



**PALO VERDE COLLEGE  
Curriculum Committee**

**Minutes**

**May 23 & 29 (CONTINUED MEETING), 2013  
3:00 p.m.  
CL129**

**I. Call to Order**

Hortensia Rivera

Meeting called to order at 3:04 p.m. with the following members in attendance:

ASG Rep.	<u>    A    </u>	Paul Shibalovich, Division Chair	<u>    √    </u>
Derek Copple, Div. Chair	<u>    A    </u>	David Silva, Div. Chair	<u>    A    </u>
Kevin Eoff, Div. Chair	<u>    √    </u>		
Carlos Medina, Div. Chair	<u>    √    </u>	<b>Ex-Officio Members:</b>	
Scott Peterson, Div. Chair	<u>    √    </u>	Irma Dagnino, A.O.	<u>    √    </u>
Sheri Jones, Co-Chair	<u>    √    </u>	June Turner, Librarian	<u>    A    </u>
Mike Rhoades, Div. Chair	<u>    √    </u>	Shelley Hamilton, Director of A&R	<u>    A    </u>
Hortensia Rivera, Co-Chair	<u>    √    </u>		

Guest(s): Sharron Burgeson, Michael Gaubach, Peter Martinez, and Brian Thieboux

Recorder: Naomi Smith and Silvia Lainez

**II. ~~Approval~~ Continuation of Agenda from *May 23, 2013***

Action Item

**Kevin Eoff made a motion to move from section B: #17 & #18 up on the agenda. Insert both items following #4 ACC102; Carlos Medina seconded the motion. All members in favor; motion carried.**

**Kevin Eoff made a motion that all courses not scheduled for the Fall 2013 to be tabled for the Fall meeting; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

**III. Approval of Minutes – *Continued meeting of May 23, 2013.***

Action Item

Strike through means item has been covered on May 23, 2013 meeting.

~~IV. Articulation Report~~ Information/Action Items

V. Discussion/Information Items

~~A. ABE/NBE~~ ..... Sheri Jones

VI. Old Business Information/Action Items

VII. New Business Information/Action Items

A. **New/Revised Courses and Programs Approved by Technical Review**

1. CHD 227 Parenting Principles and Communication..... Bruce Wallace

**Paul Shibalovich made a motion to approve CHD 227 with the repeatable language removed; Carlos Medina seconded the motion. All members in favor; motion carried.**

~~2. EDU 131 American Sign Language I~~ ..... Rene Lopez-Roedel

3. HCA NSC 128 Medical Terminology..... Derek Copple

**Subject code was changed from HCA to NSC (Nursing Science Clinical).**

**Kevin Eoff made a motion to approve the Face-to-Face modality for NSC 128; Carlos Medina seconded the motion. All members in favor; motion carried.**

**Kevin Eoff made a motion to approve the Correspondence Education modality for NSC 128; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

**Paul Shibalovich made a motion to approve the Distance Education modality for NSC 128; Kevin Eoff seconded the motion. All members in favor; motion carried.**

4. HCA NSC 130 Phlebotomy Technician ..... Derek Copple

NSC 130 is not a Correspondence course.

**Paul Shibalovich made a motion to approve the Face-to-Face modality for NSC 130; Carlos Medina seconded the motion. All members in favor; motion carried.**

**Kevin Eoff made a motion to approve the Distance Education modality for NSC 130; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

5. HCA NSC 132 Phlebotomy Technician Practical Experience ..... Derek Copple

**Paul Shibalovich made a motion to approve the Face-to-Face modality for NSC 132; Carlos Medina seconded the motion. All members in favor; motion carried.**

~~6. PHE 100 Fitness Center~~.....Greg Snider

~~7. PHE 111 Volleyball~~.....Greg Snider

~~8. PHE 135 Weight Training~~ .....Greg Snider

~~9. PHE 149 Softball~~ .....Greg Snider

~~10. PHE 151 Golf~~ Greg Snider

~~11. PHE 153 Soccer~~.....Greg Snider

- 12. PHE 155 Basketball 1.....Greg Snider
- 13. PHE 156 Basketball 2.....Greg Snider
- 14. PSY 101 General Psychology.....Sheri Jones
- 15. PSY 201 Life Span Development.....Kevin Eoff

**B. New/Revised Courses and Programs**

- 1. ABE 081 ESL Entry Level II..... Maria Gamez

**Kevin Eoff made a motion to approve the Face-to-Face modality for ABE 081; Carlos Medina seconded the motion. All members in favor; motion carried.**

- 2. ABE 090 ESL Entry Level I..... Maria Gamez

**Kevin Eoff made a motion to accept ABE 090; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

- 3. ACC 101 Principles of Accounting I.....Mike Gaubeca

**Kevin Eoff made a motion to approve the Face-to-Face modality for ACC 101; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

