



PALO VERDE COLLEGE Curriculum Committee

Minutes

**April 14, 2011
3:00 p.m.
CL 129**

I. Call to Order

Mickey Miranda-Copple

Meeting called to order at 3:06 p.m. with the following members in attendance:

Student Rep (ASB)	_____	Mickey Miranda-Copple	<u>✓</u>	Henry Rinaldi	_____
Hortensia Rivera	<u>✓</u>	Philip Clinton	<u>✓</u>	Irma Dagnino	<u>✓</u>
Bill Ponder	<u>✓</u>	David Silva	_____	June Turner	<u>✓</u>
Kevin Eoff	<u>✓</u>	William Smith	<u>✓</u>	Melinda Walnoha	<u>✓</u>
Brian Thiebaux	<u>✓</u>	Victor Hernandez	<u>✓</u>		

Guest(s): Peter Martinez, Michael Gaubeca, Mike Rhoades, Sandra Sher, Paul Shibalovich,
George Walters, Alejandro Garcia

Recorder: Lisa Holmes/Laura Garcia

II. Approval of Agenda –April 14, 2011

Action Item

It was moved by Bill Ponder to approve the agenda for April 14, 2011.

Mickey Miranda-Copple added NUR 116 and NUR 141 to the agenda under New/Revised Courses and Programs.

It was moved by Bill Ponder and seconded by Victor Hernandez to approve the agenda for April 14, 2011 as amended. All members in favor; motion carried.

III. Approval of Minutes –March 17, 2011

Action Item

It was moved by Bill Ponder and seconded by Philip Clinton to approve the minutes for March 17, 2011. All members in favor; motion carried.

IV. Old Business

Information/Action Items

SB 1440/TMC for PsychologyHortensia Rivera

The committee received the new program packet for the A.A.-T in Psychology for review and approval. George Walters asked if all of these courses are currently offered. Irma Dagnino explained to the committee that this degree was put together with current course offerings in mind.

It was moved by Brian Thiebaux and seconded by Bill Ponder to approve the new program packet for the A.A.-T in Psychology. All members in favor; motion carried.

V. New Business

Information/Action Items

A. New/Revised Courses and Programs

1. ACC 100 Basic Accounting Michael Gaubeca

It was moved by Bill Ponder and seconded by Brian Thieboux to approve ACC 100 as a revised course with changes noted. All members in favor; motion carried.

Changes were made to the prerequisite.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve ACC 100 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve ACC 100 as a Distance Education course. All members in favor; motion carried.

2. ADS 101 Introduction to Addiction Studies..... Sheri Jones

It was moved by Philip Clinton and seconded by Bill Ponder to approve ADS 101 as a revised course with changes noted. All members in favor; motion carried.

Changes were made to the prerequisite.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve ADS 101 as a Correspondence Education course. All members in favor; motion carried.

3. AST 101 Introductory AstronomyAlejandro Garcia
4. AST 105 Astronomy: The Solar System.....Alejandro Garcia
5. AST 110 Astronomy: Beyond the Solar SystemAlejandro Garcia

It was moved by Kevin Eoff and seconded by Bill Ponder to approve AST 101 as an updated course and to approve AST 105 and AST 110 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the prerequisites of AST 105 and AST 110 and to the course description of AST 110.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve AST 101, AST 105 and AST 110 as Correspondence Education courses. All members in favor; motion carried.

6. BCT 101 Rough Carpentry Mike Rhoades
7. BCT 113 Basic Plumbing Mike Rhoades
8. BCT 210 Interior Trim Carpentry Mike Rhoades

It was moved by Victor Hernandez and seconded by Brian Thieboux to approve BCT 101, BCT 113 and BCT 210 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the descriptions of each course.

9. BIO 100 Introduction to BiologySolomon Osayande
10. BIO 101 Introduction to Biology LaboratorySolomon Osayande
11. BIO 110 Basics of BiologySolomon Osayande
12. BIO 111 Basic Microbiology.....Solomon Osayande
13. BIO 140 Animal Biology (Zoology)Solomon Osayande
14. BIO 211 Human PhysiologySolomon Osayande

It was moved by Bill Ponder and seconded by Brian Thiebaut to approve BIO 100, BIO 101, BIO 110, BIO 111, BIO 140 and BIO 211 as updated courses. All members in favor; motion carried.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve BIO 100 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve BIO 100 as a Distance Education course. All members in favor; motion carried.

