

PALO VERDE COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES
Tuesday, November 18, 2014
5:00 p.m.
One College Drive, Blythe, CA – CL 101
(ITV held at Palo Verde College Needles Center – 725 W. Broadway, Needles, CA)

Meeting 14-16

MINUTES

I. OPENING OF MEETING

1. Call to Order

The Regular Meeting of the Board of Trustees was called to order by Ms. Rodriguez, President of the Board, at 5:00 p.m.

2. Flag Salute

The Salute to the American Flag was led by Alex Munoz, Student Trustee.

3. Roll Call:

Trustees Present:

Ermila "Millie" Rodriguez, President
George Thomas, Vice President
Ned Hyduke II, Clerk
Francis "Ted" Arneson, Trustee
Lincoln Edmond, Trustee
Ed Gonzales, Trustee
Jerry Lewis, Trustee
Alex Munoz, Student Trustee

Administrators Present:

Donald G. Wallace, Superintendent/President
Sean Hancock, Vice President of Instruction and Student Services

Absent:

Russi Egan, Chief Business Officer

Recorder:

Carrie Mullion, Administrative Assistant to Superintendent/President and Board of Trustees

Visitors:

On file in the Superintendent/President's Office

4. Approval of the Minutes of the Regular Meeting of October 14, 2014.

It was moved by Mr. Gonzales, seconded by Mr. Hyduke, and unanimously carried, that the Minutes of the Regular Meeting of October 14, 2014, be approved.

5. Approval of the Agenda for this meeting.

Dr. Wallace requested to amend the agenda as follows: X. Information Items #8, the date should be March 25-27, 2015; Resolution 14-16 B-44, the date should be June 30, 2015; Resolution 14-16 C-81, the title should be Chief Human Resources Officer a Classified Administrator position; Resolution 14-16 B-47 will be removed from the agenda.

(These minutes are a concise summary of reports, discussion and actions taken at this meeting. For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)

I. OPENING OF MEETING (continued)

It was moved by Mr. Lewis, seconded by Mr. Gonzales, and unanimously carried that the Agenda be approved as amended.

II. HEARING OF CITIZENS (AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on agenda items, subject to a five (5) minute time limitation per individual. Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

None.

III. ANNOUNCEMENT OF RECUSAL FROM AGENDA ITEMS

The Superintendent/President respectfully asks if any of the Governing Board members need to recuse themselves from any item where there might be a potential conflict of interest.

Mr. Arneson recused himself from Resolution 14-16 D-37.

IV. RECESS TO CLOSED SESSION

The Governing Board, Dr. Wallace, and Dr. Hancock recessed to Closed Session at 6:13 p.m. to discuss the following:

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Gov. Code Section 54954.9(d)(2) and (d)(3); (one potential case).
2. Conference with Legal Counsel - Existing Litigation pursuant to Gov. Code Section 54956.9(a); Palo Verde Community College District v. Western Insurance Company.

V. RECONVENE TO OPEN SESSION

The Governing Board, Dr. Wallace, and Dr. Hancock reconvened to Open Session at 6:43 p.m. and announced no Closed Session action had taken place. Dr. Wallace then announced that another Closed Session will take place sometime during this meeting, contingent on when he receives a phone call from legal counsel indicating they are available.

VI. PUBLIC NOTICE/HEARING

None.

VII. PRESENTATION/PROGRAM REVIEW

Mr. Charles "Butch" Hull, representing the Palo Verde Valley Community Improvement Fund (CIF), addressed the Governing Board regarding a partnership with Palo Verde College Small Business Economic Development (SBED) program. Mr. Hull asked the Governing Board to consider putting together an Ad Hoc Committee, similar to the Ad Hoc Committee recently established by CIF, and then the two committees meet to discuss the possibility of reinstating the Palo Verde College SBED program.

Mr. Gonzales stated that Palo Verde College could partner with CIF and offer some of the training for potential small business owners. Mr. Gonzales expressed his support for this program, and thanked Mr. Hull for coming to this meeting.

