

PALO VERDE COMMUNITY COLLEGE DISTRICT CURRICULUM COMMITTEE

MINUTES

Thursday – November 13, 2014

3:00 PM

CL 130

I. Opening of Meeting

Meeting is called to order by Hortensia Rivera at 3:03 PM

1. Roll Call

ASG Representative	<u>A</u>
Hortensia Rivera, Co-Chair	<u>X</u>
Sean Hancock, Co-Chair	<u>X</u>
Derek Cople, Division of Allied Health Chair	<u>A</u>
Kevin Eoff & Karen Redwine, Division of Hist., Soc. & Beh. Sci. Chair	<u>X/A</u>
Richard Castillo, Division of Lang. Arts & Comm. Studies Chair	<u>X</u>
Peter Martinez, Division of Business Chair	<u>X</u>
Mike Rhoades, Division of Vocational Education Chair	<u>X</u>
Sandra Sher, Division of Math & Science Chair	<u>X</u>
Lorenzo Lujano, Division of Student Academic Support Services Chair	<u>X</u>

Ex-Officio Members

Irma Dagnino, Articulation Officer	<u>X</u>
June Turner, Librarian	<u>A</u>
Shelley Hamilton, Director of A&R	<u>A</u>
Melinda Walnoha, Temporary Assistant	<u>X</u>

Guest(s): Henry Rinaldi, Joe Boire, Brian Thieboux, Maria Lopez, Teh-min Brown

Recorder: Denise Taylor, Interim Instructional Services Manager

II. Approval of Agenda and Minutes

1. Approval of Agenda

It was moved by Kevin Eoff and seconded by Richard Castillo to approve this agenda. With the following amendments: add ENG 154, BIO 142 & CIS 290 to inactive status and remove CHD 290 from the list on the agenda. This was moved by Kevin Eoff and seconded by Sean Hancock.

2. Approval of Minutes (10/09/14)

It was moved by Kevin Eoff and seconded by Mike Rhoades to approve the minutes from the October 9, 2014 meeting.

III. Articulation Report

Irma Dagnino reported she is working on the C-ID list and contacting instructors. We should be good to go for deadline of June 30, 2015 on ADT's.

IV. Discussion and Information Items

Dr. Hancock mentioned continued SLO attention and Hortensia Rivera stated there is a tentative second TRC meeting on Thursday, December 4th.

V. Action Items – COURSES REVIEWED AND APPROVED BY TECHNICAL REVIEW (Date). ITEMS LISTED BELOW WILL BE ADDED TO 2015/2016 CATALOG.

1. New and Revised Courses and Programs

1. AS - Automotive Technology	H. Rinaldi
2. COA – Automotive Technology	H. Rinaldi
3. CCP – Automotive Technology	H. Rinaldi
4. CCP – Automotive Technology – Fabrication	H. Rinaldi
5. ADS 108: F2F, CE, DE – Substantial	Dr. Redwine
6. ADS 109: F2F, CE, DE – Substantial	Dr. Redwine
7. CHD 205: F2F, CE, DE – Substantial	Dr. Wallace
8. CHD 215: F2F, CE, DE – Non-Substantial (title, SLO, Obj, Content..etc)	Dr. Wallace
9. CHD 216: F2F, CE, DE – Substantial	Dr. Wallace
10. CHD 220: F2F, CE, DE – Substantial	Dr. Wallace
11. CHD 221: F2F, CE, DE – NEW	Dr. Wallace
12. CHD 250: F2F, CE, DE – NEW	Dr. Wallace
13. CHD 251: F2F, CE, DE - NEW	Dr. Wallace
14. FST 120: F2F – Substantial	B. Thieboux
15. FST 123: F2F – NEW	B. Thieboux
16. FST 124: F2F – Substantial	B. Thieboux
17. FST 129: F2F – Substantial	B. Thieboux
18. PSY 145: F2F, CE, DE – Non-Substantial (5-yr Review)	Dr. Redwine
19. PSY 220: F2F, CE, DE – Non-Substantial (5-yr Review)	Dr. Redwine
20. RDG 084: F2F – Substantial	T. Brown
21. RDG 094: F2F – Substantial	T. Brown
22. SPE 101: F2F, CE, DE – Non-Substantial	D. Edgerton
23. SPE 103: F2F, CE, DE – Non-Substantial	D. Edgerton

(See pages 4-6 for action taken on these items.)

