatel that will help drive grants and funding.
- The opportunity to upgrade Course Outlines has occurred, and the ability to communicate more effectively with adjunct faculty is some of the positive things that have happened in the last several months.
- Improving and streamlining Program Review Reports is being considered. A one page annual review format is going to be recommended for Academic Senate review in the near future.
- Eight credit classes will be offered mid-semester beginning October 15, with the potential of two more classes being added. Twenty-two non-credit classes, four of which will be offered at the Needles Center, will also be offered mid-semester, and six of the twenty-two will be held in the Fine and Performing Arts Complex.
- Hortensia Rivera, Director of DSP&S, and Maria Rivera, EOPS Director/Counselor, have recently attended special training for new directors.
- TRiO Grant work for disabled students is continuing. There are approximately 100 students in the TRiO program.

Board of Trustees Comments and Discussion

Ms. Rodriguez stated that she is sorry to see Dr. Ragan leave, and appreciates everything Dr. Ragan has done for the college.

Mr. Edmond stated that he agrees with Ms. Rodriguez.

Mr. Lewis expressed his pleasure in working with Dr. Ragan, and that he hopes Dr. Ragan will be available for mentoring.

Mr. Arneson stated that Palo Verde College Foundation met and that they are moving forward. Four of the Foundation Directors will be sent to the CASE Conference, October 3-5, 2012.

Dr. Thomas expressed his thanks and appreciation to Dr. Ragan.

Mr. Gonzales requested a report from Hortensia Rivera on her travel to Mohave Valley, AZ. on August 22, 2012, in which Ms. Rivera spoke at the Employment Training Vocational Rehabilitation Center. Dr. Ragan will let Ms. Rivera know of this request.

INFORMATION ITEMS

1. Palo Verde Community College Purchase Order Activity Report for August 2012 *(shown loose in Board folders)*.
2. Palo Verde Community College General Fund Comparative Statement of Revenue and Expenses for August 2012 *(shown loose in Board folders)*.
3. Palo Verde Community College General Fund Cash Analysis for August 2012 *(shown loose in Board folders)*.
4. CCLC Annual Convention and Partner Conferences at the Millennium Biltmore Hotel in Los Angeles, CA, November 14-17, 2012 *(shown loose in Board folders)*.
5. Association of Community College Trustees Fall 2012 Advisor publication *(shown loose in Board folders)*.
6. Out of state travel request for Hortensia Rivera and Ida Naranjo-Hamblen to travel to Mohave Valley, AZ, August 22, 2012, to speak at Employment Training Vocational Rehabilitation Center regarding DSPS services at Palo Verde College.
7. Out of state travel request for Hortensia Rivera and Ida Naranjo Hamblen to travel to Las Vegas, NV, September 16-18, 2012, for training update of TRiO Grant software.
8. Out of state travel request for Cecy Garcia and Debbie Mitchell to travel to South Lake Tahoe, NV, October 22-26, 2012, to attend the yearly Chief Human Resources Officers/Equal Employment Officers Training Institute Program.
9. Grand Opening of the Fine and Performing Arts Complex, October 11, 2012, 6:00 – 8:00 p.m.

CONSENT RESOLUTIONS

A. INSTRUCTION

Resolution 12-19 A-24 - PART-TIME INSTRUCTORS/COUNSELORS FOR FALL SEMESTER 2012

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves instructors/counselors for fall semester 2012, as shown in Reference A-24.

Resolution 12-19 A-25 – INSTRUCTORS FOR INSTRUCTIONAL SERVICE AGREEMENTS (ISA)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies and approves the names of Contracted Public Safety Instructors to provide Instructional Service Agreements through the Office of Instruction for 2012-2013, as shown in Reference A-25.

B. BUSINESS

Resolution 12-19 B-68 – QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts the Quarterly Financial Status Report (CCFS-311Q), for quarter ending June 30, 2012, as prepared by Fiscal Services and submitted to the Chancellor's office, as shown in Reference B-68.