VIII. DISCUSSION

1. Measure P – Next Steps

Dr. Wallace provided the Governing Board with a handout titled “Measure P-Next Steps”. The steps are as follows:

- 1) Election results are certified by the county election offices (December 2014);
- 2) Board of Trustees passes a resolution to accept the county certification (Jan.-Feb. 2015);
- 3) Process of forming the Citizen’s Oversight Committee begins (Jan.-Feb. 2015),
 - a. Process is determined by the Board of Trustees
 - b. Applications are solicited
 - c. Board selects members for the COC committee
 - d. Process must be completed within 60-days of #2 above (Mar.-Apr. 2015);
- 4) Educational and Facilities Master Plan is updated (Apr.-Dec. 2015);
- 5) Architectural estimate of facility improvements is obtained (Apr.-Dec. 2015);
- 6) Bonds are sold in one issue (Oct.-Dec., 2015);
- 7) Monies are set aside for facility improvements (Jan.-Feb. 2015);
- 8) Remainder of money is used to pay down COP debt (Feb.-Mar. 2016);
- 9) Facility improvements must be completed within three years of issue date (Oct.-Dec. 2018).

Dr. Wallace stated that he will report on the progress of Measure P monthly.

2. First Reading BP 2015 – Student Member *(shown loose in Board folders)*.

Dr. Wallace explained the minor language changes to this Board Policy.

3. First Reading BP 2725 – Board Member Compensation *(shown loose in Board folders)*.

Dr. Wallace explained the minor language changes to this Board Policy.

4. Board Policy on Equivalencies to the Disciplines List Minimum Qualifications for Regular and Adjunct Faculty *(shown loose in Board folders)*.

Dr. Wallace referred to the document titled “Board Policy on Equivalencies”, and provided a history of Board Policy 4130.1 - Equivalencies to the Disciplines List Minimum Qualifications for Regular & Adjunct Faculty. BP 4130.1 is the first and only board policy the college has on equivalencies, and it was Board approved on November 16, 1992. According to Ed. Code, if there is not an agreement between Academic Senate and the Board of Trustees regarding an equivalency policy, then legally the only thing you can fall back on are the minimum qualifications. In 2006 an attempt was made to create an administrative procedure (AP 7210-1) to implement board policy, but it is almost irrelevant because the board policy was essentially cut and pasted into an administrative procedure. In the view of legal counsel, there was no point in having an administrative procedure because it is the same as the board policy. The board action to implement BP 4130.1 back in 1992, along with the subsequent administrative procedure, were reviewed. It was shown that the last iteration of the administrative procedure had eliminated all criteria and procedures where it no longer fulfills the board policy.

Biju Raman, Academic Senate President, spoke in regards to the proposed “Academic Senate Equivalency Process – Board Policy Documents”, and provided a history of how Academic Senate got to the stage of proposing a new board policy. The concerns of Academic Senate are that there is no peer review of the candidates, administration was signing off on documents for equivalency approvals

which is not a part of AB 1725, the applications submitted by candidates for equivalency were stating certain qualifications but there was no backup documentation to confirm, and lifetime equivalency was not being honored. In the past, administration would grant equivalency, and then notify Academic Senate to review the applications, which is a cause of concern for Academic Senate. In order to address these issues, Academic Senate drafted the "Academic Senate Equivalency Process – Board Policy Documents" which is being proposed tonight. It is Academic Senate's understanding that the board policy is just a philosophy of what the process should entail. The administrative procedure is the actual procedures in place which indicate and direct the members of the peer review committee to evaluate the candidate for equivalency. These are two separate documents; a board policy which is owned by the Board and mutually agreed upon by the Senate, and an administrative policy which directs the work of the committee. So the argument put forth by administration that this should all be one document is not what Academic Senate understands it to be. The presentation tonight is Academic Senate's board policy, which is the process of looking at the philosophy of equivalency. It is up to the Board to accept, deny, or send it back to Academic Senate for more work. Mr. Raman stated that the current administration is on the mend to correct all these issues and the Senate is confident in the present administration, but there needs to be an iron-clad policy in place.

