



PALO VERDE COLLEGE Curriculum Committee

Minutes

October 12, 2006
3:00 p.m.
CL 129

I. Call to Order

William Smith

Meeting called to order at 3:04 p.m. with the following members in attendance:

(ASB)	_____	Mickey Miranda-Copple	_____	Joe Boire	_____
Hortensia De Leon	_____	Sandra Sher	✓	Brian Thiebaux	✓
Doretha Jones	✓	David Silva	_____	June Turner	✓
Chris Jones-Cage	✓	William Smith	✓	Melinda Walnoha	✓
Dennese Edgerton	✓	Sue Valenzuela	_____		

Guest(s): George Walters, Peter Martinez, Carlos Medina, Louise Gallan, Paul Shibalovich, Leticia Guilin, Victor Hernandez

Recorder: Lisa Holmes/Corina Richards

II. Approval of Agenda – *October 12, 2006*

Action Item

It was moved by Brian Thiebaux and seconded by Dennese Lilley-Edgerton to approve the agenda of October 12, 2006. All members in favor; motion carried.

PHE 150 was added to the agenda as a new course; FST 193 was moved from deleted items to revised items; GIS certificate was added to revised certificates.

It was moved by Brian Thiebaux to approve the amended agenda. All members in favor; motion carried.

III. Approval of Minutes – *May 11, 2006*

Action Item

It was moved by Doretha Jones and seconded by Brian Thiebaux to approve the minutes of May 11, 2006. All members in favor; motion carried.

IV. Old Business

Information/Action Items

V. New Business

Information/Action Items

A. Approval of New, Revised and Updated Course Outlines:

1. New Courses

a. COM 105 Yearbook Design and Production..... Brian Thiebaut

It was moved by Chris Jones-Cage and seconded by Dennese Lilley-Edgerton to approve COM 105 as a new course. All members in favor; motion carried.

b. FST 086 Explorer Academy George Walters
c. FST 204 Fire Command 1C George Walters
d. FST 231 Fire Prevention 1A George Walters
e. FST 232 Fire Prevention 1B George Walters
f. FST 233 Fire Prevention 1C George Walters
g. FST 234 Fire Prevention 2A George Walters
h. FST 235 Fire Prevention 2B George Walters
i. FST 236 Fire Prevention 2C George Walters
j. FST 237 Fire Prevention 3A George Walters
k. FST 238 Fire Prevention 3B George Walters
l. FST 239 Fire Prevention 3C George Walters

It was moved by Brian Thiebaut and seconded by Dennese Lilley-Edgerton to approve items b-l as new courses. All members in favor; motion carried.

m. NBE 045 ESL Beginning Level I Leticia Guillin

It was moved by Doretha Jones and seconded by Dennese Lilley-Edgerton to approve NBE 045 as a new course (NBE 054 replaces ESL 052 and 053 which will be added to the "Courses to be deleted from catalog" section of the agenda). All members in favor; motion carried.

n. PHE 150 Beginning Karate Victor Hernandez

It was moved by Brian Thiebaut and seconded by Dennese Lilley-Edgerton to approve PHE 150 as a new course. All members in favor; motion carried.

2. New Courses for Supplemental Instruction..... Louise Gallan

a. Supplemental Instruction for Basic Arithmetic (MAT 080)
b. Supplemental Instruction for Arithmetic Fundamentals (MAT 081/082)
c. MAT 085 Supplemental Instruction for Elementary Algebra (MAT 083/084)
d. MAT 089 Supplemental Instruction for Intermediate Algebra (MAT 086/088)
e. Supplemental Instruction for Liberal Arts Math (MAT 108)
f. Supplemental Instruction for Accounting (ACC)
g. Supplemental Instruction for Addiction Studies (ADS)
h. Supplemental Instruction for Child Development (CHD)
i. Supplemental Instruction for Computer Information Science (CIS)
j. Supplemental Instruction for General Studies (GES)
k. Supplemental Instruction for History, Social Science, Political Science, Anthropology (HIS/SOC/POL/ANT)
l. Supplemental Instruction for Psychology (PSY)
m. Supplemental Instruction for Physical and Biological Sciences

The Chancellor's Office will no longer accept Supplemental Instruction courses the way they are now. They want variable unit courses and outlines in place for everything a student does in the Learning Skills Center. Items a-m are a result of these new rules. These are all non-transferable courses and are open-entry, open-exit. MAT 085 and MAT 089 already existed in the college catalog but were revised to bring them into

compliance.

It was moved by Brian Thiebaut and seconded by Dennese Lilley-Edgerton to approve items a, b, and e-m as new courses, with the Instruction Office assigning course numbers and MAT 085 and MAT 089 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the units, hours, corequisites and course descriptions for MAT 085 and MAT 089.

2. Revised Courses/Certificates

- a. ABE 081 ESL Entry Level II Leticia Guilin
- b. ABE 090 ESL Entry Level I..... Leticia Guilin

It was moved by Doretha Jones and seconded by Dennese Lilley-Edgerton to approve ABE 081 and ABE 090 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the title, hours and course descriptions for both ABE 081 and ABE 090.

- c. FST 193 Public Education Training George Walters

It was moved by Dennese Lilley-Edgerton and seconded by Doretha Jones to approve FST 193 as a revised course with changes noted. All members in favor; motion carried.

The prerequisite was deleted from FST 193.

- d. GIS Certificate Lisa Holmes

It was moved by Brian Thiebaut and seconded by Dennese Lilley-Edgerton to approve the changes to the GIS Certificate. All members in favor; motion carried.

This certificate was revised to make it a 15 unit certificate rather than an 18 unit certificate in order to keep it at the local level.

B. Courses to be moved to "Inactive" section of catalog

- 1. BUS 217 Customer Relations.....Doretha Jones
- 2. OFA 173 Beginning Personal Typewriting.....Doretha Jones
- 3. OFA 174 Review TypewritingDoretha Jones

It was moved by Brian Thiebaut and seconded by Dennese Lilley-Edgerton to approve that BUS 217, OFA 173 and OFA 174 be moved to the inactive section of the catalog. All members in favor; motion carried.

- 4. ESL 052 Beginning ESL 3 Leticia Guilin
- 5. ESL 053 Beginning ESL 4 Leticia Guilin

It was moved by Doretha Jones and seconded by Brian Thiebaut to approve that ESL 052 and ESL 053 be moved to the inactive section of the catalog. All members in favor; motion carried.

C. Courses to be deleted from catalog

1. FST 190 Fire Prevention I George Walters
2. FST 191 Fire Prevention II George Walters
3. FST 192 Fire Prevention III George Walters
- ~~4. FST 193 Public Education Training George Walters~~
5. PSY 230 General Psychology Advanced.....Chris Jones-Cage

It was moved by Brian Thiebaut and seconded by Doretha Jones to approve the removal of FST 190, FST 191, FST 192 and PSY 230 from the catalog. All members in favor; motion carried.

VI. Discussion/Information Items

There was a brief discussion regarding on-line courses and the how the outlines should be. It was recommended by the committee that the existing outlines for courses that will be taught on-line be revised to include language that pertains to teaching a course on-line.

VII. Next Meeting –

Committee/Information Item

November 16, 2006

VIII. Adjournment of Meeting

William Smith

Being no further business, the meeting adjourned at 4:08 p.m.