Resolution 12-19 B-69 – CONSULTANT AGREEMENT (SLOMAN)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Jim Sloman of Blythe, CA., to provide placement of furniture in art area of the Fine and Performing Arts Complex, and course recommendations in Art, at a rate of \$50.00 per hour (not to exceed 40 hours), effective September 4, 2012 through October 5, 2012.

CONSENT RESOLUTIONS (continued)

Resolution 12-19 B-70 – CONSULTANT AGREEMENT (HERNANDEZ)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Jose Hernandez of Blythe, CA, to provide placement of musical equipment and instruments, and to ensure they are ready for use in the Fine and Performing Arts Complex, and recommendations relative to course offerings in Music, at a rate of \$50.00 per hour (not to exceed 40 hours), effective September 4, 2012 through October 5, 2012.

Resolution 12-19 B-71 – CONSULTANT AGREEMENT (GREEN)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Victor Green of Blythe, CA, to provide placement of equipment, lights and other items related to the theater and drama areas of the Fine and Performing Arts Complex, and course offerings in Theater, at a rate of \$50.00 per hour (not to exceed 40 hours), effective September 4, 2012 through October 5, 2012.

Resolution 12-19 B-72 – CONSULTANT AGREEMENT (ENTWISTLE)

BE IT RESOLVED, that the Palo Verde Community College District Board of Trustees approves the Agreement for Consultant Services for Rhonda Entwistle, of Blythe, CA, to continue with implementing the Noncredit Education Proposal, propose a fee-based Community and Continuing Education Program, and continue coordinating and directing the set-up of classrooms and offices for Noncredit Education courses and programs for the Blythe campus and Needles Center where indicated, at a rate of \$40.00 per hour, not to exceed 80 hours per month. Agreement will be effective September 12, 2012, and will continue in effect until upon mutual agreement, District and Consultant are satisfied that proposals/objectives are complete.

Resolution 12-19 B-73 – MEMORANDUM OF UNDERSTANDING BETWEEN PVUSD AND PVCCD FOR TRANSPORTATION

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Memorandum of Understanding between PVCCD and Palo Verde Unified School District (PVUSD) to provide busing for PVUSD students to attend Palo Verde College classes, as mutually agreed to annually for the period of 2012-2014, at a rate of \$120 per day for such transportation services, as shown in Reference B-73.

Resolution 12-19 B-74 – FIVE YEAR CONSTRUCTION PLAN FOR 2014-2018

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the submittal of the Five Year Construction Plan to the Chancellor's Office *(shown loose in Board folders)*.

C. PERSONNEL

(Academic)

Resolution 12-19 C-87 - ADVANCEMENT IN SALARY PLACEMENT (DAGNINO)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the salary placement for Irma Dagnino, Cooperative Work Experience Coordinator/Vocational Career Specialist, be advanced from Row 9, Column II, to Row 9, Column IV, due to educational requirements met and in compliance with the CTA bargaining agreement. This change is effective fall 2012 semester and includes the annual step increase.

CONSENT RESOLUTIONS (continued)

Resolution 12-19 C-88 – LATERAL TRANSFER OF INSTRUCTOR TO DSP&S COUNSELOR/COORDINATOR AND DSSS DIRECTOR, (H. RIVERA) (DATE REVISION)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the lateral transfer of Hortensia Rivera from Instructor to DSP&S Counselor/Coordinator and DSSS Director, effective August 6, 2012, with no change to current salary. However, there will be a change in days from 186 to 212. This is due to the Tentative Agreement with CTA on Involuntary Transfer of Counselors to classroom Instructors with “first right of refusal” for open counseling positions.

Resolution 12-19 C-89 – LATERAL TRANSFER OF EOPS COUNSELOR TO EOPS DIRECTOR/COUNSELOR (M. RIVERA) (DATE REVISION)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the lateral transfer for Maria “Machi” Rivera from EOPS Counselor to EOPS Director/Counselor, effective August 1, 2012, with no change to current salary. There will be an increase in the assigned workdays from 186 to 207 workdays.

