



**PALO VERDE COLLEGE
Curriculum Committee**

Minutes

**April 11, 2013
3:00 p.m.
CL129**

I. Call to Order

Hortensia Rivera

Meeting called to order at 3:03 p.m. with the following members in attendance:

ASG Rep.	<u> A </u>	Paul Shibalovich, Division Chair	<u> √ </u>
Derek Copple, Div. Chair	<u> A </u>	David Silva, Div. Chair	<u> √ </u>
Kevin Eoff, Div. Chair	<u> √ </u>		
Carlos Medina, Div. Chair	<u> √ </u>	Ex-Officio Members:	
Scott Peterson, Div. Chair	<u> √ </u>	Irma Dagnino, A.O.	<u> √ </u>
Sheri Jones, Co-Chair	<u> √ </u>	June Turner, Librarian	<u> A </u>
Mike Rhoades, Div. Chair	<u> √ </u>	Shelley Hamilton, Director of A&R	<u> A </u>
Hortensia Rivera, Co-Chair	<u> √ </u>		

Guest(s): Esther Rice

Recorder: Lisa Holmes and Silvia Lainez

II. Approval of Agenda – April 11, 2013

Action Item

Scott Peterson made a motion to approve April 11, 2013 agenda with the addition of items #16, #17 & #18 to New Business; Mike Rhoads seconded the motion. All members in favor; motion carried.

III. Approval of Minutes – March 14, 2013

Action Item

Kevin Eoff made a motion to approve March 14th minutes; Carols Medina seconded the motion. All members in favor; motion carried.

IV. Articulation Report

Information/Action Items

Irma Dagino informed the committee that "Emails was sent out to all division chairs, informing them of C-ID outcomes from courses within their division, that have been submitted for C-ID. She either met personally or included in the email to all division chairs, whether the courses needed to be a priority, and be updated to reflect C-ID recommendations for approval. Courses within PVC's AA/AS-T's must have been submitted to C-ID as of June 2013, and in review progress. All PVC courses within our AA/AS-T's must be C-ID approved by June 2014, or AA/AS-T's will be deactivated by the Chancellor's office. At this time, all CHD courses have been approved by C-ID. The priorities at this time are the PSY courses, because we have an approved AA-T in Psychology. All PSY courses were submitted to Sheri in the Fall, since her move to admin, courses have been forwarded to Kevin Eoff, who took over division chair duties. In addition, CRJ courses have been updated to reflect C-ID recommendations, and will be re-submitted to C-ID for review".

V. Discussion/Information Items

A. Hortensia Rivera discussed Title V Language pertaining to repeatability language on the course outlines and the catalog. The catalog courses that state "this course is repeatable" or other means of "repeatable" It was advised for divisions to take back and discuss what they plan to do and report back to curriculum.

B. Kevin Eoff mentioned that the ADS 150 course will be separated into two courses due to the lack of a qualified proctor for inmates. Courses will have two different course numbers.

C. Paul Shilbalovich made a motion to submit a list of inactive courses (from handout) to the next agenda; Kevin Eoff seconded the motion. All members in favor; motion carried.

Sheri Jones is concern about the non-credit courses that are not updated. List of courses will be brought back to the committee on May 9th.

VI. Old Business

Information/Action Items

No Old Business

VII. New Business

Information/Action Items

A. New/Revised Courses and Programs

1. AUT 107 Beginning Automotive Technology..... Henry Rinaldi
2. AUT 108 Brakes, Suspension, Steering, Drive Trains, and Transmissions Henry Rinaldi
3. AUT 109 Engine Performance, Heating, and Air Conditioning Henry Rinaldi

Courses AUT 107, AUT 108 and AUT 109 are new courses and design toward a degree.

Mike Rhoads made a motion to approve AUT 107, AUT 108 and AUT 109 Face-to-Face modalities; Scott Peterson seconded the motion. All members in favor; motion carried.

Mike Rhoads made a motion to approve AUT 107, AUT 108 and AUT 109 Correspondence Education modalities; David Silva seconded the motion. All members in favor; motion carried.

