



2023-2024 UNUSUAL ENROLLEMENT FORM

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) has determined that you have an unusual enrollment history while receiving Federal Student Aid. An unusual enrollment history is defined as having attended multiple institutions in the four most recent award years. **If, upon review of your academic records, it is determined that you did not earn academic credit at one or more of your previously attended institutions, you will need to complete step #3 of this form.**

Students who received academic credits (transferable) from other schools must submit OFFICIAL TRANSCRIPTS to the Admissions Office for transcript evaluation.

**Important:** If, you received federal funds and **if**, after transcript evaluation it is determined you are not eligible for financial aid due to exceeding the maximum time-frame limit for your degree, you will owe funds back to the FSA (Federal Student Aid Program).

1. STUDENT INFORMATION

Student's Last Name First Name Student's M.I. Student's Social Security Number  
Student's Street Address (include apt. no.) Student's Date of Birth  
City State Zip Code Student's Phone Number

2. ENROLLMENT HISTORY - SUBMIT UNOFFICIAL TRANSCRIPTS FROM EACH SCHOOL ATTENDED WITH THIS FORM.

PLEASE CHECK/MARK ONE:

- Received academic credits from all the institutions that I attended during the past four award years (Award Years: 2019-2020, 2020-2021, 2021-2022 and 2022-2023) as confirmed by my official transcripts. Skip Steps #3.
- I did not receive any academic credits from one/all institutions that I attended during the past four award years (Award Years: 2019-2020, 2020-2021, 2021-2022 and 2022-2023). **Proceed to step #3**

3. INSTRUCTIONS FOR STEP 3 - STATEMENT

- If you did not earn any academic credit at a previously attended institution (including PVC), **attach to this form**, a typed statement signed by you explaining why you failed to earn academic credits.
- Submit a separate statement for each of the institutions which you attended but failed to earn academic credits. Please include the name of the institution and year of attendance.
- Attach any additional documentation (i.e., medical bills, hospitalization records, accident reports,) that supports your reason for withdrawal.

4 CERTIFICATION AND SIGNATURE

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Signature Date

FOR FINANCIAL AID OFFICE USE ONLY:  APPROVED  DENIED