2. Informational items: SLO's & Textbook changes

1. AUT 100: F2F – Non-Substantial – SLO	H. Rinaldi
2. AUT 101: F2F – Non-Substantial – SLO	H. Rinaldi
3. AUT 102: F2F – Non-Substantial – SLO	H. Rinaldi
4. AUT 110: F2F – Non-Substantial – SLO	H. Rinaldi
5. AUT 111: F2F – Non-Substantial – SLO	H. Rinaldi
6. AUT 200: F2F – Non-Substantial – SLO	H. Rinaldi
7. BIO 100: F2F, CE, DE – Non-Substantial - SLO	Dr. Osayande
8. BIO 110: F2F – Non-Substantial - SLO	Dr. Osayande
9. BIO 111: F2F – Non-Substantial - SLO	Dr. Osayande
10. BIO 140: F2F – Non-Substantial – SLO	Dr. Osayande
11. BIO 211: F2F – Non-Substantial - SLO	Dr. Osayande

12. PHE 180: F2F, CE – Non-Substantial – SLO	Dr. Osayande
13. FST 080: F2F – Non-Substantial – SLO & Textbook	B. Thiebaut
14. RDG 082: F2F – Non-Substantial - SLO	T. Brown
15. RDG 086: F2F – Non-Substantial – SLO	T. Brown
16. RDG 096: F2F – Non-Substantial - SLO	T. Brown
17. WEL 100: F2F – Non-Substantial – SLO & Textbook	J. Boire
18. WEL 101: F2F – Non-Substantial – SLO & Textbook	J. Boire
19. WEL 102: F2F – Non-Substantial – SLO & Textbook	J. Boire
20. WEL 103: F2F – Non-Substantial – SLO & Textbook	J. Boire
21. WEL 200: F2F – Non-Substantial – SLO & Textbook	J. Boire
22. WEL 201: F2F – Non-Substantial – SLO & Textbook	J. Boire
23. WEL 202: F2F – Non-Substantial – SLO & Textbook	J. Boire
24. WEL 203: F2F – Non-Substantial – SLO & Textbook	J. Boire

Kevin Eoff made a motion and Mike Rhoades seconded the motion to approve all non-substantial changes, excluding item #7 which was changed to substantial. All members present voted to approve the motion and it passed.

3. Courses and Programs to be Placed on Inactive Status

ANT 100	EDU 160	OFA 104	SPA 110
ANT 102	EDU 161	OFA 110	THA 120
ANT 201	EDU 201	OFA 120	WEL 280
ANT 280	EDU 280	OFA 080	WEL 290
ANT 290	EDU 290	OFA 145	
AUT 280	ENG 132	OFA 221	Courses added:
AUT 290	ENG 133	OFA 280	BIO 142
BCT 280	ENG 141	OFA 290	CIS 290
BCT 290	ENG 201	PHI 105	ENG 154
BUS 080	ESL 098	PHI 210	
BUS 280	HIS 280	PHI 280	
BUS 290	HIS 290	PHI 290	
CHD 280	Note: All <u>OFA</u>	POS 101	
CHD 290 (removed)	“active” courses to be	POS 280	
CIS 111	placed “inactive”.	POS 285	
DAN 101	OFA 101	POS 290	
DAN 102	OFA 102	SOC 280	
DAN 103	OFA 103	SOC 290	

Kevin Eoff made a motion and Peter Martinez seconded the motion to approve all courses listed to be placed on inactive status, with the removal of CHD 290 from the list. All members present voted to approve the motion and it passed.

4. Courses and Programs to be Deleted

None at this time.