(Management/Confidential)

Resolution 12-19 C-90 – EMPLOYMENT OF INTERIM DIRECTOR, NEEDLES CENTER (BLAKE)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the employment of Pamela Blake (retired annuitant) as Interim Director, Needles Center, at a placement of Row 8, Column 6 of the Classified Management/Confidential salary schedule, effective September 9, 2012 through December 25, 2012, or until a full-time permanent employee is hired, not to exceed 960 hours.

Resolution 12-19 C-91 - PROMOTION OF DIRECTOR OF ADMISSIONS & RECORDS (HAMILTON)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the promotion of Shelley Hamilton to the Director of Admissions & Records, a 12 month, 40 hour per week, Classified Management position, at Row 6, Column 9 of the Classified Management/Confidential Salary Schedule, effective August 26, 2012.

The promotion is due to the reorganization of the Admissions & Records department. The position that Ms. Hamilton previously held, Assistant to the Registrar, will be eliminated.

(Classified)

Resolution 12-19 C-92 - TEMPORARY EMPLOYMENT OF INSTRUCTIONAL SERVICES SECRETARY, TITLE III (COCKRELL)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the employment of Elizabeth Cockrell as full time Temporary, Instructional Services Secretary for the Title III program, a 12 month, 8 hours per day, 40 hours per week, CSEA classified position, with salary placement on the Classified Salary Schedule of Row 4, Step 5, effective August 13, 2012. At the end of the temporary position Ms. Cockrell will retreat to her previous position.

Resolution 12-19 C-93 - TEMPORARY EMPLOYMENT OF HELP DESK TECHNICIAN I (FLORES)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the lateral transfer of Henry Flores Jr., as full time Temporary, Help Desk Technician I, a 12 month, 8 hours per day, 40 hours per week, CSEA classified position, with salary placement on the Classified Salary Schedule of Row 5, Step 3, effective August 27, 2012. At the end of the temporary position Mr. Flores will retreat to his previous position.

CONSENT RESOLUTIONS (continued)

Resolution 12-19 C-94 – EMPLOYMENT OF EOPS/CARE SECRETARY (GOMEZ-GUTIERREZ)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the employment of Teresa Gomez-Gutierrez as full time EOPS/CARE Secretary, a 12 month, 8 hours per day, 40 hours per week, CSEA classified Categorical funded position, with salary placement on the Classified Salary Schedule of Row 4, Step 8, effective August 26, 2012.

Resolution 12-19 C-95 - PART-TIME TEMPORARY ON-CALL CUSTODIAN (MENDEZ)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the employment of Ramiro Mendez III, as a Temporary on-call Custodian, a salary placement on the part-time classified salary schedule of Row 1, Step 1, effective September 10, 2012.

Resolution 12-19 C-96 – CDC INSTRUCTIONAL AIDES (PART-TIME)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the following be employed as part-time instructional Aides (at status listed below), for the Child Development Center, at a salary placement on the Child Development Salary Schedule as shown below, effective September 26, 2012.

Guadalupe Cervantes -	Permanent, Row 1, Column 2
Elizabeth Maciel -	Permanent, Row 1, Column 2
Llubia Estrada Mendez -	Permanent, Row 1, Column 1

Resolution 12-19 C-97 - PART-TIME TEMPORARY ON-CALL CUSTODIAN (BARCENAS)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the employment of Sylvia Barcenas (retired annuitant), as a Temporary on-call Custodian, a salary placement on the part-time classified salary schedule of Row 1, Step 8, effective August 28, 2012.

