

PALO VERDE COMMUNITY COLLEGE DISTRICT CURRICULUM COMMITTEE

MINUTES

Thursday – February 13, 2014

3:00 PM

CL 130

I. Opening of Meeting

Meeting is called to order by Sheri Jones at 3:05 PM

1. Roll Call

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|----------------------------------|---------------|
| ASG Representative | _____ |
| Derek Cople, Division Chair | _____ X _____ |
| Kevin Eoff, Division Chair | _____ X _____ |
| Carlos Medina, Division Chair | _____ X _____ |
| Scott Peterson, Division Chair | _____ X _____ |
| Sheri Jones, Co-Chair | _____ X _____ |
| Mike Rhoades, Division Chair | _____ X _____ |
| Hortensia Rivera, Co-Chair | _____ X _____ |
| Paul Shibalovich, Division Chair | _____ X _____ |
| David Silva, Division Chair | _____ _____ |

Ex-Officio Members

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|------------------------------------|-------|
| Irma Dagnino, Articulation Officer | _____ |
| June Turner, Librarian | _____ |
| Shelley Hamilton, Director of A&R | _____ |

Guest(s): Esther McBroom, Brian Thieboux, Mike Gaubeca, Peter Martinez

Recorder: Lupita Andrade

II. Approval of Agenda and Minutes

1. Approval of Agenda

It was moved by Scott Peterson and seconded by Hortensia River to approve this agenda.

2. Approval of Minutes

It was moved by Scott Peterson and seconded by Hortensia Rivera to approve the minutes from the 2/13/14 meeting.

III. Articulation Report

Sheri Jones suggested we table the Articulation Report as we do not currently have an Articulation Officer. Hortensia Rivera agreed. The Articulation Report has been tabled.

IV. Discussion and Information Items

- **Degrees & Certificates – David Silva**
David Silva was not in attendance. Lupita informed the committee that Staci Lee is in need of an updated chart of all certificates and degrees for the student handbook. Scott Peterson noted that the chart needs to change from Computer Information Science needs to Computer Information System in addition to changes reflecting the number of Associate degrees offered. Peter Martinez also stated the number of Associate degrees to the Business Technology Division also needs to be updated. Scott Peterson added that both Welding and Automotive needs updates to their certificates. Sheri Jones noted that both Psychology and Sociology are incorrect and should be changed. Brian Thieboux suggested we add columns indicating transfer degrees. Scott Peterson is concerned it may confuse the students. Peter Martinez suggested adding an asterisk and a legend to help differentiate the meaning to the students to eliminate confusion. Brian Thieboux stresses the importance that the chart for certificated and degrees in the student handbook match the chart for certificates and degrees in the course catalog. Sheri Jones recommends we use the same chart in the catalog for the student handbook. Hortensia Rivera has asked that each division inform her of the changes that need to be made. She will inform David Silva of the changes and he will forward the corrected information to Staci Lee for the student handbook.

- **Catalog Description Changes**
Mike Gaubeca is requesting BUS 103 (in all three modalities) and MAN 205 (in all three modalities) be added as electives to the AA Business Degree in the catalog as the Business Division has approved it. Hortensia Rivera and Sheri Jones explained the process of changes to a course and/or degree. They recommend waiting to motion for changes after approval by articulation. Scott Peterson moved to have the changes approved by curriculum pending approval by articulation. Derek Copple seconded the motion. Sheri Jones asked for those voting to show their hands. Five approve the motion, three opposed the motion. Motion carried.

- Lupita Andrade reviewed the new COR template with the Committee that contain changes per the Chancellor's Office. The Committee is pleased with the new template. Kevin Eoff motioned to approve the template and Paul Shibalovich seconded the motion. The new template will now be provided to Academic Senate Curriculum. Motion carried.

- Hortensia Rivera is suggesting that faculty who choose to change their SLO's submit a form for tracking purposes that will only note changes to the SLO's and/or textbook information.

V. Action Items – COURSES REVIEWED BY TECHNICAL REVIEW – N/A

1. New and Revised Courses and Programs

1. BUS 103 - F2F
Kevin Eoff made a motion to approve BUS 103 F2F pending an updated textbook and Brian Theibaux seconded the motion. Motion carried. Scott Peterson provided the textbook information.
2. BUS 103 - DE
Kevin Eoff made a motion to approve BUS 103 DE pending an updated textbook and Scott Peterson seconded the motion. Motion carried. Scott Peterson provided the textbook information.

3. BUS 103 – CE
Paul Shibalovich made a motion to approve BUS 103 CE pending an updated textbook and Kevin Eoff seconded the motion. Motion carried. Scott Peterson provided the textbook information.
4. MAN 205 – F2F
Brian Thieboux made a motion to approve MAN 205 – F2F and Mike Rhoades seconded the motion. Motion carried. Scott Peterson provided updated textbook information.
5. MAN 205 – DE
Scott Peterson made a motion to approve MAN 205 – DE and Brian Theibaux seconded the motion. Motion carried. Scott Peterson provided updated textbook information.

6. MAN 205 - CE
Kevin Eoff made a motion to approve MAN 205 CE and Scott Peterson seconded the motion. Motion carried. Scott Peterson provided updated textbook information.
7. FST 080 – F2F
Scott Peterson made a motion to approve FST 080 F2F and Kevin Eoff seconded the motion. Motion carried.
8. FST 102 – F2F
Scott Peterson made a motion to approve FST 102 F2F and Kevin Eoff seconded the motion. Motion carried.
9. FST 103 – F2F
Scott Peterson made a motion to approve FST 103 F2F and Kevin Eoff seconded the motion. Motion carried.
10. FST 106 – F2F
Scott Peterson made a motion to approve FST 106 F2F and Kevin Eoff seconded the motion. Motion carried.
11. FST 121 – F2F
Scott Peterson made a motion to approve FST 121 F2F and Kevin Eoff seconded the motion. Motion carried.
12. FST 180 – F2F
Scott Peterson made a motion to approve FST 180 F2F and Kevin Eoff seconded the motion. Motion carried.
13. NBE 017 – Corrected
Scott Peterson made a motion to table NBE 017 and Paul Shibalovich seconded the motion. Motion carried.
14. HCA 100 – F2F (only change to title)
Scott Peterson made a motion to approve HCA 100 F2F and Brian Thieboux seconded the motion. Motion carried.
15. HCA 118 – F2F (only change to title)
Scott Peterson made a motion to approve HCA 118 F2F and Kevin Eoff seconded the motion. Motion carried.
16. SPE 101 – F2F (Revised)
Derek made a motion to table and send this COR back to the Instructor and Kevin Eoff seconded the motion. Motion carried.
17. SPE 101 – CE (Revised)
18. Derek made a motion to table and send this COR back to the Instructor and Kevin Eoff seconded the motion. Motion carried.
19. SPE 101 – DE (Revised)
Derek made a motion to table and send this COR back to the Instructor and Kevin Eoff seconded the motion. Motion carried.

2. Courses and Programs to be Placed on Inactive Status

1. CHD 110 – B. Wallace

Kevin Eoff made a motion to Inactivate CHD 110 and Paul Shibalovich seconded the motion.
Motion carried.

3. Courses and Programs to be Deleted

1. None at this time.

VI. Upcoming Meetings

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VII. Adjournment of Meeting

This meeting was adjourned at 4:30 AM/PM