VI. Upcoming Meetings

VII. Adjournment of Meeting

This meeting was adjourned at 4:40 PM

Section V, Item #1 Actions Taken:

1. AS – Automotive Technology – the following courses were added to the elective section: AUT 107, AUT 108, AUT 109 and WEL 102 and all current courses were removed from the electives section. Motion to approve by Kevin Eoff, second by Mike Rhoades, all in favor, motion approved.
2. COA – Automotive Technology – AUT 100 Intro to Automotive Technology was added. Motion to approve Mike Rhoades, second by Kevin Eoff, all in favor, motion approved.
3. CCP – Automotive Technology – New Certificate program added. Motion to approve Mike Rhoades, second by Sandra Sher, all in favor, motion approved.
4. CCP – Automotive Technology – Fabrication – the following courses were added due to non-repeatability of courses: AUT 090, AUT 091 and AUT 092. Motion to approve Mike Rhoades, second Kevin Eoff, all in favor, motion approved.
5. ADS 108 – Substantial change – CB09 code changed from B to C and Distance Education modality added. Motion to approve Sean Hancock, second by Sandra Sher, all in favor, motion approved.
6. ADS 109 – Substantial change – CB09 code changed from B to C and Distance Education modality added. Motion to approve Sandra Sher, second by Sean Hancock, all in favor, motion approved.
7. CHD 205 - Substantial change - Title was changed from Adult Supervision: Mentoring in a Collaborative Learning Setting to Adult supervision and Mentoring in Early Care and Education. Course description conforms to CAP Expansion.
SLO's conform to CAP Expansion.
Objectives conform to CAP Expansion.
Course Content conform to CAP Expansion.
Credits were increased from two (2) to three (3).
Textbook and teaching materials stay the same.
Motion to approve F2F – Kevin Eoff/Second by Irma Dagnino, all in favor, motion approved.
Motion to approve CE – Kevin Eoff/Second by Mike Rhoades, all in favor, motion approved.
Motion to approve DE – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
8. CHD 215 – Non-substantial change - Title changed from Supervision and Administration of Childhood Development Program I to Administration I: Programs in Early Childhood Education Course description conforms to CAP Expansion.
SLO's conform to CAP Expansion.
Objectives conform to CAP Expansion.
Course Content conform to CAP Expansion.
Textbook stays the same.
Motion to approve F2F – Kevin Eoff/Second by Irma Dagnino, all in favor, motion approved.
Motion to approve CE – Kevin Eoff/Second by Mike Rhoades, all in favor, motion approved.
Motion to approve DE – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
9. CHD 216 – Substantial change - Title changed from Supervision and Administration of Childhood Development Programs II to Administration II: Personnel and Leadership in Early Childhood Education Course description conforms to CAP Expansion.
SLO's conform to CAP Expansion.
Objectives conform to CAP Expansion.
Course Content conform to CAP Expansion.
Textbook stays the same.
Motion to approve F2F – Kevin Eoff/Second by Irma Dagnino, all in favor, motion approved.
Motion to approve CE – Kevin Eoff/Second by Mike Rhoades, all in favor, motion approved.
Motion to approve DE – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.