Discussion occurred between Mr. Raman and the Trustees. Dr. Robert Robertson, Chairman of the Equivalency Committee, addressed the Governing Board suggesting that the Trustees read through the proposed policy from Academic Senate, make any changes, and then send it back to Academic Senate. Dr. Thomas suggested that Academic Senate take the existing BP 4130.1, make suggested changes and then send it back to the Governing Board for discussion. Dr. Robertson stated he would prefer to have the Board review the draft of the new policy that Academic Senate has presented today.

Mr. Lewis stated he is in favor of looking at the new policy that Academic Senate has presented, but that he does not feel, at this time, that it would supersede Board Policy 4130.1.

Dr. Wallace stated that Brian Thiebaut, English/Business Instructor, has submitted a letter to administration and the Board of Trustees that he would like read in open session regarding this issue. Mr. Thiebaut could not attend this Board meeting, therefore he requested the letter be read by Ms. Mullion, Administrative Assistant to the Board of Trustees, at this meeting. Dr. Robertson objected to the letter being read. Mr. Raman also objected on the grounds that the letter should have been read in the citizen's forum on the agenda. Dr. Wallace asked the Governing Board if they would like the letter from Mr. Thiebaut read, and the Board stated "yes". Ms. Mullion proceeded to read the letter referenced "Proposed Board of Trustees' Policy on Faculty Equivalencies" (attached to these Minutes).

Dr. Wallace stated that Academic Senate has presented a proposal worthy of consideration, and recommended the Governing Board look over what Academic Senate has proposed and then report back. In the meantime, the Governing Board agreed that BP 4130.1 will be enforced.

President Rodriguez commended Mr. Raman and Dr. Robertson for their concise report and comments, and stated that it behooves the Governing Board to review the new proposed policy and make comments at a future Board meeting. Board Policy 4130.1 will be followed until such time that a new board policy is established.

Mr. Raman thanked Dr. Wallace for his direction in this matter, but strongly objected to Mr. Thiebaut's statement; Mr. Thiebaut had his say in Academic Senate, but was

overruled and had no official standing. The letter that was read aloud during this meeting should have been done during the Hearing of Citizens on the agenda.

IX. REPORTS

1. Associated Student Government – Alex Munoz, Student Trustee

- The Basketball Tournament was a big success. ASG partnered with Palo Verde High School ASB and split the proceeds. The ASG sponsored Halloween Lockdown event was also successful
- ASG provided tours of the PVC campus to Ruth Brown first graders.
- ASG welcomes the newly formed M.E.Ch.A. club and encourages faculty and staff to do the same.
- “Twice Upon a Time” dress drive is continuing, as well as the canned food drive.
- Float construction for the Christmas parade is taking place. All PVC students are invited to participate.

2. Academic Senate - Biju Raman, President

- The Financial Literacy program, which is part of the Business Division, has gone through second reading and approval. This program is a career pathway initiated at the high school level and continued to the college level.
- Mr. Raman has concerns regarding the Chief Human Resources Officer job description, duty #7 of the Duties and Responsibilities. Discussion occurred and Dr. Wallace clarified.
- The Senate has directed Mr. Raman to respond to the response from Dr. Wallace on behalf of the Board of Trustees in regards to the issue of Sheri Jones tenure. Academic Senate wished to make three points, 1) the Senate feels that some of the processes of evaluation were not followed for Ms. Jones, and was not directly addressed in the letter; 2) while Ms. Jones continued to be an employee of the college, her status changed from faculty member to administrator, so although there was continuity of employment there is not continuity of employment as a faculty member; 3) the Senate wishes to assert that this falls under Senate prevue as part of 10+1, and the Senate's input into the matter was totally disregarded by the Board.
- Mr. Raman attended the plenary session of Academic Senate. Discussion of the operations of online programs took place and what ACCJC expects to see in regards to these types of classes. Academic Senate has formed a committee to look at the ongoing training needs of faculty in order to meet demands of how these online classes are delivered and the expectations of ACCJC.
- Mr. Raman stated the last Academic Senate meeting of the year will be held in December, and he hoped that the Governing Board will have a response to the proposed Board Policy on Equivalencies at that time.

