

Curriculum Committee Meeting (Thursday April 12, 2018)

Generated by Maria L Kehl

Thursday April 12, 2018

Curriculum Committee Meeting- Minutes

CS 236, 3:00 P.M.

1. Opening of Meeting-

- Meeting was called to order By Hortensia Rivera at 3:02 P.M.

Committee Members Present:

Curriculum Committee Present:

ASG Representative

Dr. Sonja Brown-Givens, Dean of Instruction and Student Services

Derek Cople, Allied Health Division Chair/Instructor X

Irma Dagnino, Student Academic Support Services Division Chair/Counselor X

Kevin Eoff, Social and Behavioral Sciences Division Chair/Instructor X

Sarah Frid, Business Division Chair/Instructor X

Dr. Sean Hancock, Co-Chair/Vice President of Instruction and Student Services

Scott Peterson, Professional Technologies Division Chair/Instructor X

Hortensia Rivera, Co-Chair/DSPS Counselor/DSSS Director X

Sandra Sher, Math and Science Division Chair X

Brian Thieboux, Language Arts and Communications Division Chair/Instructor X

Ex-Officio Members:

Shelley Hamilton, Director of Admissions and Records

June Turner, Librarian

Melinda Walnoha, Professional Expert X

Guest:

- Cesar Lozoya
- Rosanna Hartline
- Lale Cilenti

Recorder:

- Maria Kehl (Recorder File DM420080)

2. Corrections to the agenda were made--

- Revised/Updated Courses-- FST 27 should read FST 270 and it should be a substantial change
- Inactive Courses- FST 160 (Waste Clean-up Operations) needs to be removed from inactive to active because they will be updating the core.

Approval of Agenda- First item was approval of Agenda- Motion made to approve the Agenda by Kevin Eoff/Seconded by Sarah Frid. Motion Carried.

3. Approval of Minutes- Motion to approve the minutes of February 8, 2018 -- Motion was made by Scott Peterson/Seconded by Sarah Frid. Motion carried

4. Articulation Report- Irma Dagnino reported she is working with the Business and Psychology division to update information. Will come back to ADT for sociology discussion

5. ACTION ITEMS:

- NEW PROGRAMS:
 - Certificate of Career Preparation- Baker- by Lale Cilenti-
 - it has PLO's
 - All courses are new and gone through TRC
 - changes need to be made to the Title- Program Learning Outcome- Certificate has different name
 - Course outlines that go with Baker Certificate of Preparation Baker-CUL 100, CUL 114, CUL 216, CUL 215, CUL 217, CUL 218, CUL 219
 - Certificate of Career Preparation-Cook
 - CUL 100, CUL 111, CUL 113, CUL 114 CUL 116, CUL 214, CUL 215, CUL 216, CUL 217, CUL 219

Due to issues with computer, Curriculum committee decided to move along with the meeting and come back to the new courses

- 5.3- INACTIVE COURSES-

INACTIVE COURSES:

1.	FST 133	Introduction to Wildland Fire Behavior
2.	FST 139	ICS For Emergency Medical Services (National Fire Academy)
3.	FST 160	Waste Clean-Up Operations
4.	FST 164	Haz Mat-Incident Command Systems Refresher
5.	FST 168	Haz Mat Regulations-Warehouse Personnel & Drivers
6.	FST 169	Basic Haz Cat
7.	FST 170	Intermediate Haz Cat
8.	FST 171	Advanced Haz Cat
9.	FST 172	TSD Facility Training
10.	FST 180	Training Instructor 1B: Psychomotor Lesson Delivery
11.	FST 200	Fire Command 1A: Command Principles For Company Officers
12.	FST 280	Selected Topics in Fire Science Technology
13.	PHE 111	Volleyball
14.	PHE 149	Softball
15.	PHE 153	Soccer

Motion to approve the Inactive courses/with exception of FST 160 made by Scott Peterson and seconded by Sarah Frid-- Motion Carried

- SUBJECT 7.01 ON THE AGENDA
 - ADT in Sociology- student currently enrolled can't be awarded the degree because it is not approved through the Chancellor's office- Irma will do a follow up