(Student Personnel)

Resolution 12-19 C-98 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2012

BE IT RESOLVED, that the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) be approved for Fall Semester 2012:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Bonilla, Kenia	Peer Counselor/Financial Aid	\$8.75
Brown, Ashlee	Tutor/DSP&S	\$8.75
Caldwell, Kerri	Peer Counselor/Financial Aid	\$8.75
Cervantes, Gisela	Tutor/DSP&S	\$8.75
Cross, William	Tutor/DSP&S	\$8.75
Duran, Sergio	Peer Counselor/Financial Aid	\$8.75
Estrada, Danya	Tutor/DSP&S	\$8.75
Gable, Benjamin	Tutor/Basic Skills	\$8.75
Guilin, Diana	Student Aide/EOPS	\$8.00
Ibarra, Peter	Student Aide/EOPS	\$8.00
Joneson, Zane	Student Aide/Instruction Office	\$8.00
King, Daniel	Student Aide/Blythe Recreation Center	\$8.00
Koons, Danielle	Tutor/Welding Program	\$8.75
Lisa, Vincent	Clerk/Fiscal Services	\$8.00
Miller, Ethan	Tutor/Autos Program	\$8.75

CONSENT RESOLUTIONS (continued)

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
McMillin, Noelle	Tutor/DSP&S	\$8.75
Mosqueda, Israel	Tutor/Build & Construct Program	\$8.75
Nieto, Jeanette	Tutor/DSP&S	\$8.75
Perez, Miguel	Student Aide/DSP&S	\$8.00
Rangel, Yaneli	Tutor/DSP&S	\$8.75
Richo, Angela	Tutor/Basic Skills	\$8.75
Riddle, Kelsie	Tutor/DSP&S	\$8.75
Rodriguez, Esmeralda	Student Aide/Library	\$8.00
Villareal, Stephanie	Student Service Clerk/Distance Learning	\$8.25
White, Ashley	Student Aide/Blythe Recreation Center	\$8.00

(Volunteer Personnel)

Resolution 12-19 C-99 – VOLUNTEER FOR TUTORING (BARBER)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves Jack Barber as volunteer for in class tutoring for the Computer Animation courses, effective September 26, 2012, until a time to be determined in the future.

D. MISCELLANEOUS

Resolution 12-19 D-37 – OPERATING ASG CLUBS FOR 2012-2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the following Associated Student Government (ASG) Clubs, and that they have completed the proper filing process in accordance with Board Policy, and they are conducting activities in the 2012-2013 academic year: Palo Verde College Colorado River Astronomy Club, and Traditional LVN Program.

(Blanket Motion)

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Consent Resolutions be approved.

There was discussion on Resolution 12-19 A-25, and Dr. Ragan clarified.

There was discussion on Resolution 12-19 B-74, and Ms. Whittaker clarified.

There was discussion on Resolution 12-19 B-69, and Dr. Ragan and Ms. Whittaker clarified.

There was discussion on Resolution 12-19 B-70, and Dr. Ragan and Ms. Whittaker clarified.

There was discussion on Resolution 12-19 B-71, and Dr. Ragan and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u> </u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

ACTION ITEMS

B. BUSINESS

Resolution 12-19 B-75 – ANNUAL PAYMENT FOR SPRING STREET PROPERTY

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees ratifies the annual payment of \$64,285.72 to the City of Blythe, for property located at 145 N. Spring Street, Blythe, CA, principal amount due pursuant to agreement, and secured by promissory note. This is payment number 6 of 7 payments that are due, as shown in Reference B-75.

It was moved by Mr. Edmond, and seconded by Mr. Arneson, that Resolution 12-19 B-75 be approved.

Discussion occurred and Ms. Whittaker and Ms. Egan, Fiscal Services Manager, clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

Resolution 12-19 B-76 – TEMPORARY LOAN TO CHILD DEVELOPMENT CENTER

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves a temporary loan from the General Fund to Palo Verde College Child Development Center in the amount of not to exceed \$50,000. The Child Development Center does not receive their initial funding until after September 1 of each year, and the loan is need for cash flow purposes. The Child Development Center is expected to repay this loan no later than October 31, 2012, as shown is Reference B-76.

It was moved by Mr. Arneson, and seconded by Mr. Edmond, that Resolution 12-19 B-76 be approved.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

Resolution 12-19 B-77 – EMCOR SERVICE AGREEMENT

BE IT RESOLVED, that Palo Verde Community District Board of Trustees approves the Commercial Building Mechanical and Automation Services Contract Agreement with EMCOR, for an annual price of \$39,202, to be billed monthly at \$3,266, effective September 1, 2012 through August 31, 2013, as shown in Reference B-77.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 12-19 B-77 be approved.