Dr. Wallace expressed his appreciation for Mr. Raman and thanked him for being a great representative for Academic Senate.

3. CSEA, Chapter 180 - Richard Soto, President

Not present for this meeting.

4. CCA/CTA - Derek Copple, President

Not present for this meeting.

5. Don Wallace - Superintendent/President

Dr. Wallace stated he had no further report.

IX. REPORTS (continued)

6. Sean Hancock - Vice President of Instruction and Student Services

- Admission & Records:
 - Shelley Hamilton, Director of Admission & Records, attended the CACCRAO Region IX & X workshop recently and brought back some valuable information.
 - Completed over 100 transcript evaluations for incoming transfer students for the fall 2014 semester.
 - Began Open CCCApply project-migrating from the old XAP CCCApply admissions application to the new Open CCCApply admission application.
 - National Student Clearinghouse (NSC) November term enrollment file sent.
 - Midterm Grade Notifications were sent out to students on October 22 & 23.
- CalWORKs:
 - Will participate in a DPS&S outreach for CalWORKs enrollment on December 8, 2014.
 - The next CalWORKs advisory meeting is scheduled for December 8, 2014.
 - CalWORKS gift drive for the holidays will end December 11, 2014.
- Civic Center:
 - Solar Job Fair is scheduled for November 19, 2104 beginning at 9:30 in the Fine and Performing Arts Theater.
 - Desert Learning Center will present the Boar's Head Festival on December 3, 2014 in the Fine and Performing Arts Theater.
 - Class schedules will be delivered on November 20, 2014.
 - The preview for "The Grinch the Grinch Who Stole Christmas" will take place for PVC employees and families on December 11, 2104, and is open to the public for viewing on December 12, 2014.
 - The CNA Ceremony is scheduled for December 18, 2014.
- Distance Learning:
 - Banners and brochures have been distributed at ISP and CVSP.
 - The college has made a big positive impact on students at Ironwood and Chuckawalla Valley State Prisons.
 - Pre-registered 90 new students at ISP, totaling 311 students enrolled at ISP.
 - 100 students are expected to pre-register at CVSP on November 18 and 20, 2014.
- Counseling:
 - Maria Lopez will be attending a CCC-Apply workshop at Palo Verde High as well as a presentation at Blythe Middle School.
 - Maria Lopez will be participating in "College Night" on December 4, 2014.
 - Counseling staff are working on Program Review, Course Articulation with CSU's and UC's.
 - Attended webinars relating to SARS and Student Services on November 13, 2014.
- EOPS:
 - Provided services to 524 EOPS students for fall 2013 and spring 2014.
 - \$169,716 was provided to EOPS students to purchase textbooks at

four sites; ISP, CVSP, Needles and Main Campus.

- Expended \$20,000 in transportation services for EOPS students for fall and spring.