5.2- REVISED/UPDATED COURSES

- ADS 150: F2F, CE, Non Substantial, hours, update - Motion to approve modality made by Sarah Frid and Seconded by Irma Dagnino- motion carried-- Motion to approve in F2F
- ADS 150: F2F, CE, Non Substantial, hours, update - Motion to approve modality made by Sarah Frid and Seconded by Irma Dagnino- motion carried-- Motion to approve in CE
- ADS 151- F2F, CE, Non Substantial, hours, update- Motion to approve modality made by Sarah Frid and Seconded by Irma Dagnino- Motion carried- Motion to approve in F2F
- ADS 151- F2F, CE, Non Substantial, hours, update- Motion to approve modality made by Sarah Frid and Seconded by Irma Dagnino- Motion carried- Motion to approve in CE
- ASL 132- F2F, CE, DE- Substantial, CBO9-TOP code-- Brian Thieboux moved to approved ASL 132 with the corrections- motion to approve F2F modality, seconded by Scott Peterson- Motion carried
- ASL 132- F2F, CE, DE- Substantial, CBO9-TOP code-- Brian Thieboux moved to approve ASL 132 with the corrections- motion to approve CE modality, seconded by Scott Peterson- Motion carried
- ASL 132- F2F, CE, DE- Substantial, CBO9-TOP code-- Brian Thieboux moved to approve ASL 132 with the corrections- motion to approve DE modality, seconded by Scott Peterson- Motion carried
- BCT 116- CE, Non-substantial, update- Motion to approve CE modality Kevin off moved to approved and seconded by Scott Peterson- motion carried.
- BIO 110-F2F, Non substantial, slight wording on description, objectives, update- Motion to approve F2F modality by Kevin Eoff seconded by Sarah Frid- motion carried
 - Discussion by Dr. Hartline- suggestion to add wording to the catalog description- "this course is being typically offered in the Fall" due to being a pre-requisite course
 - Motion to approve with the new language, Brian Thieboux approved, seconded by Irma Dagnino, Motion carried
- BUS 135- F2F, CE, DE, non-substantial, CID changes, update the justification of need, updated course objective, updated method of instruction to F2F- Motion to approve F2F, CE & DE modalities, approval made by Kevin Eoff, seconded by Brian Thieboux, Motion carried
- FST 270- F2F, Substantial, Units change, Template- Motion to approve F2F modality made by Derek Copple, seconded by Irma Dagnino, motion carried
- MAT 106- F2F, CE, Non Substantial, Objectives, Outline and Scope, Update- Instructor has requested to make changes to the course- strike "introduction to" and leave Statistics only- catalog description and title have been changed, remove advisory- it will continue to be non substantial change- Motion to approve F2F and CE modalities with changes- motion made by Scott Peterson and seconded by Brian Thieboux. motion carried.
- NSC 128- F2F, CE, DE, non-substantial, update- Remove all N/A - motion to approve F2F modality, with the removal of N/A's made by Scott Peterson and seconded by Brian Thieboux, carried
 - non-substantial, update- Remove all N/A - motion to approve CE modality, with the removal of N/A's made by Scott Peterson and seconded by Brian Thieboux, Motion carried
 - non-substantial, update- Remove all N/A - motion to approve DE modality, with the removal of N/A's made by Scott Peterson and seconded by Brian Thieboux, motion carried
- NSC 130- F2F, DE, non-substantial, update-CB22 should be a 2- motion to approve F2F modality made by Scott Peterson, seconded by Sarah Frid- motion carried
 - Motion to approve DE modality made by Scott Peterson, seconded by Sarah Frid- motion carried.
- NUR 103-F2F, non-Substantial, hours, update- added updates and 14 hours- motion to approve F2F modality with the changes recommended made by Scott Peterson, seconded by Brian Thieboux, motion carried.
- NUR 151- F2F, Substantial, hours, update- changes on the Code from License Vocational Nursing to EKG, it made it a substantial change, CBO5- code change to B; motion to approve modality F2F with changes made by Scott Peterson, seconded by Irma Dagnino. Motion Carried.
- NUR 250, F2F, Non Substantial, and update- Just an update of the course, Change CB09 from C to B- motion to approve F2F modality with changes made by Scott Peterson, seconded by Kevin Eoff. Motion carried.
- NSC 132-non substantial, update- CB24 change to a 2- motion to approve F2F modality with changes made by Kevin Eoff, seconded by Scott Peterson, motion carried
- PHI 100- F2F, CE, DE, Non substantial, Objective, Update- course objective was updated, textbook were updated, still non substantial- Motion to approve F2F modality made by Derek Copple, seconded by Sarah Frid. Motion carried
 - Motion to approve CE modality made by Derek Copple, seconded by Sarah Frid. motion carried
 - Motion to approve De modality made by Derek Copple, seconded by Sarah Frid.