**Kevin Eoff made a motion to approve the Correspondence Education modality for ACC 101; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

**Paul Shibalovich made a motion to approve the Distance Education modality for ACC 101; Carlos Medina seconded the motion. All members in favor; motion carried.**

- 4. ACC 102 Principles of Accounting II.....Mike Gaubeca

**Kevin Eoff made a motion to approve the Face-to-Face modality for ACC 102 with the changes in the objectives; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

**Paul Shibalovich made a motion to approve the Correspondence Education modality for ACC 102 with the changes in the objectives; Kevin Eoff seconded the motion. All members in favor; motion carried.**

**Paul Shibalovich made a motion to approve the Distance Education modality for ACC 102 with the changes in the objectives; Carlos Medina seconded the motion. All members in favor; motion carried.**

- 5. BUS 103 Personal Finance.....Mike Gaubeca

**BUS 103 was tabled.**

- 6. BUS 202 Business Communication..... Brian Thieboux

**\_\_\_\_\_ moved to approve BUS 202 for Face to Face modality; \_\_\_\_\_ seconded the motion. All members in favor; motion carried.**

- 7. ART 200 Life Drawing I..... Jim Sloman

**ART 200 will not be taught in the Fall of 2013; ART 200 tabled for the next curriculum meeting in Fall 2013.**

- 8. RDG 082 Basic Reading with Laboratory.....Teh-Min Brown

**Kevin Eoff made a motion to remove the ITV mode from RDG 082; Paul Shibalovich**

**seconded the motion. All members in favor; motion carried.**

- 9. RDG 084 Beginning Reading with Laboratory.....Teh-Min Brown
- 10. RDG 086 Intermediate Reading with Laboratory .....Teh-Min Brown

**Paul Shibalovich made a motion not to make any changes regarding the ITV mode on RDG 084 and RDG 086; Kevin Eoff seconded the motion. All members in favor; motion carried.**

- 11. RDG 096 Intermediate Reading.....Teh-Min Brown

RDG 096 was revised.

**Paul Shibalovich made a motion to approve the Correspondence modality for RDG 096; Kevin Eoff seconded the motion. All members in favor; motion carried.**

- 12. ENG 087 Supplemental Instruction for Basic Writing I.....Sioux Stoeckle
- 13. ENG 088 Supplemental Instruction for Basic Writing II .....Sioux Stoeckle

**Paul Shibalovich made a motion to return ENG 087 and ENG 088 to be put on the new template and tabled for the next meeting; Carlos Medina seconded the motion. All members in favor; motion carried.**

- 14. Associates in Arts, Option B, Emphasis Social & Behavioral Sciences.....Irma Dagnino
- 15. Associates in Arts, Option C, Emphasis Social & Behavioral Sciences.....Irma Dagnino

**Kevin Eoff made a motion to add CRJ 220 course to both Option B and C in Emphasis Social & Behavioral Sciences; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

- 16. Associates in Science, Building Construction Technology ..... Mike Rhoades/Irma Dagnino
- 17. Associates in Science, Welding Technology..... Mike Rhoades/Irma Dagnino

**Kevin Eoff made a motion to table AS, Building Construction Techn. and AS, Welding to the next meeting; Carlos Medina seconded the motion. All members in favor; motion carried.**

- 18. AUT 090 Automotive Fabrication and Setup..... Henry Rinaldi

**Paul Shibalovich made a motion to remove the repeatable language on AUT 090; Kevin Eoff seconded the motion. All members in favor; motion carried.**

- 19. BUS 202 Business Communication..... Brian Thieboux

**What transpired for BUS 202? What is tabled? Status?**

- 20. Certificate of Achievement Automotive Technology ..... Mike Rhoades/Irma Dagnino
- 21. Certificate of Achievement Welding Technology ..... Mike Rhoades/Irma Dagnino

**Paul Shibalovich made a motion to table Cert. of Achievement Automotive Tech. and Cert. of Achievement Welding Tech.; Kevin Eoff seconded the motion. All members in favor; motion carried.**

- 22. CRJ 132 Family Intervention..... William Smith
- 23. CRJ 165 Arrest and Firearms ..... William Smith

**Kevin made a motion to remove the repeatable option for both courses CRJ 132 & CRJ 165; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

- 24. ESL 088 Supplemental Skills for English as a Second Language ..... Maria Elena Gamez
- 25. FST 121 First Receiver Operations & Decontamination for Healthcare.....Scott Peterson