IX. REPORTS (continued)

- Radio station KERU has been used to reach bilingual audience.
 - Maria Rivera attended an EOPS Director's meeting on November 4, 2014.
 - Library:
 - The new tutoring website has been added to the PVC website. It informs students who the tutors are, the subject(s) they tutor, tutoring hours, helpful web links for ESL, Math and Writing, and the requirements to become a tutor.
 - Math students now have access to 24 hour tutoring through Brainfuse.
 - Vice President's Office:
 - Work continues on updating Course Outlines of Record and Student Learning Outcomes in order to meet ACCJC standards.
 - Three of the four Flex Days were used for workshops on Student Learning Outcomes.
 - The Student Equity Plan is being developed and will be presented to the Governing Board during the December meeting.
 - A proposal will be submitted to the governing Board in December to hire a full service firm to complete the planning process for AB86.
7. Russi Egan - Chief Business Officer
Not present for this meeting.
8. Board of Trustees Comments and Discussion
- Ms. Rodriguez stated she has very much enjoyed serving on the Board of Trustees with Lincoln Edmond and wished him the best. Ms. Rodriguez congratulated Dr. Thomas, Mr. Arneson, and Mr. Lewis for their reelection. Ms. Rodriguez is grateful for such a great Board and stated it is a pleasure to work with all the members of the Board. It is not only an honor, but it is an important job that they have to be aware of every day. The community has been very responsive in the passing of Measure P and she is thankful. Ms. Rodriguez expressed special thanks to Dr. Wallace and Mr. Hyduke for organizing such a good campaign committee.
 - Mr. Edmond thanked the college and stated that it has been a pleasure serving on the Board of Trustees as well as an education. Mr. Edmond said he learned it is not just about the college, but it is also about students and the community as a whole.
 - Mr. Lewis congratulated everyone in the Blythe area who campaigned for Measure P. Mr. Lewis stated that at the Board Finance and Audit Committee meeting today Ms. Egan reported there is approximately \$8 million in LAIF earning very low interest. It was voted to move this money to the County of Riverside Treasury Pool where it will earn approximately \$36,000 per year in interest. This will be on the next Board agenda for approval.
 - Mr. Gonzales thanked those who contributed to the passing of Measure P. This will help Needles with offering more classes and bringing up FTES.

IX. REPORTS (continued)

- Mr. Arneson thanked the community for their trust they put in the Board in the passage of Measure P, and administration to carry on the programs. The community has sent a strong message to the college; you have the opportunity now, you certainly need to pay attention to business. Also thanked Mr. Hyduke and the Bond Committee. Mr. Arneson expressed that it has been a great pleasure working with Mr. Edmond.
- Dr. Thomas thanked the college community and the community of Blythe for the passage of Measure P; now it is time for the college to do the job of putting this money to the best possible use. Also expressed thanks to the community for his reelection.
- Mr. Hyduke thanked Dr. Wallace for all the time and effort he put forth in the Measure P campaign. The community has given the college a chance and now it is up to the Board to get things done.

RECESS TO CLOSED SESSION

Dr. Wallace received a phone call from legal counsel stating that they were available to continue Closed Session. The Governing Board, Dr. Wallace, and Dr. Hancock recessed to Closed Session at 7:16 p.m. to discuss the following:

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Gov. Code Section 54954.9(d)(2) and (d)(3); (one potential case).
2. Conference with Legal Counsel - Existing Litigation pursuant to Gov. Code Section 54956.9(a); Palo Verde Community College District v. Western Insurance Company.

RECONVENE TO OPEN SESSION

The Governing Board, Dr. Wallace, and Dr. Hancock reconvened to Open Session at 7:28 p.m. and announced no Closed Session action had taken place.

X. INFORMATION ITEMS

1. Report of Purchases and Warrants for October 2014 *(shown loose in Board folders)*.
2. CCLC Effective Trusteeship Workshop will take place January 23-25, 2015, in Sacramento, CA. Reservations must be made by December 12, 2014 *(shown loose in Board folders)*.
3. Palo Verde College received the Integrated Waste Management Program Audit Report from the California State Controller's Office. The report is on file for public viewing in the Business Office and in the Superintendent/President's Office.
4. November ASG "Message in a Bottle" newsletter *(shown loose in Board folders)*.
5. "College Night" will be held at Palo Verde High School Cafeteria, December 4, 2014, 4:00-6:00 p.m. "College Night" at the Needles Center will be held, December 11, 2014, 5:00-7:00 p.m.
6. Out-of-State travel request for Henry Rinaldi and Joe Boire travel to Yuma, AZ, October 29, 2014, to pick up steel for the Welding Program.
7. Out-of-State travel request for Eva Munguía travel to Las Vegas, Nevada, October 28-29, 2014, for airline flight to Sacramento, CA to attend the CDE AB86 Adult Education Planning Conference.

