



**PALO VERDE COLLEGE  
Curriculum Committee**

Minutes

**March 8, 2012  
3:00 p.m.  
CL 129**

**I. Call to Order**

Hortensia Rivera

Meeting called to order at 3:05 PM with the following members in attendance:

Philip Clinton, Division Chair	_____	David Silva, Counseling	_____
Michael Gaubeca, Div. Chair	✓	William Smith, Co-Chair	✓
Victor Hernandez, Counseling	✓	Greg Snider, Div. Rep.	✓
Sheri Jones, Div. Chair	✓	Brian Thieboux, Div. Chair	✓
Mai Lee, ASG Rep.	_____	<b>Ex-Officio Members:</b>	
Carina Lin, Div. Chair	_____	Irma Dagnino, A.O.	_____
Mike Rhoades, Div. Chair	_____	June Turner, Librarian	_____
Hortensia Rivera, Co-Chair	✓	Melinda Walnoha, Registrar	✓

Guest(s): Sheri Jones, Biju Raman, Bruce Wallace, Peter Martinez, Shelley Hamilton, Cristen Mann, Leslie Rayner, Sandra Sher

Recorder: Laura Garcia

**II. Approval of Agenda –March 8, 2012**

Action Item

**It was moved by Victor Hernandez and seconded by Mike Gaubeca to approve the agenda for March 8, 2012. All members in favor; motion carried.**

**III. Approval of Minutes –February 9, 2011**

Action Item

**It was moved by Brian Thieboux and seconded by Victor Hernandez to approve the minutes for February 9, 2011. All members in favor; motion carried.**

#### IV. Articulation Report

Information/Action Items

Hortensia Rivera received an email with "Setting Course Enrollment Maximums: Process, Roles, and Principles" from Julie Adams, CAE Executive Director for Academic Senate for California Community Colleges. It's a document that will discuss the upcoming Spring Plenary Session on April 19 – 21, 2012, developed by the Curriculum Committee of the Academic Senate. Hortensia asked for the committee to read the document and send her comments and questions through email.

#### IV. Old Business

Information/Action Items

1. GES 115 The Master Student ..... Bruce Wallace

GES 115 changed the Justification for Need and was changed to the new template.

**It was moved by Greg Snider and seconded by Brian Thieboux to approve GES 115 as a revised course with changes noted. All members in favor; motion carried.**

GES 115 will be placed on April's agenda to get approval for Distance and Correspondence Education courses.

2. PHE 184 Beginning Adaptive Activity ..... Greg Snider

The top code was changed.

**It was moved by Brian Thieboux and seconded by Victor Hernandez to approve PHE 184 as a revised course with changes noted. All members in favor; motion carried.**

#### V. New Business

Information/Action Items

- A. New/Revised Courses and Programs

1. ADS 101 Introduction to Addiction Studies ..... Sheri Jones

ADS 101 was updated and transferred to the new template.

**It was moved by Brian Thieboux and seconded by Michael Gaubeca to approve ADS 101 as a revised course with changes noted. All members in favor; motion carried.**

**It was moved by Victor Hernandez and seconded by Greg Snider to approve ADS 101 as a Distance Education course. All members in favor; motion carried.**

2. CHD 101 Child Growth and Development ..... Bruce Wallace
3. CHD 102 Child, Family and the Community ..... Bruce Wallace
4. CHD 103 Introduction to Curriculum ..... Bruce Wallace
5. CHD 104 Principles & Practices of Teaching young Children ..... Bruce Wallace
6. CHD 105 Observation and Assessment ..... Bruce Wallace

7. CHD 106 Health, Safety and Nutrition ..... Bruce Wallace
8. CHD 107 Teaching in a Diverse Society ..... Bruce Wallace
9. CHD 108 Practicum – Field Experiences ..... Bruce Wallace

**It was moved by Brian Thieboux and seconded by Greg Snider to table CHD 101, 102, 103, 104, 105, 106, 107, and 108 (items 2-9) course outlines for corrections. All members in favor; motion carried.**

10. CHD 130 Art for Early Childhood ..... Bruce Wallace
11. CHD 131 Music for Early Childhood ..... Bruce Wallace
12. CHD 135 Literature for Early Childhood ..... Bruce Wallace
13. CHD 145 Child Abuse & Neglect ..... Bruce Wallace
14. CHD 150 Infants and Toddlers ..... Bruce Wallace
15. CHD 205 Adult Supervision: Mentoring in a Collaborative Learning Setting.....Bruce Wallace
16. CHD 215 Supervision & Admin. of Childhood Dev. Programs I ..... Bruce Wallace
17. CHD 216 Supervision & Admin. of Childhood Dev. Program II ..... Bruce Wallace

**It was moved by Brian Thieboux and seconded by Victor Hernandez to table CHD 130, 131, 135, 145, 150, 205, 215, and 216 (items 10-17) course outlines for corrections. All members in favor; motion carried.**

18. CHE 109 Chemistry for the Health Sciences & Nursing Disciplines ..... Biju Raman

CHE was updated to the new template, changes were made to the Justification for Need, the textbook was updated, and a lab manual was added.

**It was moved by Brian Thieboux and seconded by Victor Hernandez to approve CHE 109 as a revised course with changes noted. All members in favor; motion carried.**

**It was moved by Brian Thieboux and seconded by Victor Hernandez to approve CHE 109 as a Correspondence Education course. All members in favor; motion carried.**

**It was moved by Brian Thieboux and seconded by Victor Hernandez to approve CHE 109 as a Distance Education course. All members in favor; motion carried.**

19. Certificate of Career Preparation: Information Technology Literacy . Scott Peterson

CIS 111 Computer Business Applications was removed and CIS 248 Systems Analysis & Design was added.

