

PALO VERDE COMMUNITY COLLEGE DISTRICT CURRICULUM COMMITTEE

MINUTES

Thursday - April 14, 2016
3:00 PM - CS 234

I. Opening of Meeting

Meeting is called to order by Hortensia Rivera at 3:05 PM

1. Roll Call

ASG Representative	_____
Hortensia Rivera, Co-Chair	___X___
Sean Hancock, Co-Chair	___X___
Derek Copple, Division of Allied Health Chair	_____
Kevin Eoff & Karen Redwine, Division of Hist., Soc. & Beh. Sci. Chair	___X___
Brian Thieboux, Division of Lang. Arts & Comm. Studies Chair	___X___
Peter Martinez, Division of Business Chair	___X___
Scott Peterson, Division of Vocational Education Chair	_____
Sandra Sher, Division of Math & Science Chair	___X___
Lorenzo Lujano, Division of Student Academic Support Services Chair	___X___

Ex-Officio Members

Irma Dagnino, Articulation Officer	___X___
June Turner, Librarian	_____
Shelley Hamilton, Director of A&R	_____
Melinda Walnoha, Temporary Assistant	___X___

Guest(s): Rene Lopez-Roedel, Mike Gaubeca, Richard Castillo

Recorder: Denise Taylor, Instructional Services Manager.

II. Approval of Agenda and Minutes

1. Approval of Agenda

It was moved by Kevin Eoff and seconded by Irma Dagnino to approve this agenda with the following amendments.

Add to section V.1.r - ASL Certificate of Career Preparation and V.1.s - Letter to add THA 151,191 & 192 as electives under Humanities Area for AS General Ed Degree Requirements (Option A)
Unanimous - Motion Carried.

Committee also asked to make a motion to add FST 186, 197, 200 & 201 under section V.2.c as Informational items as they were approved at November 2015 meeting, but rejected by CCC due to pre-requisite language that has since been corrected to meet ISA standards.

Kevin Eoff moved and Irma Dagnino seconded.

Also added MAT 210 to section V.2.d - Informational Items.

Unanimous - Motion carried.

2. Approval of Minutes (03.10.16)

It was moved by and seconded by _____ to approve the minutes from the _____ meeting.

This item was missed in the meeting, the minutes will need to be added to the first curriculum meeting in September 2016 for approval by the committee.

III. Articulation Report – Irma Dagnino

1. May 2nd is the deadline to update ASSIST for the Fall 2016 updates. I will be reviewing all Curriculum minutes for the year and make updates to ASSIST. If anyone comes across any errors in ASSIST, including unit values, course titles, etc., please let me know.

IV. Discussion and Information Items:

V. Action Items – COURSES REVIEWED AND APPROVED BY TECHNICAL REVIEW (3/24/16). ITEMS LISTED BELOW WILL BE ADDED TO 2016/2017 CATALOG.

1. New and Revised Courses and Programs:

- a. ABE 040: F2F – Substantial, Top Code, SLO, revised objectives M. Gamez
Revised to Non-Substantial change as the TOP Code was correct on the CCC Inventory. Kevin Eoff made a motion to approve in F2F modality and Peter Martinez seconded. Unanimous – motion carried.
- b. AGR 120: F2F, DE – Non Substantial, add DE modality, CB05 M. Maxfield
Kevin Eoff made a motion to approve in F2F modality and Peter Martinez seconded. Unanimous – motion carried. Kevin Eoff made a motion to approve in DE modality and Peter Martinez seconded. Unanimous – motion carried.
- c. AGR 140: F2F, DE – Substantial, add DE modality, CB03,CB05 M. Maxfield
Kevin Eoff made a motion to approve in F2F modality and Peter Martinez seconded. Unanimous – motion carried. Kevin Eoff made a motion to approve in DE modality and Peter Martinez seconded. Unanimous – motion carried.
- d. AGR 170: F2F, DE – Non Substantial, add DE modality, CB05 M. Maxfield
Kevin Eoff made a motion to approve in F2F modality and Peter Martinez seconded. Unanimous – motion carried. Kevin Eoff made a motion to approve in DE modality and Peter Martinez seconded. Unanimous – motion carried.
- e. ANT 101: F2F, CE, DE – Non Substantial, C-ID, description, & content K. Eoff
Peter Martinez made a motion to approve F2F and Sandra Sher seconded. Unanimous – Motion carried. Peter Martinez made a motion to approve CE and Brian Thieboux seconded. Unanimous – Motion carried. Peter Martinez made a motion to approve DE and Irma Dagnino seconded. Unanimous – motion carried.
- f. ASL 135: F2F, NEW Course R. Roedel

Kevin Eoff made a motion to approve, Irma Dagnino seconded.
Unanimous - motion carried.