15. BUS 1XX Personal Finance Michael Gaubeca

It was moved by Bill Ponder and seconded by Brian Thiebaut to table BUS 1XX. All members in favor; motion carried.

16. CHD 105 Observation and Assessment Bruce Wallace
17. CHD 108 Practicum – Field Experience Bruce Wallace

It was moved by Brian Thiebaut and seconded by Bill Ponder to table CHD 105 and CHD 108. All members in favor; motion carried.

Dr. Wallace needs to transfer the information to the new course outline template, make corrections to all courses affected by the sequential prerequisites and each prerequisite needs a prerequisite justification form.

18. CHE 101 Introduction to General Chemistry Biju Raman

It was moved by Brian Thiebaut and seconded by Victor Hernandez to approve CHE 101 as an updated course. All members in favor; motion carried.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve CHE 101 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve CHE 101 as a Distance Education course. All members in favor; motion carried.

19. CRJ 132 Family InterventionAngel Ramirez

It was moved by Philip Clinton and seconded by Bill Ponder to approve CRJ 132 as an updated course. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve CRJ 132 as a Distance Education course. All members in favor; motion carried.

- 20. ECO 105 Principles of Macroeconomics Michael Gaubeca
- 21. ECO 106 Principles of Microeconomics Michael Gaubeca

It was moved by Bill Ponder and seconded by Brian Thiebaut to approve ECO 105 and ECO 106 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the prerequisites.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve ECO 105 and ECO 106 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve ECO 105 and ECO 106 as Distance Education courses. All members in favor; motion carried.

- 22. ENG 096 Writing Improvement II Brian Thiebaut
- 23. ENG 099 Basic Composition Sioux Stoeckle
- 24. ENG 102 Composition and Introduction to Literature Robert Robertson
- 25. ENG 103 Critical Thinking and English Composition Robertson/Thiebaut
- 26. ENG 122 World Literature Robert Robertson

It was moved by Bill Ponder and seconded by Philip Clinton to approve ENG 096, ENG 099, ENG 102, and ENG 103 as updated courses and to approve ENG 122 as a revised course with changes noted. All members in favor; motion carried.

Changes were made to the course description of ENG 122.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve ENG 096, ENG 099, ENG 102, ENG 103 and ENG 122 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve ENG 099, ENG 102, ENG 103 and ENG 122 as Distance Education courses. All members in favor; motion carried.

- 27. GEL 101 Physical Geology Philip Clinton
- 28. GEL 103 Environmental Geology Philip Clinton
- 29. GEL 105 Natural Disasters Philip Clinton
- 30. GEL 110 California Geology Philip Clinton
- 31. GEO 101 Physical Geography Philip Clinton
- 32. GEO 103 World Geography Philip Clinton
- 33. GEO 104 Cultural Geography Philip Clinton
- 34. GEO 107 Weather and Climate Philip Clinton

It was moved by Kevin Eoff and seconded by Victor Hernandez to approve GEL 101, GEL 103, GEL 110, GEO 103 and GEO 104 as updated courses and GEL 105, GEO 101 and GEO 107 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the prerequisite of GEL 105, the prerequisite and course description of GEO 101 and the course description of GEO 107.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve GEL 101, GEL 103, GEL 105, GEL 110, GEO 101, GEO 103, GEO 104 and GEO 107 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve GEL 101, GEL 103, GEL 105, GEL 110, GEO 101, GEO 103, GEO 104 and GEO 107 as Distance Education courses. All members in favor; motion carried.

- 35. HEA 128 Medical Terminology..... Sharron Burgeson
- 36. HEA 130 Certified Phlebotomy Technician I (CPT-1) Sharron Burgeson
- 37. HEA 160 Emergency Medical Technician I Sharron Burgeson

It was moved by Philip Clinton and seconded by Bill Ponder to approve HEA 128 as an updated course and HEA 130 and HEA 160 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the prerequisite of HEA 130 and the hours of HEA 160.

It was moved by Bill Ponder and seconded by June Turner to approve HEA 128, HEA 130 and HEA 160 as Distance Education courses. All members in favor; motion carried.

- 38. HIS 130 American History I Kevin Eoff
- 39. HIS 140 American History II Kevin Eoff

It was moved by Bill Ponder and seconded by June Turner to approve HIS 130 and HIS 140 as updated courses.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve HIS 130 and HIS 140 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve HIS 130 and HIS 140 as Distance Education courses. All members in favor; motion carried.