**ESL 088 and FST 121 was tabled for the next meeting.**

- 26. MAN 205 Investments.....Mike Gaubeca

**What happened with MAN 205? Sent back? Tabled? Status?**

- 27. MAT 106 Introduction to Statistics with Lab..... Paul Shibalovich

**Kevin Eoff made a motion to approve Face-to-Face on MAT 106; Carlos Medina seconded the motion. All members in favor; motion carried.**

**Kevin Eoff made a motion to approve the Distance Education modality for MAT 106; Carlos Medina seconded the motion. All members in favor; motion carried.**

- 28. MAT 210 Precalculus..... Paul Shibalovich
- 29. MAT 226 Calculus III ..... Sandra Sher

**MAT 210 and MAT 226 was tabled for the next curriculum meeting in Fall 2013.**

- ~~30. NBE 016 Supplemental Skills for Non-Credit ESL ..... Maria Gamez~~
- ~~31. NBE 045 ESL for Survival English..... Maria Gamez~~
- 32. NBE 096 Fundamentals of English – GED Preparation.....Lyn Parker
- 33. NBE 098 Fundamentals of Math – GED Preparation.....Lyn Parker
- 34. NBE 017 Digital Photography.....Lyn Parker

**Paul Shibalovich made a motion to table NBE 096, NBE 098 and NBE 017 until approved by division and brought back to Curriculum; Kevin Eoff seconded the motion. All members in favor; motion carried.**

**C. Courses and Programs to be Placed on Inactive Status (Catalog 2013/2014).**

- 1. ACC 080 Supplemental Instruction for Accounting.....Scott Peterson
- 2. ADS 080 Supplemental Instruction for Alcohol/Drug Studies..... Kevin Eoff
- 3. CHD 080 Supplemental Instruction for Child Development ..... Kevin Eoff
- 4. CWE 140 Occupational Work Experience .....Mike Rhoades
- 5. CWE 145 General Work Experience .....Mike Rhoades
- 6. CWE 150 Career Success Seminar .....Mike Rhoades
- 7. CWE 155 Career Awareness Seminar .....Mike Rhoades
- 8. EDU 070 Tutoring Seminar ..... Kevin Eoff
- 9. EDU 080 Supplemental Skills Lab ..... Kevin Eoff
- 10. EDU 081 Supplemental Skills Lab ..... Kevin Eoff
- 11. EDU 083 Supplemental Language Skills Lab..... Kevin Eoff
- 12. EDU 084 Supplemental Language Skills Lab..... Kevin Eoff
- 13. EDU 085 Assessment Review for Arithmetic..... Kevin Eoff
- 14. EDU 086 Assessment Review for Algebra ..... Kevin Eoff
- 15. EDU 087 Assessment Review for Reading Comprehension..... Kevin Eoff

**Kevin Eoff made a motion to enter the following courses in INACTIVE status;: ACC 080, ADS 080, CHD 080, CWE 140, CWE 145, CWE 150, CWE 155, EDU 070, EDU 080, EDU 081, EDU 083, EDU 084, EDU 085, EDU 086, and EDU 087; Paul Shibalovich seconded the motion. All members in favor; motion carried.**

