

PALO VERDE COMMUNITY COLLEGE DISTRICT CURRICULUM COMMITTEE

MINUTES

Thursday – October 09, 2014

3:00 PM

CL 130

I. Opening of Meeting

Meeting is called to order by Hortensia Rivera at 3:04 PM

1. Roll Call

ASG Representative	<u>A</u>
Hortensia Rivera, Co-Chair	<u>X</u>
Sean Hancock, Co-Chair	<u>A</u>
Derek Copple, Division of Allied Health Chair	<u>X</u>
Kevin Eoff & Karen Redwine, Division of Hist., Soc. & Beh. Sci. Chair	<u>X</u>
Richard Castillo, Division of Lang. Arts & Comm. Studies Chair	<u>X</u>
Peter Martinez, Division of Business Chair	<u>X</u>
Mike Rhoades, Division of Vocational Education Chair	<u>X</u>
Sandra Sher, Division of Math & Science Chair	<u>X</u>
Lorenzo Lujano, Division of Student Academic Support Services Chair	<u>A</u>

Ex-Officio Members

Irma Dagnino/Articulation Officer	<u>X</u>
June Turner, Librarian	<u>A</u>
Shelley Hamilton, Director of A&R	<u>A</u>
Melinda Walnoha, Temporary Assistant	<u>A</u>

Guest(s): David Silva, Sioux Stoeckle, Maria Gamez, Joe Boire and Maria Lopez

Recorder: Denise Taylor, Interim Instructional Services Manager

II. Approval of Agenda and Minutes

1. Approval of Agenda

It was moved by Kevin Eoff and seconded by Mike Rhoades to approve this agenda.

Approved with the update of removal of FST COR's listed as items 14 - 18 under section V/1 of the agenda.

2. Approval of Minutes

It was moved by Mike Rhoades and seconded by Kevin Eoff to approve the minutes from the **09/11/2014** meeting.

III. Articulation Report

1. Courses requiring C-ID:

- ANT 101 –Conditionally approved until 6/10/15
- ART 110 – Not approved, expires 3/16/14
- ART 120 - Conditionally approved until 6/27/15
- BIO 211 – Not approved, expires 9/25/15
- BIO 202 – Not approved, expires 6/12/15
- CHE 101 – Not approved, expires 3/21/15
- SPE 105 – Conditionally approved until 7/19/15
- ENG 120 – Was conditionally approved, but has expired
- ENG 122 – Not approved
- ENG 139 – Not approved
- GEL 101 – Not approved
- GEL 103 – Not approved
- GEL 110 – Not approved
- CIS 102 – not approved (I can't find a matching C-ID, talk to Scott)
- KIN 100 – Not approved (not offered, may not need to be revised)
- PHI 100 – Conditionally approved, expires 7/5/15
- PHY 101 – not approved
- PHY 110 – not approved
- PHY 220 – not approved
- PSY 155 – Not approved
- SPA 102 – conditionally approved, expires 6/3/15
- THA 110 – not approved
- THA 120 – not approved

Irma Dagnino reported if you do not see your course on this list it has already been approved or is in progress. She should have emailed anyone who's has been approved, she will follow up with divisions. If your course is no longer being offered or going to be moved to "inactive" status, don't worry about it. Melinda brought to her attention all courses tied to our ADT's must have C-ID recognition or they can be pulled by the Chancellor's Office. We currently have five - CHD, CRJ, BUS ADMIN, PSY & SOC. CHD & CRJ are fine, most are good in PSY & SOC and she is working with Brian on the few with BUS ADMIN that need to be C-ID approved. Irma needs all courses needing C-ID approval to her by January at the absolute latest.

2. CIS Courses & Request for Articulation

Some courses don't meet the guidelines for IGETC/Articulation. For example many of the CIS courses. Irma wanted to let faculty members know it isn't her saying "no" it can be due to their guidelines and she can provide the language to those who need it.

IV. Discussion and Information Items – Co-Chair, Hortensia Rivera asked that Division Chairs share the reference materials given to them at the September training meeting on the usb drive with their division faculty to aid in completing their COR updates.

She also noted the COR grid provided be reviewed for the courses that need to be updated.

November 2012 to Present - Good

October 2012 and prior - Need to separate SLO's & Objectives

Months September thru December 2009 - need 5th year update this fall 2014, while months January thru May 2010 - COR needs 5th year update in spring 2015.

V. Action Items – COURSES REVIEWED AND APPROVED BY TECHNICAL REVIEW (09/25/14). ITEMS LISTED BELOW WILL BE ADDED TO 2015/2016 CATALOG.