**It was moved by Brian Thieboux and seconded by Sheri Jones to approve Certificate of Career Preparation: Information Technology Literacy with changes noted. All members in favor; motion carried.**

20. CRJ 103 Criminal Law ..... William Smith
21. CRJ 104 Criminal Investigation ..... William Smith
22. CRJ 115 Introduction to Law Enforcement/Correction ..... William Smith
23. CRJ 120 Community Relations ..... William Smith
24. CRJ 125 Report Writing ..... William Smith

CRJ 103, 104, 115, 120, and 125 were updated to the new template, changes were

made to the Justification for Need, and the textbooks were updated.

**It was moved by Brian Thiebaut and seconded by Victor Hernandez to approve CRJ 103, 104, 115, 120, and 125 as revised courses with changes noted. All members in favor; motion carried.**

**It was moved by Brian Thiebaut and seconded by Victor Hernandez to approve CRJ 103, 104, 115, 120, and 125 as Correspondence Education courses. All members in favor; motion carried.**

**It was moved by Mike Rhoades and seconded by Victor Hernandez to approve CRJ 103, 104, 115, 120, and 125 as Distance Education courses. All members in favor; motion carried.**

- 25. MAT 083 Elementary Algebra ..... Biju Raman
- 26. MAT 086 Intermediate Algebra ..... Biju Raman

MAT 083 and 086 were updated to the new template, changes were made to the Justification for Need, and the textbooks were updated.

**It was moved by Victor Hernandez and seconded by Greg Snider to approve MAT 083 and 086 as revised courses with changes noted. All members in favor; motion carried.**

**It was moved by Brian Thiebaut and seconded by Victor Hernandez to approve MAT 083 and 086 as Correspondence Education courses. All members in favor; motion carried.**

- 27. MAT 110 College Algebra..... Sandra Sher

MAT 110 was updated to the new template, changes were made to the Justification for Need, and the textbook was updated.

**It was moved by Brian Thiebaut and seconded by Greg Snider to approve MAT 110 as a revised course with changes noted. All members in favor; motion carried.**

**It was moved by Brian Thiebaut and seconded by Greg Snider to approve MAT 110 as a Correspondence Education course. All members in favor; motion carried.**

**It was moved by Brian Thiebaut and seconded by Sheri Jones to approve MAT 110 as a Distance Education course. All members in favor; motion carried.**

- 28. MAT 210 Precalculus ..... Paul Shibalovich

MAT 210 was updated to the new template, changes were made to the Justification for Need, and the textbook was updated.

**It was moved by Brian Thiebaut and seconded by Sheri Jones to approve MAT 210 as a revised course with changes noted. All members in favor; motion carried.**

**It was moved by Brian Thieboux and seconded by Greg Snider to approve MAT 210 as a Correspondence Education course. All members in favor; motion carried.**

**It was moved by Brian Thieboux and seconded by Sheri Jones to approve MAT 210 as a Distance Education course. All members in favor; motion carried.**

29. MAT 220 Calculus I ..... Paul Shibalovich

MAT 220 was updated to the new template, changes were made to the Justification for Need, the textbook was updated, and there was a catalog correction.

**It was moved by Brian Thieboux and seconded by Sheri Jones to approve MAT 220 as a revised course with changes noted. All members in favor; motion carried.**

**It was moved by Mike Gaubeca and seconded by Brian Thieboux to approve MAT 220 as a Correspondence Education course. All members in favor; motion carried.**

**It was moved by Brian Thieboux and seconded by Mike Gaubeca to approve MAT 220 as a Distance Education course. All members in favor; motion carried.**

30. MAT 224 Calculus II ..... Biju Raman

MAT 224 was updated to the new template, changes were made to the Justification for Need, and the textbook was updated.

**It was moved by Brian Thieboux and seconded by Sheri Jones to approve MAT 224 as a revised course with changes noted. All members in favor; motion carried.**

**It was moved by Brian Thieboux and seconded by Sheri Jones to approve MAT 224 as a Correspondence Education course. All members in favor; motion carried.**

**It was moved by Victor Hernandez and seconded by Brian Thieboux to approve MAT 224 as a Distance Education course. All members in favor; motion carried.**

31. MAT 226 Calculus III ..... Sandra Sher

MAT 226 was updated to the new template, changes were made to the Justification for Need, and the textbook was updated.

**It was moved by Brian Thieboux and seconded by Greg Snider to approve MAT 226 as a revised course with changes noted. All members in favor; motion carried.**

**It was moved by Brian Thieboux and seconded by Greg Snider to approve**

**MAT 226 as a Correspondence Education course. All members in favor; motion carried.**

**It was moved by Brian Thieboux and seconded by Sheri Jones to approve MAT 226 as a Distance Education course. All members in favor; motion carried.**

32. PSY 101 General Psychology..... Sheri Jones  
PSY 101 was updated to the new template.

**It was moved by Brian Thieboux and seconded by Greg Snider to approve PSY 101 as a revised course with changes noted. All members in favor; motion carried.**

**It was moved by Victor Hernandez and seconded by Greg Snider to approve PSY 101 as a Distance Education course. All members in favor; motion carried.**

**VI. Discussion/Information Items**

1. Proposed Changes to the Course Outline of Record dated December 9, 2010  
.....Brian Thieboux/Sheri Jones

**It was moved by Brian Thieboux and seconded by Greg Snider to accept the first reading of two of the proposed changes to the course outline template.**

**VII. Next Meeting –**

Committee/Information Item

April 12, 2012 in CL 129

**VIII. Adjournment of Meeting**

Hortensia Rivera

Being no further business, the meeting adjourned at 4:41 PM.