X. INFORMATION ITEMS (continued)

8. Out-of-State travel request for Irma Dagnino travel to Phoenix, AZ, March 25-27, 2014 2015, for airline flight to San Francisco, CA to attend the California Intersegmental Articulation Council.

XI. CONSENT RESOLUTIONS

(All consent resolutions will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.)

A. INSTRUCTION

Resolution 14-16 A-20 – CURRICULUM APPROVAL

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves new and revised courses in various curriculum areas; shown as Reference A-20.

B. BUSINESS

Resolution 14-16 B-42 – RENEWAL OF CLINICAL NURSING AGREEMENTS 2014

BE IT RESOLVED, that Palo Verde Community College District Board of Trustees approves the renewal of Clinical Nursing Agreements for 2015 between Palo Verde Community College District and the agencies listed below for an additional one-year period, beginning January 1, 2015, through December 31, 2015.

Baker Emergency Medical Services	Needles, California
Blythe Family Health Clinic	Blythe, California
Blythe Nursing Care Center	Blythe, California
Colorado River Medical Center	Needles, California
Desert Critical Care Transport, Inc.	Blythe, California
Desert Urgent Care	Palm Desert, California
La Paz Regional Hospital	Parker, Arizona
Palo Verde Healthcare District	Blythe, California
PVC Don Kuykendall CDC	Blythe, California
PVUSD Head Start	Blythe, California
Sheltering Wings Corporation	Blythe, California

Resolution 14-16 B-43 – CONSULTING AGREEMENT WITH JEREMY JONES

BE IT RESOLVED that Palo Verde Community College Board of Trustees ratifies the Consulting Agreement with Jeremy Jones to implement open CCCApply which involves modifying and mapping the AAI main and institution application files into Colleague. This Agreement will be effective October 24, 2014 through June 30, 2015 on an as needed basis, at a rate of \$90.00 per hour plus expenses as needed, not to exceed \$3,200.00, shown as Reference B-43.

(The following Resolution was amended)

Resolution 14-16 B-44 – CONSULTANT SERVICES FOR IZOR & ASSOCIATES, INC.

BE IT RESOLVED that Palo Verde Community College District Board of Trustees ratifies the Consultant Services for Izor & Associates, Inc. to provide consultant services for basic CASp/ADA Access Compliance Services from October 27, 2014 to June 30, 2014 **2015** or until report is completed, whichever occurs first. Contract amount not to exceed \$3850.00 plus reimbursable expenses; shown as Reference B-44.

C. PERSONNEL

Resolution 14-16 C-80 - REVISED JOB DESCRIPTION FOR MUSIC INSTRUCTOR

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves

the revised job description for Music Instructor, a full-time, tenure track, certificated (177-day, academic year) position; shown as Reference C-80.

XI. CONSENT RESOLUTIONS (continued)

(The following Resolution was amended)

Resolution 14-16 C-81 – REVISED JOB DESCRIPTION FOR ~~DIRECTOR OF CHIEF~~ HUMAN RESOURCES OFFICER

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revised job description for ~~Director of Chief Human Resources Officer~~, a full-time exempt Classified ~~Management Administrator~~ position; *(handouts of the job description will be provided at this meeting).*

Resolution 14-16 C-82 – RETIREMENT OF NURSING AND ALLIED HEALTH COORDINATOR (BURGESON)

BE IT RESOLVED the Superintendent/President has accepted, and the Board of Trustees approves, a notice of resignation/retirement for Sharron Burgeson, Nursing and Allied Health Coordinator, effective June 30, 2015.