1. New and Revised Courses and Programs – (See pages 4 & 5 for actions)

1. BCT 203: CE: NEW	M. Rhoades
2. AS Welding Technology: Revised	J. Boire
3. COCP Welding Technology: Revised	J. Boire
4. COA Welding Technology: Revised	J. Boire
5. THA 110: F2F: Revised – Substantial Change	S. Stoeckle
6. THA 191: F2F: NEW	S. Stoeckle
7. THA 192: F2F: NEW	S. Stoeckle
8. ESL 080: F2F: Revised – Substantial Change	M. Gamez
9. ESL 081: F2F: Revised - Substantial Change	M. Gamez
10. ESL 082: F2F: Revised - Substantial Change	M. Gamez
11. ESL 083: F2F: Revised - Substantial Change	M. Gamez
12. ESL 096: F2F: Revised - Substantial Change	M. Gamez
13. ESL 097: F2F: Revised - Substantial Change	M. Gamez
14. FST 080: F2F: Revised - Non-Substantial Change	B. Thiebaut
15. FST 120: F2F: Revised - Substantial Change	B. Thiebaut
16. FST 123: F2F: NEW	B. Thiebaut
17. FST 124: F2F: Revised - Substantial Change	B. Thiebaut
18. FST 129: F2F: Revised - Substantial Change	B. Thiebaut

2. Courses and Programs to be Placed on Inactive Status – Kevin Eoff made a motion to approve and Mike Rhoades seconded. All in favor, motion approved.

AUT 113 – Standard and Automatic
AUT 212 – Automotive Air Conditioning
BCT 111 – Home Construction - Finish
WEL 110 – Introduction to Fabrication
WEL 111 – Introduction to Chassis Preparation
WEL 112 – Intermediate Fabrication
WEL 113 – Advanced Fabrication & Design

3. Courses and Programs to be Deleted – Nothing submitted

VI. Upcoming Meetings

November 13, 2014 – CL 130 – with TRC to be held two weeks prior on October 30, 2014

VII. Adjournment of Meeting

This meeting was adjourned at 3:53 PM

Section V, Item #1 Actions Taken:

1. BCT 203: CE: New – Tabled for November meeting.
2. AS Welding Technology: Revised – Changed required electives – dropped CWE & BCT 110 Blue Print Reading, Added WEL-120, WEL-121 & WEL 122. Motion to approve Derek Copple/Second by Mike Rhoades, all in favor, motion approved.
3. COCP Welding Technology: Revised – Correspondence Classes – WEL 121 course number and title changed to WEL 122 – Principles & Practices of Metal Technology & Professional Welding and WEL 122 course number and title changed to WEL 121 – Resistance Welding and Special Welding Applications. Motion to approve Peter Martinez/Second Kevin Eoff, all in favor, motion approved.
4. COA Welding Technology: Revised – Dropped from electives list – BCT 110 Blueprint Reading and BCT 215 Intro to Computer Aided Drafting. Motion to approve with correction of units listed from 6 to 3 on certificate for WEL 201 by Mike Rhoades/Second Kevin Eoff, all in favor, motion approved.
5. THA 110: F2F: Revised – Substantial Changes –
 - Separate the course objectives and SLOs (PVC requirement).
 - Add details to the list of course content (under “Course Outline and Scope”) as required to obtain C-ID Descriptor approval. The “Course Outline and Scope” is also now arranged so that it will better fit into a 17 or 18 week semester. This should be helpful for instructors drafting a new course syllabus.
 - Add representative texts, which were missing from the previous course outline. This is also required to gain C-ID approval.
 - Modify the course description to improve alignment with the C-ID course description
Motion to approve made by Richard Castillo/Second by Sandra Sher, all in favor, motion approved.
6. THA 191: F2F: NEW – Motion to approve by Kevin Eoff/Second Derek Copple, all in favor, motion approved.
7. THA 192: F2F: NEW – Motion to approve by Kevin Eoff/Second Derek Copple, all in favor, motion approved.
8. ESL 080: F2F: Revised – Substantial Change:

On newest COR template

1. Textbooks updated
 2. Objectives and SLOs updated
 3. Method of evaluation updated
 4. CB21 from C to F
 6. Catalog description
9. ESL 081: F2F: Revised – Substantial Change:

On newest COR template

1. Textbooks updated
2. Objectives and SLOs updated
3. Method of evaluation updated
4. CB21 from C to E
6. Catalog description

10. ESL 082: F2F: Revised - Substantial Change:

On newest COR template

1. Textbooks updated
2. Objectives and SLOs updated
3. Method of evaluation updated
4. CB21 from B to D
5. Catalog description

11. ESL 083: F2F: Revised - Substantial Change:

On newest COR template

1. Textbooks updated
2. Objectives and SLOs updated
3. Method of evaluation updated
4. CB21 from B to C
5. Catalog description

12. ESL 096: F2F: Revised - Substantial Change:

On newest COR template

1. Textbooks updated
2. Objectives and SLOs updated
3. Method of evaluation updated
4. CB21 from A to B
5. Catalog description

13. ESL 097: F2F: Revised - Substantial Change:

On newest COR template

1. Textbooks updated
2. Objectives and SLOs updated
3. Method of evaluation updated
4. Catalog description

ESL 080 - 097 motion to approve all made by Richard Castillo/Second Derek Copple, all in favor, motion approved.