Discussion occurred and Ms. Whittaker and Ms. Egan, Fiscal Services Manager, clarified. Ms. Egan stated that this contract will save the college \$25,000 per year.

ACTION ITEMS (continued)

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

Resolution 12-19 B-78 – TRULY NOLEN SERVICE AGREEMENT

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the Service Agreement with Truly Nolen for pest control services for the main campus and the Don Kuykendall Child Development Center, from October 2012 to October 2013, annual pricing not to exceed \$3230.00 for the main campus, and \$609.90 for the Palo Verde College Child Development Center, as shown in Reference B-78.

It was moved by Dr. Thomas, and seconded by Mr. Edmond, that Resolution 12-19 B-78 be approved.

Discussion occurred and Ms. Whittaker and Ms. Egan, Fiscal Services Manager, clarified. Ms. Egan stated this contract will save the college over \$10,000 per year.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

C. PERSONNEL

Resolution 12-19 C-100 – CONTRACT FOR INTERIM SUPERINTENDENT/PRESIDENT

BE IT RESOLVED, that Palo Verde Community College Board of Trustees approves the contract for Denise Whittaker, Interim Superintendent/President of Palo Verde Community College District, pursuant to terms shown in said contract distributed to Trustees, as shown in Reference C-100.

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Resolution 12-19 C-100 be approved.

Discussion occurred and Ms. Whittaker stated that this contract will remain in effect until December 31, 2012. Ms. Whittaker thanked the Trustees.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

ACTION ITEMS (continued)

Resolution 12-19 C-101 – RESCISSION OF RESOLUTION 11-12 C-70 - FILLING VACATED ACADEMIC ADMINISTRATIVE, ACADEMIC (FACULTY), MANAGEMENT/CONFIDENTIAL AND CLASSIFIED POSITIONS,

BE IT RESOLVED, the Palo Verde Community College District Board of Trustees approves the rescission of Resolution 11-12 C-70, due to the possible need to fill Academic Administrative, Academic (Faculty), Management/Confidential and Classified positions. Any new positions will be reviewed and justified by the Interim Superintendent/President through the collegial consultation process.

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Resolution 12-19 C-101 be approved.

Discussion occurred and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

(ADDENDUM)

Resolution 12-19 C-102 – PROMOTION OF STUDENT SERVICES TECHNICIAN I (RAYNER)

BE IT RESOLVED, that Palo Verde Community College Board of Trustees ratifies the employment of Leslie Rayner as full time Student Services Technician I, a 12 month, 8 hours per day, 40 hours per week, CSEA classified position. Salary placement on the Classified Salary Schedule will be from row 4, step 8, to a promotion of row 5, step 8, effective September 4, 2012. (Note: Ms. Rayner is currently participating in Incentive Plan C, 10.5 months for the next 3 years.)

It was moved by Mr. Arneson, and seconded by Mr. Edmond, that Resolution 12-19 C-102 be approved.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

(ADDENDUM)

Resolution 12-19 C-103 – RESIGNATION OF INTERIM VICE PRESIDENT OF INSTRUCTIONAL AND STUDENT SERVICES (RAGAN)

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees accepts the resignation of Dr. Kay Ragan, Interim Vice President of Instructional and Student Services, effective October 12, 2012.

It was moved with regrets by Mr. Arneson, and seconded with regrets by Mr. Edmond, that Resolution 12-19 C-103 be approved.

ACTION ITEMS (continued)

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

D. MISCELLANEOUS

Resolution 12-19 D-38 – STUDENT TRUSTEE PRIVILEGES FOR 2012-2013

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the following Student Trustee privileges for 2012-2013 as noted in the CCLC Trustee Handbook:

1. Make and second motions;
2. Provide and Advisory vote on all motions;
3. Receive \$120 per month as compensation for Board service (Education Code 72425) including Regular, Emergency, Study and Special meetings as called, and excluding all Closed Sessions.