- SPA 101- F2F, CE, DE, Substantial, update hours- 5 hours unit class, it will be a new CC number- motion to approve F2F modality with changes made by Sarah Frid seconded by Kevin Eoff. Motion carried
 - Motion to approve CE modality with changes made by Sarah Frid seconded by Kevin Eoff. Motion carried
 - Motion to approve DE modality with changes made by Sarah Frid seconded by Kevin Eoff. Motion carried
- SPA 115-F2F, CE, DE Non substantial, update- only an update of the template, change word "Spanish" to SPA- motion to approve modality with changes made by Scott Peterson, seconded by Brian Thieboux. Motion carried
 - Motion to approve CE modality with changes made by Scott Peterson seconded by Brian Thieboux. Motion carried
 - Motion to approve DE modality with changes made by Scott Peterson seconded by Brian Thieboux. Motion carried
- SPE 105- F2F, CE, DE, Non Substantial, Update- Update on the template- motion to approve F2F modality made by Sarah Frid seconded by Brian Thieboux, motion carried.
 - Motion to approve CE modality made by Sarah Frid seconded by Brian Thieboux, motion carried.
 - Motion to approve DE modality made by Sarah Frid seconded by Brian Thieboux, motion carried.
- PSY 110, F2F, CE, DE, Non substantial, Update
- PSY 115-F2F, CE, DE, Non Substantial, Update
- PSY 210- F2F, CE, DE, Non Substantial, Update
 - Motion to approve PSY 110, 115 AND 210 in F2F modality made by Brian Thieboux, seconded by Derek Copple- motion carried
 - Motion to approve PSY 110, 115 AND 210 in CE modality made by Brian Thieboux, seconded by Derek Copple motion carried
 - Motion to approve PSY 110, 115 AND 210 in DE modality seconded by Brian Thieboux, motion carried

BACK TO NEW PROGRAMS-

- Certificate of Career Preparation- Baker- by Lale Cilenti-
 - it has PLO's
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DISCUSSION OF THE PROGRAMS-

Lale gave the committee a description of the new courses- CUL 100- is the essential course that students have to take to prior to taking any other courses, CUL 100 should be a pre-requisite or co-requisite for all students. CUL 100 is the fundamental for all courses. All courses that are being offered are Face to Face and Hybrid modality. The certificate is to introduce students to specific goals they have to meet to become bakers.

Scott Peterson asked how the courses came to be. Lale- courses came as a recommendation- because Needles can use it in the AEBG plan. Someone at MCC community college drafted course outlines. Scott was concerned because he had no knowledge of the programs being offered.

Concerns with offering lab hours in Nevada when we are located in California- apportionments and liability concerns.

ALL COURSES ARE IN TWO MODALITIES (face to face and Hybrid)

CUL 114- no questions or comments

CUL 215- no questions or comments

CUL 216, 217, have pre-requisites

CUL 219- TITLE- Internship- there was a discussion if it should be call work-experience. Question-is the student going to be paid or is it dual?

Can CUL 219 be removed from the certificate? Lale requested to remove CUL 219 from the Certificate of preparation Baker and leave all others(CUL 100, 114, 215, 216, 217)- motion to approve certificate of Preparation Baker and CUL 100, 114, 215, 216, 217 minus CUL 219 was made by Brian Thieboux, seconded by Sarah Frid. Scott Peterson and Derek Copple voted Nay, Abstentions- 2 during the vote.

Mr. Derek Copple made a motion to table all culinary courses presented so they can go through proper channels- must go through Division Chair and through the Senate and then it can go back to Curriculum. Tabled items 1, 2, and new courses 6,7,9,8, 9,10,11,12, 13, 14, 15. This motion was made by Derek Copple, seconded by Brian Thieboux. Motion carried

A motion to table ATH 100-through ATH 104 was made to follow the same procedure as culinary- Kevin Eoff made the motion to table these courses, seconded by Scott Peterson - motion carried.

5.1 NEW COURSES:

- FST 274 -F2F, - courses recommended to be offered at PVC by IEC- Motion to approve F2F modality made by Kevin Eoff and seconded by Sarah Frid
- FST 275 -F2F, - courses recommended to be offered at PVC by IEC- Motion to approve F2F modality made by Kevin Eoff and seconded by Sarah Frid
- FST 276 -F2F, - courses recommended to be offered at PVC by IEC- Motion to approve F2F modality made by Kevin Eoff and Seconded by Sarah Frid
- FST 277 -F2F, - courses recommended to be offered at PVC by IEC- Motion to approve F2F modality made by Kevin Eoff and seconded by Sarah Frid
- SOC 115- F2F, CE, DE- new course, motion to approve in F2F modality made Sarah Frid and seconded by Derek Copple
 - motion to approve in CE modality made Sarah Frid and seconded by Derek Copple
 - motion to approve in De modality made Sarah Frid and seconded by Derek Copple
- PSYAA-T, List B & C requested, Transferred- Motion to approve F2F modality made by Sarah Frid, seconded by Derek Copple

OTHER:

Brian Thieboux has requested another meeting because he has items that were not submitted. Curriculum Committee explained that it is too late to have items approved. No meeting was scheduled

Meeting adjourned