Resolution 14-16 C-83 - VOLUNTEER FOR PALO VERDE COLLEGE (BURGESON)

BE IT RESOLVED, that Sharron Burgeson be approved as a volunteer for PVC in the areas of, the Wild Idea Club and other college projects deemed appropriate by administration, effective July 1, 2015, until further notice.

Resolution 14-16 C-84 - VOLUNTEER FOR PALO VERDE COLLEGE (MITCHELL)

BE IT RESOLVED, that Debra Mitchell be approved as a volunteer for PVC in the area of Special Events in the Theater or for other events in the Fine and Performing Arts Center, effective January 1, 2015, until further notice.

Resolution 14-16 C-85 – PART-TIME TEMPORARY STUDENT EMPLOYEES FOR FALL SEMESTER 2014

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the following part-time temporary student employees (student aides, interpreters/student services clerks, tutors, peer counselor/coordinators, and peer counselor/recruiters) for Fall Semester 2014:

<u>Name</u>	<u>Position/Department</u>	<u>Rate of Pay (per hour)</u>
Arrubla, Ana	Student Clerk – CalWORKS	\$9.25

(Blanket Motion)

It was moved by Mr. Arneson, and seconded by Dr. Thomas, that Consent Resolutions be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

XII. ACTION ITEMS

B. BUSINESS

Resolution 14-16 B-45 – CONTINUED FUNDING APPLICATION FOR CHILD DEVELOPMENT CENTER, FY 2015-16

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Continued Funding Application for the Child Development Center for fiscal year 2015-16, submitted to California Department of Education, Child Development Division; shown as Reference B-45.

It was moved by Mr. Gonzales, and seconded by Mr. Edmond, that Resolution 14-16 B-45 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 14-16 B-46 – AGREEMENT FOR FOOD SERVICE

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Agreement For Food Service with Julene Marquez, vendor; terms as stipulated, effective January 1, 2015 until December 31, 2016; shown as Reference B-46.

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 14-16 B-46 be approved.

Mr. Arneson asked if this was to continue Ms. Marquez' contract. Dr. Wallace stated that this is a two year contract, and that Ms. Marquez' intention is to provide her resignation from her job, because she is on a leave of absence and she just wants to be sure she has a contract before she turns in her resignation. Mr. Arneson stated "ok" and Dr. Thomas stated "that makes sense".

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

(The following Resolution was removed from this agenda)

Resolution 14-16 B-47 – ~~AGREEMENT WITH HANOVER RESEARCH FOR AB86 ADULT EDUCATION PLANNING~~

~~BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the agreement with Hanover Research to provide research and analysis as part of the AB86 Adult Education planning grant. Services will include collecting data that outlines the current market for adult education in the Palo Verde Community College District and surrounding region, and creating a report to fulfill the AB86 Adult Education objectives. Agreement will~~

be in effect beginning November 19, 2014, ending on November 19, 2015. Fee for services is \$34,000, to be paid from the AB86 Adult Education Planning Grant; shown as Reference B-47.

It was moved by _____, and seconded by _____, that Resolution 14-16 B-47 be: _____ (approved) _____ (tabled until _____) _____ (denied)

XII. ACTION ITEMS (continued)

Student Advisory _____	Gonzales _____	Rodriguez _____
Arneson _____	Hyduke _____	Thomas _____
Edmond _____	Lewis _____	

Motion carried/failed; Aye _____ No _____ Abstain _____ Absent _____

C. PERSONNEL

Resolution 14-16 C-86 - REVISED SALARY AND CONTRACT FOR VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES (HANCOCK)

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the revised contract and corrected salary placement on the Administrative Salary Schedule for Dr. Sean Hancock from Row 7, Step 9 to Row 7, Step 10 to amend the initial placement on the Administrative Salary Schedule, retro to July 1, 2014.

