

Curriculum Committee Meeting Minutes (Thursday, October 19, 2017)

Generated by Denise Y Taylor on Thursday, October 19, 2017

1. Opening of Meeting - Meeting called to order at 3:02 PM by Hortensia Rivera.

Roll Call

ASG Representative	
Hortensia Rivera, Co-Chair	X
Dr. Sean Hancock, Co-Chair	X
Derek Copple, Division of Allied Health Chair	X
Kevin Eoff, Division of History, Soc. & Beh. Sciences, Chair	X
Brian Thieboux, Division of Lang. Arts & Communications, Chair	X
Sarah Frid, Division of Business, Chair	X
Scott Peterson, Division of Vocational Education, Chair	X
Sandra Sher, Division of Math & Science, Chair	X
Irma Dagnino, Division of Student Academic Support Svcs., Chair	X
Ex-Officio Members	
Irma Dagnino, Articulation Officer	X
June Turner, Librarian	
Shelley Hamilton, Director of A&R	X
Melinda Walnoha, Temporary Assistant	X
Dr. Sonja Givens, Dean of Instruction & Student Services	

Guests: Sioux Stoeckle and Jacob Marciel.

Recorder: Denise Taylor (Recorder file DM420071)

2. Approval of Agenda - Hortensia requested there be an addition to Section 5 - Discussion & Information Items: The new requirement to add the breakdown of all hours on the course outline to include out of class contact (homework). Motion to approve the agenda with the change was made by Kevin Eoff and seconded by Brian Thieboux. Motion Carried.
3. Approval of Minutes - Motion to approve the minutes of the September 14, 2017 meeting made by Kevin Eoff and seconded by Scott Peterson. Motion Carried.
4. Articulation Report - No report, but a reminder of the December 8th deadline to submit revisions or new courses for CSU GE.
5. Discussion and Information Items - The Chancellor's Office has now made it a requirement to include the breakdown of all hours required for the stated unit value of a course to be on the course outlines or at the very least included in our policy. Instead of just lecture, lab and clinical it would also include out of class hours (homework). As we will be moving to Elumen for our curriculum soon we will not change the COR's now, but incorporate the change into the move to the new curriculum system. The policy will either be created or revised to include the breakdowns until that process takes place.
6. Action Items
- 6.01 New Courses/Programs:
- NBE 021: F2F - S. Stoeckle. Motion to approve made by Scott Peterson and seconded by Brian Thieboux. Motion Carried.
- NBE 022: F2F - S. Stoeckle. Motion to approve made to Kevin Eoff and seconded by Brian Thieboux. Motion Carried.
- 6.02 Revised Courses/Programs:
- ADS Certificate of Achievement: Add ADS 106 & ADS 110 to program as electives - J. Marciel
 ADS I Certificate of Career Prep: Add ADS 106 & ADS 110 to program as electives - J. Marciel
 ADS II Certificate of Career Pep: Add ADS 106 & ADS 110 to program as electives - J. Marciel
 Motion to approve all three ADS Certificates with recommended changes to the narrative by M. Walnoha by Scott Peterson and seconded by Sarah Frid. Motion Carried.
- 6.03 Inactive Courses/Programs:
- Inactivate FRE 102 - not needed as this course was approved to be inactivated during the March 9, 2017 Curriculum meeting.
7. Upcoming Meetings - Due to the conflict with the 70th Anniversary celebration for the college on November 9th, the Curriculum meeting is being moved to November 16th and the TRC meeting scheduled for that day will be moved to November 30th.
8. Adjournment of Meeting - at 3:40 PM by Hortensia Rivera.