- g. **ECO 106: F2F, CE, DE – Non Substantial, C-ID Lang.** M. Gaubeca
Also SLO #3 changed to reflect the word "micro" as opposed to "macro." Peter Martinez made a motion to approve F2F and Kevin Eoff seconded. Unanimous - Motion carried. Kevin Eoff made a motion to approve in CE modality and Peter Martinez seconded. Unanimous - motion carried. Peter Martinez made a motion to approve DE and Kevin Eoff seconded. Unanimous - Motion carried.
- h. **ENG 082: F2F – Non Substantial, prerequisite** R. Castillo
Kevin Eoff made a motion to approve in F2F modality and Peter Martinez seconded. Unanimous - motion carried.
- i. **ENG 096: CE - Non Substantial, prerequisite** R. Castillo
Kevin Eoff made a motion to approve in F2F modality and Sandra Sher seconded. Unanimous - motion carried.
- j. **ESL 088: F2F – Substantial, unit change (variable to 1 unit)** M. Gamez
Brian Thieboux made a motion to approve in F2F modality and Peter Martinez seconded. Unanimous - motion carried.
- k. **FST 080: F2F:Non Substantial, title change, Pre-requisite** B. Thieboux
- l. **FST 250: F2F – Substantial, unit change, title, CB09-Clearly Occupational** B. Thieboux
- m. **FST 251: F2F:Non Substantial, Pre-requisite, textbook** B. Thieboux
Items k,l,& m included transfer to new template, separate SLO's and objectives and pre-requisites changed to reflect CCC & Title V ISA requirements. Kevin Eoff made a motion to approve all three in F2F modality and Peter Martinez seconded. Unanimous - motion carried.
- n. **HIS 115: F2F, CE, DE – Substantial, CB03 change, SLO's** K. Eoff
Revised to Non-Substantial change as the TOP Code was correct on CCC Inventory. Transferred to new template. Peter Martinez made a motion to approve F2F and Lorenzo Lujano seconded. Unanimous - Motion carried. Peter Martinez made a motion to approve in CE modality and Lorenzo Lujano seconded. Unanimous - motion carried. Peter Martinez made a motion to approve DE and Lorenzo Lujano seconded. Unanimous - Motion carried.
- o. **MAT 106: F2F, CE – Non Substantial, C-ID language Update** Dr. Garcia
Kevin Eoff made a motion to approve in F2F modality and Brian Thieboux seconded. Unanimous - motion carried. Peter Martinez made a motion to approve CE modality and Brian Thieboux seconded. Unanimous - motion carried.
- p. **RDG 086: F2F – Non-Substantial, prerequisite** T. Brown
Kevin Eoff made a motion to approve in F2F modality and Brian Thieboux seconded. Unanimous - motion carried.
- q. **RDG 096: CE – Non-Substantial, prerequisite** T. Brown
Kevin Eoff made a motion to approve in F2F modality and Brian Thieboux seconded. Unanimous - motion carried.
- r. **ASL Certificate of Career Preparation – New** R. Roedel
Lorenzo Lujano made a motion to approve and Kevin Eoff seconded. Unanimous - motion carried.
- s. **THA 151, 191, 192 - Letter to add THA 151,191 & 192 as electives under Humanities Area for AS General Ed Degree Requirements (Option A)** B. Thieboux
Irma Dagnino made a motion to approve and Brian Thieboux seconded. Unanimous - motion carried.

2. Informational Items: SLO's &/or Textbook Changes:

- a. AGR 080: F2F – Textbook M. Maxfield
 - b. CHD 107: F2F – Textbook B. Wallace
 - c. FST 186, 197, 200 ,201 – Pre-requisite language B. Thiebaux
 - d. MAT 210 – Textbook, SLO's P. Shibalovich
- Peter Martinez made a motion to approve all Informational Items and Kevin Eoff seconded. Unanimous - motion carried.

3. Courses and Programs to be on Inactive Status:

ENG 139 SPE 104

Kevin Eoff made a motion to approve the above courses be placed on Inactive Status with the addition of GEO 107 & SCI 080 which were added to the agenda and Irma Dagnino seconded. Unanimous - motion carried.

Melinda Walnoha informed the committee of four (4) Non-credit courses still in the college catalog that reflect a combination of Lecture/Lab Hours, which is no longer allowed. It was requested if these are not to be updated they be inactivated. Kevin Eoff made a motion to place ABE 023, NBE 084, NBE 086 & NBE 088 on Inactive Status and Lorenzo Lujano seconded. Unanimous - motion carried.

Melinda also informed the committee there are 260 classes no longer listed in the college catalog that reflect "Active" on the CCC Inventory site. Brian Thiebaux made a motion to place all these classes on Inactive Status and Irma Dagnino seconded. Unanimous - motion carried.

VI. Upcoming Meetings

There are no more scheduled meetings for the 2015/2016 academic year.

VII. Adjournment of Meeting

This meeting was adjourned at 4:45 PM