- ~~16. FST 080 Firefighter Basic Skills.....Scott Peterson~~

17.	FST 100 First Responder – First Aid and CPR.....	Scott Peterson
18.	FST 101 First Responder Recertification – First Aid and CPR.....	Scott Peterson
19.	FST 102 Introduction to Fire Science.....	Scott Peterson
20.	FST 103 Fire Investigation I .....	Scott Peterson
21.	FST 105 Introduction to Rescue System.....	Scott Peterson
22.	FST 109 Ethical Leadership in the Classroom .....	Scott Peterson
23.	FST 112 Personal Water Craft Rescue .....	Scott Peterson
24.	FST 119 Wildland Safety and Survival.....	Scott Peterson
25.	FST 120 Firefighter Safety and Survival.....	Scott Peterson
26.	FST 122 Film Production Safety Officer .....	Scott Peterson
27.	FST 124 Fire Control.....	Scott Peterson
28.	FST 131 Fire Command 2E Wildland Fire Control.....	Scott Peterson
29.	FST 133 Introduction to Wildland Fire Behavior.....	Scott Peterson
30.	FST 140 Essentials of Fire Fighting.....	Scott Peterson
31.	FST 149 Hazmat Transportation.....	Scott Peterson
32.	FST 151 Haz Mat – First Responder Awareness.....	Scott Peterson
33.	FST 158 Advanced Field Operations Module 1G, Haz Mat Specialist.....	Scott Peterson
34.	FST 159 IS-200 Basic Incident Command System (ISC).....	Scott Peterson
35.	FST 163 IS-400 Advanced Incident Command System (IDS).....	Scott Peterson
36.	FST 178 Instructor 1A, Instructional Techniques.....	Scott Peterson
37.	FST 183 Terrorism: Weapons of Mass Destruction.....	Scott Peterson
38.	FST 201 Fire Command 1B.....	Scott Peterson
39.	FST 204 Fire Command 1C.....	Scott Peterson
40.	FST 205 Fire Investigation IA: Fire Origin and Cause Determination.....	Scott Peterson
41.	FST 208 Fire Command 2D.....	Scott Peterson
42.	FST 211 Simulator Training.....	Scott Peterson
43.	FST 212 Fire Management 2D – Master Planning.....	Scott Peterson
44.	FST 213 Fire Management 2E.....	Scott Peterson
45.	FST 216 Instructor 2A Techniques of Evaluation.....	Scott Peterson
46.	FST 217 Instructor 2B Group Dynamics and Problem Solving.....	Scott Peterson
47.	FST 218 Instructor 2C Employing Audiovisual Aids.....	Scott Peterson
48.	FST 223 Hazardous Materials Incident Commander .....	Scott Peterson
49.	FST 227 Computer Aided Management of Emergency Operations (CAMEO).....	Scott Peterson
50.	FST 228 Emergency Care of the Sick and Injured.....	Scott Peterson
51.	FST 229 Cert Community Emergency Response Team.....	Scott Peterson
52.	FST 231 Fire Prevention 1A.....	Scott Peterson
53.	FST 232 Fire Prevention 1B .....	Scott Peterson
54.	FST 233 Fire Prevention 1C.....	Scott Peterson
55.	FST 234 Fire Prevention 2A .....	Scott Peterson
56.	FST 235 Fire Prevention 2B .....	Scott Peterson
57.	FST 236 Fire Prevention 2C.....	Scott Peterson
58.	FST 237 Fire Prevention 3A.....	Scott Peterson
59.	FST 238 Fire Prevention 3B.....	Scott Peterson
60.	FST 239 Fire Prevention 3C.....	Scott Peterson
61.	FST 250 Haz Mat – Technician/Specialist Refresher I.....	Scott Peterson
62.	FST 251 Haz Mat – Technician Specialist Refresher I.....	Scott Peterson
63.	GES 080 Supplemental Instruction for General Studies Courses.....	Kevin Eoff

- 64. GES 095 Basic Skills Development..... Kevin Eoff
- 65. HIS 080 Supplemental Instruction for History, Social Science, Political science & AnthropologyKevin
- 66. MAT 085 Supplemental Instruction for Elementary Algebra ..... Paul Shibalovich
- 67. MAT 087 Supplemental Instruction for Basic Arithmetic ..... Paul Shibalovich
- 68. MAT 089 Supplemental Instruction for Intermediate Algebra..... Paul Shibalovich
- 69. MAT 090 Supplemental Instruction for Arithmetic Fundamentals ..... Paul Shibalovich
- 70. MAT 094 Supplemental Instruction for Transfer Level Math ..... Paul Shibalovich
- 71. OFA 080 Supplemental Instruction for Office Administration ..... Scott Peterson
- 72. OFA 130 Computer 10-Key..... Scott Peterson
- 73. PHE 106 Bowling ..... Greg Snider
- 74. PSY 080 Supplemental Instruction for Psychology..... Kevin Eoff
- 75. SCI 080 Supplemental Instruction for Physical Sciences..... Paul Shibalovich

**Paul made a motion to remove courses GES 080, GES 095, HIS 080, MAT 085, MAT 087 MAT 89, MAT 090, MAT 094, OFA 080, OFA 130, PHE 106, PSY 080, and SCI 080 from the catalog; Kevin Eoff seconded the motion. All members in favor; motion carried.**

**D. Courses and Programs to be Deleted from the Catalog**

- 1. BIO 080 Supplemental Instruction for Biological Sciences..... Solomon Osayande
- 2. COM 080 Supplemental Instruction for Transfer Level English & Speech ..... Carlos Medina
- 3. COM 081 Supplemental Instruction for Basic Skills Eng & Rdg. .... Carlos Medina
- 4. LAN 080 Supplemental Sills for Language Courses..... Carlos Medina
- 5. MUS 073 Guitar..... Carlos Medina

**Kevin Eoff made a motion to delete courses BIO 080, COM 080, COM 081, LAN 080 and MUS 073 from the catalog; Carols Medina seconded the motion. All members in favor; motion carried.**

~~**E. Repeatable FST courses** ..... Scott Peterson~~

I think someone made a motion to table this item...wasn't it?

**VIII. Next Meeting –**

Committee/Information Item

Next meeting will be held on Sept. 12, 2013 at 3:00 p.m in CL 129

**IX. Adjournment of Meeting**

Hortensia Rivera

Being no further business, the meeting adjourned at 4:58 p. m.