- 40. MAT 080 Basic Arithmetic Skills..... Biju Raman
- 41. MAT 082 Arithmetic Fundamentals with Laboratory Biju Raman
- 42. MAT 084 Elementary Algebra with Laboratory.....Philip Clinton
- 43. MAT 088 Intermediate Algebra with LaboratoryPhilip Clinton

It was moved by Kevin Eoff and seconded by Brian Thieboux to approve MAT 080 as a revised course with changes noted and MAT 082, MAT 084 and MAT 088 as updated courses. All members in favor; motion carried.

Changes were made to the prerequisite for MAT 080.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve MAT 080 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve MAT 080, MAT 082, MAT 084 and MAT 088 as Distance Education courses. All members in favor; motion carried.

44. PHE 180 Sports PsychologySolomon Osayande

It was moved by Bill Ponder and seconded by Kevin Eoff to approve PHE 180 as an updated course. All members in favor; motion carried.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve PHE 180 as a Correspondence Education course. All members in favor; motion carried.

45. POS 145 American Political Institutions..... Kevin Eoff

It was moved by Bill Ponder and seconded by Philip Clinton to approve POS 145 as an updated course. All members in favor; motion carried.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve POS 145 as a Correspondence Education course. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve POS 145 as a Distance Education course. All members in favor; motion carried.

46. RDG 082 Basic Reading with Laboratory T.M. Brown

47. RDG 084 Beginning Reading with Laboratory T.M. Brown

48. RDG 086 Intermediate Reading with Laboratory..... T.M. Brown

49. RDG 096 Intermediate Reading..... T.M. Brown

It was moved by Bill Ponder and seconded by June Turner to approve RDG 082, RDG 084, RDG 086 and RDG 096 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the title of RDG 082 and to the prerequisites of RDG 082, RDG 084, RDG 086 and RDG 096.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve RDG 096 as a Correspondence Education course. All members in favor; motion carried.

50. SPA 101 Elementary Spanish I Carlos Medina

51. SPA 102 Elementary Spanish II Carlos Medina

It was moved by Bill Ponder and seconded by Kevin Eoff to approve SPA 101 and SPA 102 as updated courses. All members in favor; motion carried.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve SPA 101 and SPA 102 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve SPA 101 as a Distance Education course. All members in favor; motion carried.

52. SPE 101 Introduction to Speech..... Dennese Lilley-Edgerton

53. SPE 102 Public Speaking..... Dennese Lilley-Edgerton

54. SPE 103 Argumentation and Debate..... Dennese Lilley-Edgerton

It was moved by Bill Ponder and seconded by Philip Clinton to approve SPE 101, SPE 102 and SPE 103 as updated courses. All members in favor; motion carried.

It was moved by Kevin Eoff and seconded by Bill Ponder to approve SPE 101, SPE 102 and SPE 103 as Correspondence Education courses. All members in favor; motion carried.

It was moved by Bill Ponder and seconded by June Turner to approve SPE 101 as a Distance Education course. All members in favor; motion carried.

55. Certificate of Achievement in Entrepreneurship Michael Gaubeca

It was moved by Bill Ponder and seconded by Brian Thiebaut to table the Certificate of Achievement in Entrepreneurship. All members in favor; motion carried.

56. NUR 116 Fast Track VN Fundamentals – Lecture..... Mickey Miranda-Copple

57. NUR 141 Fast Track VN Fundamentals – Clinical Mickey Miranda-Copple

It was moved by Philip Clinton and seconded by Bill Ponder to approve NUR 116 and NUR 141 as revised courses with changes noted. All members in favor; motion carried.

Changes were made to the prerequisites for NUR 116 and NUR 141.

B. TMC for Kinesiology Greg Snider/Hortensia Rivera

Hortensia Rivera reported to the committee that this TMC will be tabled until it is approved by the state.

VI. Discussion/Information Items

Institutional Requirements..... Hortensia Rivera

The SB1440 committee recommended that the Institutional Requirements be removed from the degree plans.

It was moved Brian Thiebaut and seconded by Bill Ponder to remove the Institutional Requirements from all degree programs effective July 1, 2011. The majority of the members approved, Victor Hernandez abstained; motion carried.

VII. Next Meeting –

Committee/Information Item

October 13, 2011

VIII. Adjournment of Meeting

Mickey Miranda-Copple

Being no further business, the meeting adjourned at 4:10 p.m.