



**PALO VERDE COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

Tuesday, January 21, 2025

Closed Session 4:00 p.m.

Open Session 5:00 p.m.

One College Drive, Blythe, CA – CL 101

(Livestream held at PVC Needles Center, 725 W. Broadway, Needles, CA)

MINUTES

1. OPENING OF MEETING

1.1 Call to Order

- The meeting was called to order at 4:03 p.m. by Board President, Stella Styers.

1.2 Roll Call

- Trustees Present:
 - Stella Styers, President of the Board
 - Gloria Copple, Vice President of the Board
 - Jon McNeil, Clerk of the Board
 - Brad Arneson, Trustee
 - George Thomas, Trustee
 - Glenda Williams, Trustee
- Administrators Present:
 - Dr. Bruce Moses, Superintendent President
 - Clint, Cowden, Asst. Supt./V.P. of Instruction and Student Services
 - Stephanie Slagan, Asst. Supt./V.P. of Administrative Services and College Advancement
- Absent:
 - Angel Ramirez, Trustee
 - Nya Jones, Student Trustee

1.3 Approval of Closed Session Agenda

- Action: Approve the Closed Session Agenda for this meeting.

Motion by Jon E McNeil, second by Brad E Arneson.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

2. RECESS TO CLOSED SESSION

Members of the public were allowed an opportunity to speak on any Closed Session items at this time.

- No public comments were offered. The Governing Board recessed to Closed Session at 4:04 p.m.

2.1 Conference with Labor Negotiator; Pursuant to Gov. Code 54957.6 - CSEA Chapter 180, and Palo Verde Community College Association/CTA

- **Agency Representative: Dr. Bruce Moses, Superintendent/President**
- **Employee Organizations: CSEA Chapter 180 Palo Verde Community College Association/CTA**

2.2 Public Employee Discipline/Dismissal/Release Pursuant to Government Code 54957

2.3 Public Employee Performance Evaluation; Pursuant to Gov. Code 54957(b)

3. RECONVENE TO OPEN SESSION

- The Governing Board reconvened to Open Session at 5:00 p.m.

3.1 Flag Salute

- The Pledge of Allegiance was recited.

3.2 Report on Any Action Taken in Closed Session

- Ms. Styers announced that no action was taken in Closed Session.

3.3 Approval of Open Session Agenda

- Action: Approve the Open Session Agenda for this meeting.

Motion by Gloria A Copple, second by Jon E McNeil.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

3.4 Approval of December 10, 2024, Study Session/Special Meeting Minutes

- Action: Approve the December 10, 2024, Regular Meeting Minutes.

Motion by Jon E McNeil, second by Brad E Arneson

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

3.5 Approval of December 17, 2024, Regular Meeting Minutes

- Action: Approve the December 17, 2024, Regular Meeting Minutes.

Motion by Jon E McNeil, second by Brad E Arneson.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

3.6 Announcement of Recusal From Agenda Items

- No recusals were declared.

4. HEARING OF CITIZENS – AGENDA ITEMS

4.1 Members of the public have this opportunity to directly address the Board on agenda items. Each speaker will be allowed a maximum of five (5) minutes per topic. Fifteen (15) minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting.

- There were no public comments.

5. PUBLIC HEARING

5.1 Members of the Public May Comment on PVCCD's Initial Proposal to Palo Verde College Faculty Association/CTA for Successor Negotiations
Palo Verde Community College District presents its Initial Proposal to Palo Verde College Faculty Association/CTA for successor negotiations for a Collective Bargaining Agreement on the following Articles:

- **Article 2: Compensation and Benefits**
- **Article 3: Faculty Service Areas**
- **Article 4: Calendar and Hours of Work**
- **Article 5: Faculty Evaluation Procedures**
- **Article 6: Leave and Transfer**
- **Article 7: Grievance Procedure**
- **Article 8: Safety Conditions of Employment**
- **Article 11: Prison Programs**
- There were no public comments.

6. REPORTS

6.1 CCA/CTA - Richard Castillo, President of CCA/CTA

- Mr. Castillo had nothing to report.

6.2 Academic Senate - Sarah Frid, President of Academic Senate

- Ms. Frid had nothing to report.

6.3 CSEA, Chapter 180 – Richard Soto, President of CSEA Chapter 180

- Alice Dean, current CSEA Chapter 180 President, was not present.

6.4 Associated Student Government – Nya Jones, Student Trustee

- Ms. Jones was not present.

6.5 Assistant Superintendent/Vice President of Instruction and Student Services – Clint Cowden

- Mr. Cowden gave an oral summary of his attached report.

6.6 Assistant Superintendent/Vice President of Administrative Services and College Advancement – Stephanie Slagan

- Ms. Slagan gave an oral summary of her attached report.

6.7 Superintendent/President – Dr. Bruce Moses

- Dr. Moses gave an oral report.

6.8 Board of Trustees

- Mr. Arneson, Ms. Styers, and Mr. McNeil gave oral reports.

7. PRESENTATIONS

7.1 Palo Verde CCD Audit Report FY 2024

Presenters: John Dominguez, CWDL Partner, and Kyle Holtz, CWDL Senior Manager

- Mr. Kyle Holtz presented the Palo Verde CCD Audit Report for fiscal year 2024.

7.2 Acceptance of Audit Report Ending June 30, 2024

- Action: Accept the Audit Report Ending June 30, 2024.