It was moved by Mr. Edmond, and seconded by Ms. Rodriguez, that Resolution 12-19 D-38 be approved.

Discussion occurred and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

Resolution 12-19 D-39 – AMENDMENT TO BOARD OF TRUSTEES MEETING SCHEDULE FOR 2012

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees amend the Board of Trustees meeting schedules for the remainder of 2012. Remaining meetings will be held in Blythe, CA as follows:

October 9, 2012	Special Board Meeting for the Provisional Appointment; 5:00pm
October 16, 2012	Special Study Session: Board Goals, etc.; 4:30pm
October 23, 2012	Regular Board Meeting; 5:00pm
November 13, 2012	Regular Board Meeting; 5:00pm
November 27, 2012	Tentative Special Meeting TBD; 4:30pm
December 11, 2012	Regular/Organizational Board Meeting; 5:00pm

It was moved by Mr. Arneson, and seconded by Mr. Edmond, that Resolution 12-19 D-39 be approved.

Discussion occurred and Ms. Whittaker clarified.

Student Advisory	<u>Absent</u>	Edmond	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Gonzales	<u>Yes</u>	Thomas	<u>Yes</u>
Vacant Trustee	<u>-----</u>	Lewis	<u>Yes</u>		

Motion carried/lost; Aye 6 No 0 Abstain 0 Absent

HEARING OF CITIZENS (NON-AGENDA ITEMS)

Ms. Egan thanked Stephanie Slagan and Denise Taylor for all their hard work in negotiating new contracts with vendors that have resulted in enormous savings to the college.

ADJOURN TO CLOSED SESSION

The Board of Trustees, Ms. Whittaker, Interim Superintendent/President, and Ms. Egan, Fiscal Services Manager, adjourned to Closed Session at 6:02 p.m. to discuss the following:

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9(a) Palo Verde Community College District v. Western Insurance Company
2. Conference with Real Property Negotiator pursuant to Government Code Section 54956.8:
1) Spring Street, and 2) Chanslorway.
Negotiator: Denise Whittaker
3. PUBLIC EMPLOYEE APPOINTMENT (Government Code section 54957(b)
Title: Interim Superintendent/President
4. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Jerry Lewis, Board Member; Warren Kinsler, Counsel
Unrepresented employee: Interim Superintendent/President

RECONVENE TO OPEN SESSION

The Board of Trustees, Ms. Whittaker, Interim Superintendent/President, and Ms. Egan, Fiscal Services Manager, reconvened to Open Session at 7:40 p.m. and stated that the following action was taken in Closed Session:

The Board of Trustees accepted the Stipulation for Distribution, Settlement, and Release of \$183,453 which has been held to settle the following claims, and to close out the lawsuit against Palo Verde Community College District:

Stop Notices	Amount	Settlement
Athena Engineering	\$590,150.92	
D. Burke Mechanical Corp	\$148,987.95	\$74,493.98
Superior Duct Fabrication	\$72,521.93	\$36,260.97
Rolls High Reach	\$5,894.97	
Karcher Insulation	\$26,932.50	\$5,100
Lotus Mechanical	\$158,500.00	
Refrigeration Supplies	\$3,630.51	
Schneider Electric	\$29,134.75	\$14,135.53
Air Treatment Corp.	\$10,875.00	\$5,437.50
Heat Technology Products	\$8,354.18	\$4,300
Norman S. Wright Airlink	\$11,339.46	\$10,196.43
Melroy Company	\$3,480.00	\$1,740
Karcher Insulation	\$12,866.38	
Mason West	\$1,054.87	
Haldeman, Inc.	\$2,446.88	\$1,223.44
JT Thomas Company	\$504.96	
America's Best Value Inn	\$5,511.69	\$2,300
Burke Engineering	\$7,827.47	\$5,435.15
Independent Air Group	\$1,100.00	\$550

ADJOURNMENT

The meeting was adjourned at 7:42 p.m.

**Minutes approved at the October 23, 2013
Regular Board Meeting.**

Interim Secretary of the Board