It was moved by Mr. Lewis, and seconded by Mr. Hyduke, that Resolution 14-16 C-86 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 14-16 C-87 - CORRECTED CONTRACT FOR SUPERINTENDENT/PRESIDENT

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the corrected contract for Donald G. Wallace, Superintendent/President, for the purpose of meeting the State Teachers Retirement System Defined Benefit Plan mandated change effective January 1, 2015. The contract correction will not affect the overall compensation or retirement calculation.

It was moved by Mr. Hyduke, and seconded by Dr. Thomas, that Resolution 14-16 C-87 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

D. MISCELLANEOUS

Resolution 14-16 D-34 - ACCEPTANCE OF CEO GOALS FOR 2014-2015

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the CEO Goals for 2014-2015, (*shown loose in Board folders*).

It was moved by Mr. Gonzales, and seconded by Mr. Hyduke, that Resolution 14-16 D-34 be approved.

Discussion occurred regarding Goal #6.a. Dr. Wallace suggested that the language "Implement a revised, approved equivalency policy..." be stricken since it has been established that an equivalency policy is already in place. The Governing Board agreed, and #6.a. will state, "Provide an adequate supply of instructors".

XII. ACTION ITEMS (continued)

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 14-16 D-35 – BOARD OF TRUSTEES TRAINING AGENDA

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the Superintendent/President to schedule and direct Board of Trustees training to include Ethics, Conflict of Interest, AB 1725, Robert's Rules of Order, Brown Act, Board's Role in Negotiations, and others as agreed upon by the Governing Board.

It was moved by Mr. Edmond, and seconded by Mr. Hyduke, that Resolution 14-16 D-35 be approved.

Dr. Wallace stated that these training session will take place during the regularly scheduled Study Sessions starting in January 2015.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

Resolution 14-16 D-36 – RCOE CERTIFICATION OF BOARD REGULAR/ANNUAL ORGANIZATIONAL MEETING

BE IT RESOLVED that the Regular/Annual Organizational Meeting for election of officers be held on Tuesday, December 9, 2014, in Blythe, in compliance with time frames set by Riverside County Office of Education; shown as Reference D-36.

It was moved by Mr. Lewis, and seconded by Mr. Edmond , that Resolution 14-16 D-36 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Yes</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 7 No 0 Abstain 0 Absent 0

(Mr. Arneson recused himself from the following Resolution.)

Resolution 14-16 D-37 – TRUSTEE EXCUSED ABSENCE FROM BOARD MEETING

BE IT RESOLVED that Palo Verde Community College District Board of Trustees approves the excused absence, per Board Policy 2725, for purposes of compensation, of Trustee Ted Arneson from the PVCCD Board of Trustees Regular Meeting on October 14, 2014.

It was moved by Mr. Lewis, and seconded by Mr. Edmond, that Resolution 14-16 D-37 be approved.

Student Advisory	<u>Yes</u>	Gonzales	<u>Yes</u>	Rodriguez	<u>Yes</u>
Arneson	<u>Abstain</u>	Hyduke	<u>Yes</u>	Thomas	<u>Yes</u>
Edmond	<u>Yes</u>	Lewis	<u>Yes</u>		

Motion carried; Aye 6 No 0 Abstain 1 Absent 0

XIII. HEARING OF CITIZENS (NON-AGENDA ITEMS)

Members of the public have this opportunity to directly address the Board on items of interest to the public, subject to a five (5) minute time limitation per individual.

None.

XIV. ADJOURN TO CLOSED SESSION

The Governing Board, Dr. Wallace, and Dr. Hancock adjourned to Closed Session at 7:41 p.m. to discuss the following:

3. Pending Litigation pursuant to Gov. Code Section 54956.9(c).
4. Existing Litigation pursuant to Gov. Code Section 54956.9(a); Gilmore v. Palo Verde Community College District.

Ms. Rodriguez announced there would be no report out from Closed Session. The meeting was adjourned at 7:41 p.m.

**Minutes approved at the December 9, 2014
Regular Board Meeting.**

Donald G. Wallace, Secretary of the Board