Motion by Jon E McNeil, second by Gloria A Copple.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

8. DISCUSSION ITEMS

8.1 Second Read of Reviewed/Revised Board Policies

The following Board Policy has gone through the appropriate process and has been reviewed and revised as shown. First Reading took place on December 17, 2024.

- BP 7335 Health Examinations

8.2 Recognition of Mr. Don Kuykendall and Former Assemblymember Eduardo Garcia with regard to the New Child Development Center Building

8.3 Date of Ribbon Cutting Ceremony for the New Child Development Center Building

- Ms. Styers asked us to confirm the availability of Ms. Rethwisch and the students at the Child Development Center so they can attend.

9. INFORMATION ITEMS

9.1 Report of Purchases and Warrants December 2024

9.2 Board of Trustees Professional Development Opportunities

9.3 IRS Business Mileage and GSA Per Diem Rates for 2025

10. CONSENT ITEMS

Consent Items (Blanket Motion: All Consent Items will be voted on in one motion with 15 minutes allocated for questions by Board members. After the question period, any Board member may request that any item(s) be moved to the Action Agenda.

10.1 Part-Time Temporary Student Workers for Spring 2025 Semester

10.2 Approval of New and Revised Courses and Programs

10.3 Personnel Actions – January 2025

Employee	Position	Department	Row-Step/Column	Effective Date
Morgan Sutterfield	Fiscal Services Technician II	Business Services	8 / 6	January 6, 2025
Jessica Bartnik	Temporary Full-Time Instructor	Instruction	8 / 1	January 13, 2025 - May 31, 2025
Elena Rodriguez	Executive Director of Employee Relations, Professional Development & Diversity	Human Resources	8 / 5	January, 20, 2025

10.4 Approval of Consent Items for January 2025

- Action: Approve Consent Items 10.1 through 10.3 for January 2025.

Motion by Brad E Arneson, second by Jon E McNeil.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

11. ACTION ITEMS - INSTRUCTION

11.1 Consultant Service Agreement with Abha Gupta for Assistance with MIS Reporting

- Action: Approve the consultant service agreement with Abha Gupta for assistance with MIS reporting.

Motion by George W Thomas, second by Jon E McNeil.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

12. ACTION ITEMS – BUSINESS

12.1 Modification #2 to IEEEP Grant Agreement with Riverside County Superintendent of Schools

- Action: Approve Modification #2 to IEEEP Grant Agreement with Riverside County Superintendent of Schools.

Motion by Jon E McNeil, second by Brad E Arneson.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

12.2 Request for Change Order (RCO) #25 and #26 from Precise Builders Inc. for the New Child Development Center Building

- Action: Approve Request for Change Order (RCO) #25 and #26 from Precise Builders Inc. for the new Child Development Center building.

Motion by Jon E McNeil, second by George W Thomas.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

12.3 Service Agreement with NetFile

- Action: Approve the service agreement with NetFile.

Motion by George W Thomas, second by Brad E Arneson.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

13. ACTION ITEMS – PERSONNEL

13.1 Instructor Recommended Equivalency (S. Loureiro)

NAME	DISCIPLINE	SENATE & EQUIVALENCY COMMITTEE APPROVAL	VALID
Sandra Loureiro	Psychology & Criminal Justice	December 10, 2024	3 Years

- Action: Approve the Instructor Recommended Equivalency (S. Loureiro).

Motion by Jon E McNeil, second by Brad E Arneson.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

14. ACTION ITEMS – MISCELLANEOUS

14.1 Approval of Reviewed/Revised Board Policies

- Action: Approve the Reviewed/Revised Board Policies.

Motion by Jon E McNeil, second by Brad E Arneson.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

14.2 Trustee Excused Absence from Board Meeting (Ramirez)

- Action: Approve the absence of Trustee Angel Ramirez from the Board of Trustees Regular Board Meeting/Organizational Meeting held on December 17, 2024.

Motion by George W Thomas, second by Brad E Arneson.

Yes: Stella C Styers, Gloria A Copple, Jon E McNeil, Brad E Arneson, George W Thomas, Glenda K Williams

Final Resolution: Motion Carries

15. HEARING OF CITIZENS NON-AGENDA ITEMS

15.1 Members of the public have this opportunity to directly address the Governing Board on items of interest to the public, subject to five (5) minute time limitation per individual.

- Janet Jernigan, Mayor of the City of Needles, provided a public statement. Mayor Jernigan provided a handout titled “Resolution No. 2025-8 - A Resolution of the City of Needles Supporting Enhanced Investments, Equitable Services, and Workforce Development Programs by Palo Verde Community College in the Needles Community”. The handout was placed on file.

16. POSSIBLE FUTURE AGENDA ITEMS

- Ms. Styers proposed a Study Session on Tuesday, January 28, 2025, with a topic to be determined. Mr. McNeil asked that the Board have the opportunity at the study session to discuss the resolution that was presented to them today.

17. ADJOURN

- The meeting adjourned at 5:46 p.m.

Minutes approved at February 11, 2025, Regular Board Meeting



Dr. Bruce Moses, Superintendent/President

Minutes generated by Naomi Smith, Executive Assistant to the Superintendent/President and Board of Trustees

*(These minutes are a concise summary of reports, discussions, and actions taken at this meeting.
For detailed comments and discussion, a tape is available to the public for 30 days after the date of this meeting.)*