4. EMS 080 Supplemental Skills for EMS, Healthcare, Nursing, & Law Enforcement Scott Peterson/Roger Bloom

-Formally known as HEA 080

5. EMS 105 CPR/AED & First Aid Scott Peterson/Roger Bloom
New course.
6. EMS 110 Cardiopulmonary Resuscitation (CPR) Scott Peterson/Roger Bloom
New course.
7. EMS 160 Emergency Medical Technician..... Scott Peterson/Roger Bloom
Formally known as HEA 160 was updated and SLO were added.
8. EMS 161 Emergency Medical Technician Refresher Scott Peterson/Roger Bloom
Formally known as HEA 161 was updated and SLO were added.
9. EMS 162 Emergency Medical Technician Challenge Sharron Burgeson
Formally known as HEA 162 was updated and SLO were added.

Mike Rhoads made a motion to approve EMS 080, EMS 105, EMS 110, EMS 160, EMS 161 and EMS 162 Face-to-Face modalities; David Silva seconded the motion. All members in favor; motion carried.

Kevin Eoff made a motion to approve EMS 160, EMS 161 and EMS 162 Online Education modalities; David Silva seconded the motion. All members in favor; motion carried.

10. FST 219 Rescue System 3..... Roger Bloom
This course is required by the Fire Marshall; prerequisite FST 159 will be added; and it will only be a Face-to-Face modality course.
11. FST 240 Fire Prevention 1..... Roger Bloom
Add pre-requisite FST 159; and Face-to-Face modality course only.
161, 162 & 163 are only Face-to-Face courses.
12. MAN 106 Personnel ManagementSarah Frid
MAN 106 were returned with the addition of SLO.

David Silva made a motion to approve Face-to-Face modality for MAN 106; Kevin Eoff seconded the motion. All members in favor; motion carried.

Kevin Eoff made a motion to approve Correspondence Education modality for MAN 106; Mike Rhoads seconded the motion. All members in favor; motion carried.

David Silva made a motion to approve Distance Education modality for MAN 106; Paul Shilbalovich seconded the motion. All members in favor; motion carried.

13. WEL 120 Introductory Welding Principles and Practices..... Joe Boire
14. WEL 121 Principles and Practices of Metal Technology and Professional Welding.. Joe Boire
15. WEL 122 Resistance Welding and Special Welding Applications..... Joe Boire

WEL 120, WEL 121, and WEL 122 are new courses, with new books, no prerequisites, and these courses are only theory.

David Silva made a motion to approve Face-to-Face modalities for WEL 120, WEL 121 and WEL 122; Mike Rhoads seconded the motion. All members in favor; motion carried.

David Silva made a motion to approve Correspondence Education modalities for WEL 120, WEL 121 and WEL 122; Carlos Mendez seconded the motion. All members in favor; motion carried.

16. FST 162 Intermediate Incident Command Systems (ICS)

Add pre-requisite FST 159; and Face-to-Face modality course only.

Carlos Medina made a motion to approve Face-to-Face modality for FST 162; David Silva seconded the motion. All members in favor; motion carried.

17. FST 163 Advanced Incident Command System (ICS):

Add pre-requisite FST 162; and Face-to-Face modality course only.

David Silva made a motion to approve Face-to-Face modality for FST 162; Carlos Medina seconded the motion. All members in favor; motion carried.

18. BIO 101 Introduction to Biology Laboratory

Additional 18 hours to be added to BIO 101 Face-to-Face course for a total of 54 hours of lab and SLO's were added. Changes will take effect Fall 2013.

David Silva made a motion to approve BIO 101 with the changes and additions; Paul Shilbalovich seconded the motion. All members in favor; motion carried.

- B. Courses and Programs to be Placed on Inactive Status

No report

- C. Courses and Programs to be Deleted from the Catalog

1. HEA 080 Supplemental Skills for Health and Nursing Sharron Burgeson
2. HEA 142 Community First Aid..... Sharron Burgeson
3. HEA 159 First Responder Medical Sharron Burgeson
4. Emergency Medical Technician Refresher Sharron Burgeson

Paul Shilbalovich made a motion to delete HEA 080, HEA 142, HEA 159 and EMT Refresher from the catalog; Mike Rhoads seconded the motion. All members in favor; motion carried.

VIII. Next Meeting –

Committee/Information Item

Next curriculum meeting is scheduled on May 9, 2013 at 3:00 p.m. in CL 129.

IX. Adjournment of Meeting

Hortensia Rivera

Being no further business, the meeting adjourned at 3:45 p.m.