10. CHD 220 - Substantial change - Title changed from Infants and Toddlers to Infant and Toddler Development
 Course description conforms to CAP Expansion.
 SLO's conform to CAP Expansion.
 Objectives conform to CAP Expansion.
 Course Content conform to CAP Expansion.
 Textbook stays the same.
 Motion to approve F2F – Kevin Eoff/Second by Irma Dagnino, all in favor, motion approved.
 Motion to approve CE – Kevin Eoff/Second by Mike Rhoades, all in favor, motion approved.
 Motion to approve DE – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
11. CHD 221 - New Course
 Conforms to CAP Expansion.
 The same textbook will be used as in CHD 220.
 Motion to approve F2F – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
 Motion to approve CE – Mike Rhoades, second Peter Martinez, all in favor, motion approved.
 Motion to approve DE – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
12. CHD 250 - New Course
 Conforms to CAP Expansion.
 Motion to approve F2F – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
 Motion to approve CE – Mike Rhoades, second Peter Martinez, all in favor, motion approved.
 Motion to approve DE – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
13. CHD 251 - New Course
 Conforms to CAP Expansion.
 Motion to approve F2F – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
 Motion to approve CE – Mike Rhoades, second Peter Martinez, all in favor, motion approved.
 Motion to approve DE – Kevin Eoff/Second by Peter Martinez, all in favor, motion approved.
14. FST 120 – Substantial change - Title changed from Firefighter Safety and Survival to Firefighter Survival
 Change from 16 hours lecture to 8 hours lecture and 8 hours lab
 Description changed to bring course in line with CA Fire Marshall Standards
 Change CB 24 from Program Applicable to Not Program Applicable
 CB 09 change to Clearly Occupational, changed 10-28-14
 CB 10 change to Not Part of Coop Program, changed 10-28-14
 CB 05 change to Not Transferable, changed 10-28-14
 Motion to approve by Kevin Eoff, second Sandra Sher, all in favor, motion approved.
15. FST 123 – New Course – Motion to approve by Kevin Eoff, second by Sean Hancock, all in favor, motion approved.
16. FST 124 – Substantial change - Change title from Fire Control 3 to Fire Control 3A: Structural Firefighting in Acquired Structures
 Change from 9 hours clinic/field to 16 hours lab to reflect CA Fire Marshall Standards
 Changes in course description to clarify the scope and content of the course, namely, to emphasize that training is in putting out live fires in buildings, not simulators as in FST 123
 CB 24 from Program Applicable to Not Program Applicable
 Motion to approve by Kevin Eoff, second Sandra Sher, all in favor, motion approved.
17. FST 129 – Substantial change - Title changed from Water Rescue First Responder to River and Flood Water Rescue
 Change hours from 8 lecture and 2 lab to 4 lecture and 12 lab to more accurately reflect the course scope and content
 Change units from 0.5 to 0.25 to align with number of hours of the course
 Changes in course description to clarify the scope and content of the course, and to align it with CA Fire Marshall Standards

CB 24 from Program Applicable to Not Program Applicable

Motion to approve by Kevin Eoff, second Sandra Sher, all in favor, motion approved.

18. PSY 145 – Non-substantial, 5 year review. Motion to approve F2F by Kevin Eoff, second by Mike Rhoades, all in favor, motion approved. Motion to approve CE by Kevin Eoff, second by Peter Martinez, all in favor, motion approved. Motion to approve DE by Kevin Eoff, second by Peter Martinez, all in favor, motion approved.
19. PSY 220 – Non-substantial, 5 year review. Motion to approve F2F by Kevin Eoff, second by Mike Rhoades, all in favor, motion approved. Motion to approve CE by Kevin Eoff, second by Peter Martinez, all in favor, motion approved. Motion to approve DE by Kevin Eoff, second by Peter Martinez, all in favor, motion approved.
20. RDG 084 – Substantial change – added third student learning outcome. Motion to approve by Kevin Eoff, second by Peter Martinez, all in favor, motion approved.
21. RDG 094 – Substantial change – added third student learning outcome. Motion to approve by Mike Rhoades, second by Kevin Eoff, all in favor, motion approved.
22. SPE 101 – Non-substantial change – will be offered in all modalities and language added to course description under the online/correspondence modes informing students they must have recording equipment, record speeches, have a small audience, and send video to instructors. Motion to approve by Richard Castillo, second by Mike Rhoades, all in favor, motion approved.
23. SPE 103 – Substantial change – remove modality of Correspondence and add Distance learning in the form of ITV. Motion to approve F2F by Kevin Eoff, second by Richard Castillo, all in favor, motion approved. Motion to approve DE by Richard Castillo, second by Kevin Eoff, all in favor, motion approved.
24. BIO 100 – Substantial change – unit value being changed from variable 3-6 to 4. Motion to approve F2F by Kevin Eoff, second by Peter Martinez, all in favor, motion approved. Motion to approve CE by Lorenzo Lujano, second by Mike Rhoades, all in favor, motion approved. Motion to approve DE by Mike Rhoades, second by Kevin Eoff, all in favor, motion approved.